



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/31/2017    **VisitType:** Licensing Study    **Arrival:** 12:30 PM    **Departure:** 2:00 PM

**CCLC-3558**

**Heavenly Sent Childcare Center**

7257 Wilson Road Jonesboro, GA 30236 Clayton County  
(770) 472-9993 melikahblackshear@yahoo.com

**Regional Consultant**

Ashley Cunningham  
Phone: (866) 374-9389  
Fax: (866) 375-0880  
Ashley.Cunningham@decals.ga.gov

**Mailing Address**  
Same

<b>Compliance Zone Designation</b>		
08/31/2017	Licensing Study	Good Standing
03/21/2017	Licensing Study	Good Standing
08/05/2016	Complaint Investigation & Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A: Front	Three Year Olds	1	9	C	42	C	NA	NA	Nap
Main	Room B: Left Front: Toddler	Three Year Olds	1	2	C	17	C	NA	NA	Nap
Main	Room C: Infants: Left Back		0	0	C	9	C	NA	NA	Not In Use
Main	Room D: Pre-K		0	0	C	23	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 91						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 11			Total Capacity @35 sq. ft.: 91			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

**Comments**

Emergency Resonse Plan was emailed  
Fire Drill form was left

With the new federal mandate everyone must obtain their Comprehensive Background Check by October 1, 2018. Consent needs to be given by October 1, 2017. Log into your Decal Koala Account to update current crc applications to give consent. Replace old satisfactory letters with new comprehensive letters.

Plan of Improvement: Developed This Date 08/31/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Melikhah Blackshear, Program Official

Date

Ashley Cunningham, Consultant

Date



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### Findings Report

**Date:** 8/31/2017 **VisitType:** Licensing Study

**Arrival:** 12:30 PM

**Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**Correction Deadline: 3/21/2017**

**Corrected on 8/31/2017**

.12(2)(b) - Previous citation in that the exersaucer was removed

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 1**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Observed-Records Complete/Well Organized for five children files.

### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Observation-Clean and Well Maintained

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

**Correction Deadline: 3/21/2017**

**Corrected on 8/31/2017**

**.25(13) - Previous citation corrected in that no hazards were observed accessible.**

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**591-1-1-.26 Playgrounds(CR)** **Defer**

**Comment**

Not fully observed due to inclement weather but appears clean and well maintained.

**Defer**

591-1-1-.26(7)- Due to inclement weather the depth of the mulch could not be properly accessed.

**POI (Plan of Improvement)**

The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

**Correction Deadline: 3/31/2017**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Diapering requirements discussed

**Comment**

No diapered children enrolled

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Discussed proper hand washing.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

None dispensed since last visit, pre the director.

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<b>Safety</b>
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**591-1-1-.05 Animals** **N/A**

**Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Discussed centers discipline techniques.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

Observed-Complete Documentation

**Comment**

Vehicle had fire extinguisher and first aid kit

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on observation of staff files that the director had expired transportation training.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 9/10/2017**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Correct number of cots observed.

**Comment**

Discussed-SIDS/Infant Sleeping Position

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**Staff Records**

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**Records Reviewed: 4****Records with Missing/Incomplete Components: 3**

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Staff # 1

Not Met

Date of Hire: 09/09/2015

"Missing/Incomplete Components"

.33(2)-Health &amp; Safety Certificate

Staff # 2

Met

Date of Hire: 02/21/2017

Staff # 3

Not Met

Date of Hire: 09/03/1996

"Missing/Incomplete Components"

.33(2)-Health &amp; Safety Certificate,.36(3)(a-c)-2 hrs. Transportation Training missing

Staff # 4

Not Met

Date of Hire: 07/16/2008

"Missing/Incomplete Components"

.33(2)-Health &amp; Safety Certificate

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**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete. Comprehensive Background Check discussed.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Observed-100% Certified First Aid & CPR

**Comment**

Observed-Center/Vehicle Kits Complete

**Comment**

Reminder-Replace expired antibacterial insect sting, antiseptic on van.

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**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation of staff files that all staff did not complete their health and safety orientation training.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 9/30/2017**

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**591-1-1-.31 Staff(CR)****Met****Comment**

591-1-1-.31(13) - Staff in compliance with law.

**Correction Deadline: 8/31/2017**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

**Correction Deadline: 3/21/2017****Corrected on 8/31/2017**

.32(4) - Previous citation corrected in that ratios were compliant.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision