



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/31/2018    **VisitType:** Monitoring Visit    **Arrival:** 9:30 AM    **Departure:** 11:40 AM

**CCLC-35528**

**Jackson Heights Christian Academy**

3737 Inner Perimeter Road Valdosta, GA 31602 Lowndes County  
 (229) 244-4420 jacksonheights1612@yahoo.com

**Regional Consultant**

Beth Houtz

Phone: (229) 238-2130  
 Fax: (229) 238-2955  
 beth.houtz@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
07/31/2018	Monitoring Visit	Good Standing
03/01/2018	Licensing Study	Good Standing
08/11/2017	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
MAIN	A-infants-1 yr		0	0	C	15	C	NA	NA	
MAIN	B-1 & 2 yrs		0	0	C	16	C	NA	NA	
MAIN	C-3+ yrs		0	0	C	15	C	NA	NA	
MAIN	D-PreK (4+)		0	0	C	29	C	NA	NA	
MAIN	E-3+		0	0	C	14	C	NA	NA	
Total Capacity @35 sq. ft.: 79						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations		
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 79			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
MAIN	A-Left	41	C
MAIN	B-Back	73	C

**Comments**

The purpose of today's visit is a monitoring visit and a follow up for any previous rule citations. The center was closed for staff development on the day of the visit and no children were in care. The center is not currently transporting children but will resume when school starts back.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Cathy Green, Program Official

Date

Beth Houtz, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 3/1/2018**

**Corrected on 7/31/2018**

**.08(1) - This citation was observed to be corrected on this date. All children records reviewed were complete had the appropriate information.**

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 3/1/2018**

**Corrected on 7/31/2018**

**.25(13) - This citation was observed to be corrected on this date.**

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**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Correction Deadline: 3/11/2018**

**Corrected on 7/31/2018**

**.26(6) - This citation was observed to be corrected on this date. The broken equipment has been repaired or replaced.**

**Technical Assistance**

591-1-1-.26(6) - The center is closed for the week due to staff development and preparing for the new school year. The consultant discussed the following items on the playground with the Director. The Director stated that the items would be cleaned, repaired, or replaced during the staff development week.

-The canopy on the shade tent needs to be re-attached or replaced. It was blown off due to a recent thunder storm.

-A gas cap on a yellow and red Little Tykes car was cracked and needs to be removed or repaired.

-The pink and blue vinyl climbers under the shaded toddler area were dirty and need to be cleaned.

-The seat at the desk by the building is cracked and needs to be repaired or removed.

-The infant swing frame was missing the seat part. The frame needs to be removed or a seat needs to be put back in the swing.

**Correction Deadline: 8/10/2018**

**Correction Deadline: 3/1/2018**

**Corrected on 7/31/2018**

**.26(9) - This citation was observed to be corrected on this date. No hazards were observed on the playground.**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Hand washing requirements for diapering were discussed with the director on this date.

**Comment**

There were no children present in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

There were no children present on this date. Proper hand washing of children and staff was discussed with the director on this date.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

**591-1-1-.36 Transportation(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.36(4)(b) - The center is not currently providing transportation but will resume transportation at the beginning of the new school year. The consultant discussed having the front bench seat recovered or using a seat cover due to the tears in the fabric exposing the foam. Additionally, the consultant observed the speaker cover to be missing on the back passenger door leaving a hole in the door. The Director stated that they had the cover and will put it back on the door to cover the hole.

**Correction Deadline: 8/1/2018**

**Correction Deadline: 8/8/2017**

**Corrected on 7/31/2018**

**.36(4)(f)1. - This citation was observed to be corrected on this date. The buckle had been replaced on the third row.**

**Technical Assistance**

591-1-1-.36(4)(f)1. - The center is not currently providing transportation. They will resume transportation at the beginning of the new school year. The consultant observed on the last row of seats in the van that the middle and far right buckle clasps had fallen under the seat. The consultant discussed with the director about pulling the clasp back up to the seat so that children will be able to buckle themselves in properly.

**Correction Deadline: 8/1/2018**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that on a field trip transportation form dated July 18, 2018 to Snopocalypse did not have a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child entered and exited the vehicle. The first two columns had a check mark to document loading and unloading but the columns for the return trip were not checked.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 8/1/2018**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

There were no children present on this date. Discussed SIDS and infant sleeping position with the Director.

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided three file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Comment**

Please replenish the first aid kit on the van before resuming transportation.

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 3/31/2018**

**Corrected on 7/31/2018**

**.33(3) - This citation was observed to be corrected on this date. All staff had completed Health and Safety orientation or within their 90 day period to complete the training.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.