



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/21/2019 **VisitType:** Monitoring Visit **Arrival:** 12:10 PM **Departure:** 3:00 PM

**CCLC-3559**

**Care-A-Lot Learning Center II**

3160 Bloomfield Drive Macon, GA 31206 Bibb County  
 (478) 788-8870 sun1920@cox.net

**Mailing Address**

3160 Bloomfield Drive  
 Macon, GA

**Regional Consultant**

Jacquelyn Sims

Phone: (770) 357-7072

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jacquelyn.sims@decal.ga.gov

**Quality Rated: No**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2019	Monitoring Visit	Good Standing	
09/04/2018	Licensing Study	Good Standing	
02/20/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (infants)		0	0	C	6	C	NA	NA	
Main	1R (three years)	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	1	20	C	14	NC	20	C	Transitioning
Main	2L (one-two years)	Infants and One Year Olds	1	4	C	5	C	NA	NA	Nap
Main	Back Right (one-two years)	Two Year Olds	1	11	NC	16	C	NA	NA	Nap, Transitioning
Main	Far Right (4-12 years)	Five Year Olds and Six Year Olds and Over	1	21	NC	20	NC	27	C	Transitioning
Total Capacity @35 sq. ft.: 61					Total Capacity @25 sq. ft.: 74					
Total # Children this Date: 56					Total Capacity @25 sq. ft.: 74					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	40	C
Main	Playground B	30	C
Main	Playground C	33	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Jessica Dean Rucker, Program Official

Date

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Jacquelyn Sims, Consultant

Date



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### Findings Report

**Date:** 2/21/2019 **VisitType:** Monitoring Visit

**Arrival:** 12:10 PM

**Departure:** 3:00 PM

**CCLC-3559**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12 - Consultant spoke with the director and asked that activities be provided for the after school children to ensure a smooth transition from lunch to nap.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on an observation, that staff cared for 20 children in the 1R, which had a license capacity of 14. It was further determined that 11 children were housed in the Back right room, which had a license capacity of 10 and 21 children were housed in the far right room, which had a license capacity of 20. Consultant observed staff to return the two-year-old child to the Back Right classroom which housed two-year-olds and two school age children were returned to the Far Right room. Responsible staff in the Far Right room stated that two children belonging to her group were housed in the 1R room.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 2/22/2019**

**Recited on 2/21/2019**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on an observation, the gate of the outside fencing material which separated the playground from the street, had a gap which measured between four and one half inches and five inches.

**POI (Plan of Improvement)**

Director stated that she would have the gap repaired.

**Correction Deadline: 2/28/2019****Correction Deadline: 9/4/2018****Corrected on 2/21/2019**

.26(9) - Correction of previous citation in that the consultant observed the playground to be free of ant beds during the visit.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff stated the various times that hand washing occurs throughout each day.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center lacked documentation of fire drills for October 2018 through January 2019. director stated that she could not locate the documentation.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 2/28/2019****Recited on 2/21/2019**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**Comment**

Checklists were observed to be complete for the weeks of February 4, 2019 and February 11, 2019.

**Correction Deadline: 9/5/2018**

**Corrected on 2/21/2019**

.36(4)(f)1. - Correction of previous citation in that no children were observed to be transported without proper restraints.

<b>Sleeping &amp; Resting Equipment</b>
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**Technical Assistance**

591-1-1-.30 - Consultant spoke with the director and asked that sheets and light covers be provided to all children during nap time.

<b>Staff Records</b>
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**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/30/2017	
 Staff # 2	 Met
Date of Hire: 07/23/2013	
 Staff # 3	 Met
Date of Hire: 01/14/2000	
 Staff # 4	 Met
Date of Hire: 12/02/1999	
 Staff # 5	 Met
Date of Hire: 01/28/2019	
 Staff # 6	 Met
Date of Hire: 04/26/2000	

**Staff Credentials Reviewed: 6**

**Comment**

Criminal record checks were observed to be complete.

**Correction Deadline: 9/25/2018**

**Corrected on 2/21/2019**

.33(4) - Correction of previous citation in that the training was complete for four of four employees.

**Comment**

Director provided file for one employee hired since the last visit.

**Staffing and Supervision****Technical Assistance**

591-1-1-.32 - Consultant spoke with the director and asked that children under three years of age not be housed with children three years of age and older.

**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on an observation, that one teacher cared for (11) two-year-olds in the Back Right room and one teacher was observed to care for (19) three and four-year-olds in the 1r room.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 2/22/2019**

**Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.