



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/1/2018 **VisitType:** Monitoring Visit **Arrival:** 8:25 AM **Departure:** 10:20 AM

CCLC-3557

Heavenly Creations & Child Development, Inc.

2427 Wheelless Road Augusta, GA 30906 Richmond County
 (706) 737-5536 heavenly2427@icloud.com

Regional Consultant

Melyn Smith

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/01/2018	Monitoring Visit	Good Standing	
08/17/2017	Licensing Study	Good Standing	
04/18/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Bldg One	Back	One Year Olds	3	15	C	24	C	NA	NA	Music, Circle Time	
Bldg One	Left	Infants	2	10	C	23	C	NA	NA	Floor Play, Feeding, Nap	
Bldg One	Middle	Two Year Olds	2	11	C	23	C	NA	NA	Breakfast	
Bldg One	Right	Three Year Olds and Four Year Olds	2	20	C	35	C	49	C	Centers	
Total Capacity @35 sq. ft.:			105			Total Capacity @25 sq. ft.:			169		
Bldg Two Main			0	0	C	64	C	NA	NA		
Total Capacity @35 sq. ft.:			64			Total Capacity @25 sq. ft.:			169		
Total # Children this Date: 56			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			169		

Building	Playground	Playground Occupancy	Playground Compliance
Bldg One	Back-Play Yard	122	C
Bldg One	Side-Play Yard	8	C

Comments

The consultant discussed the upcoming deadline of October 1, 2018 for the Comprehensive Criminal Background Checks at this visit.

Plan of Improvement: Developed This Date 03/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Ezra Hatcher, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 3/1/2018 **VisitType:** Monitoring Visit **Arrival:** 8:25 AM **Departure:** 10:20 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that a staff purse was observed accessible to children stored on top of children's cubbies in the Right Classroom on this date. It was further determined that plastic grocery bags were observed accessible to children both on top of children's cubbies and in children's cubbies in the Right Classroom.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/1/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on observation, that the door frame to the entrance of the Back Classroom was observed split and unattached causing a pinching hazard on this date. It was further determined that the bar frame between the double doors in the Back Classroom was observed unanchored when the consultant observed the doors to blow open and the bar frame to fall on this date.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 3/16/2018

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute the resilient surfacing under the swings.

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 8/31/2017

Corrected on 3/1/2018

.26(8) - Previous citation corrected, based on observation, in that adequate resilient surfacing was observed beneath the climbing and swinging equipment on the playground on this date.

Health and Hygiene

591-1-1-.07 Children's Health**Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined, based on observation, that one infant in the Left Classroom and two one-year-old children in the Back Classroom were observed to have pacifiers attached to their clothing by straps on this date.

POI (Plan of Improvement)

The Center will instruct Staff regarding this safety requirement.

Correction Deadline: 3/1/2018

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The director stated that medication is not dispensed on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined, based on review of records, that the center was lacking documentation of conducting a tornado drill since June 2017 when one is required every six months. It was further determined that the center was lacking evidence of conducting a lockdown drill since July 2017 when one is required every six months.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 3/6/2018

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. The consultant also observed morning routine transportation from the center to the schools on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/12/2017	
Staff # 2	Met
Date of Hire: 10/03/1998	
Staff # 3	Met
Date of Hire: 01/26/2000	
Staff # 4	Met

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Date of Hire: 06/01/2009

Staff # 5 Met

Date of Hire: 01/11/2017

Staff # 6 Met

Date of Hire: 06/08/2015

Staff # 7 Met

Date of Hire: 01/13/2017

Staff # 8 Met

Date of Hire: 09/11/1993

Staff # 9 Met

Date of Hire: 03/15/2005

Staff # 10 Met

Date of Hire: 08/20/2001

Staff # 11 Met

Date of Hire: 02/01/2000

Staff # 12 Met

Date of Hire: 03/21/2002

Staff # 13 Met

Date of Hire: 06/09/2015

Staff # 14 Met

Date of Hire: 10/03/1998

Staff # 15 Met

Date of Hire: 01/12/2017

Staff # 16 Met

Date of Hire: 12/12/2000

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

The consultant observed all Center staff to comply with all applicable laws and regulations on this date.

Correction Deadline: 3/1/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.