



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/22/2018 VisitType: Licensing Study

Arrival: 9:10 AM

Departure: 11:50 AM

CCLC-35615

Childcare Network #231

1395 Flat Shoals Rd. Conyers, GA 30013 Rockdale County  
(770) 922-1903 cni231@childcarenetwork.com

Regional Consultant

Kati Cosby

Phone: (912) 544-8606

Fax: (912) 544-9425

kati.cosby@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/22/2018	Licensing Study	Good Standing	
02/15/2018	Licensing Study	Good Standing	
10/30/2017	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 Rt GA PK (B)	PreK	2	18	C	20	C	NA	NA	Outside
Main	1L Inf- 1 Year	Infants	2	8	C	16	C	NA	NA	Floor Play,Nap
Main	2L 1 Year	Two Year Olds	2	19	C	23	C	NA	NA	Centers
Main	Back Left 2 years	One Year Olds	2	11	C	16	C	NA	NA	Circle Time
Main	Far Back Rt (C)		0	0	C	31	C	NA	NA	
Main	Middle Left 3 yrs	Three Year Olds	1	14	C	20	C	NA	NA	Centers
Main	Middle Rt GA PK(A)	PreK	2	20	C	21	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 90			Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Consultant discussed the new Criminal Record Check requirements with the Director and referred them to the DECAL website for more information.

<http://www.dec.al.ga.gov/CCS/CriminalRecordsCheck.aspx>

Plan of Improvement: Developed This Date 08/22/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Marjorie Nicely, Program Official

Date

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Kati Cosby, Consultant

Date



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### Findings Report

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**Arrival:** 9:10 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Pool not in use at this time, gates observed locked.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined, based on review of records, that the Center did not document or conduct emergency drills from August 2017 to July 2018. The Consultant discussed emergency drills and the requirements with the new Director and left documentation for the Center's emergency drills.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 8/27/2018****Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 20****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 03/12/2018

Staff # 2

Met

Date of Hire: 04/08/2016

Staff # 3

Met

Date of Hire: 07/21/2016

Staff # 4	Met
Date of Hire: 07/31/2018	
Staff # 5	Met
Date of Hire: 11/28/2017	
Staff # 6	Met
Date of Hire: 08/02/2016	
Staff # 7	Met
Date of Hire: 06/25/2018	
Staff # 8	Met
Date of Hire: 10/12/2017	
Staff # 9	Met
Date of Hire: 07/31/2018	
Staff # 10	Met
Date of Hire: 04/06/2018	
Staff # 11	Met
Date of Hire: 07/23/2012	
Staff # 12	Met
Date of Hire: 07/21/2014	
Staff # 13	Met
Date of Hire: 02/11/2016	
Staff # 14	Met
Date of Hire: 07/21/2014	
Staff # 15	Met
Date of Hire: 07/31/2018	
Staff # 16	Met
Date of Hire: 06/25/2018	
Staff # 17	Met
Date of Hire: 08/16/2016	
Staff # 18	Met
Date of Hire: 08/02/2016	

**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 0**

Staff # 19

Met

Date of Hire: 04/24/2018

Staff # 20

Met

Date of Hire: 01/16/2018

**Staff Credentials Reviewed: 20**

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.