



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/1/2021    **VisitType:** Monitoring Visit    **Arrival:** 12:30 PM    **Departure:** 1:45 PM

**CCLC-35493**

**Montessori Academy at Sharon Springs**

2830 Old Atlanta Road Cumming, GA 30041 Forsyth County  
(770) 205-6277 abailey@montessoriacademygeorgia.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/01/2021	Monitoring Visit	Good Standing	
12/10/2020	Incident Investigation Closure	Good Standing	
12/03/2020	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Left Blue	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	17	C	30	C	NA	NA	Nap
Main	B 2nd Left Green	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	30	C	NA	NA	Nap
Main	C 3rd Left Mint	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	30	C	NA	NA	Nap
Main	D 1st right Daisy	One Year Olds and Two Year Olds	1	4	C	31	C	NA	NA	Nap
Main	E 2nd Right Tulip	Two Year Olds	2	9	C	30	C	NA	NA	Nap
Main	F 3rd Rt Yellow		0	0	C	30	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 181

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 58

Total Capacity @35 sq. ft.: 181

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Front Rt Elementary	13	C
Main	PG Rear	165	C

**Comments**

A virtual inspection was conducted on February with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Ashleigh Bailey, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

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Same

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The physical plant appeared to be clean and in good repair upon virtual walk through.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Hand washing requirements for children and staff were discussed with the Director/Provider on this date.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.29 Required Reporting** **Met**

**Correction Deadline: 12/10/2020**

**Corrected on 2/1/2021**

.29(3) - The previous citation was corrected on this date as the program stated proper knowledge of the Department's required reporting policy and procedures. Further, additional staff have been informed of the required reporting process in case of the Director's absence.

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

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**Staff Records**

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Staff # 1 Date of Hire: 11/04/2013	Met
Staff # 2 Date of Hire: 07/06/2020	Met
Staff # 3 Date of Hire: 08/10/2015	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7 Date of Hire: 02/01/2021	Met
Staff # 8 Date of Hire: 11/10/2017	Met
Staff # 9	Met
Staff # 10 Date of Hire: 04/30/2018	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14 Date of Hire: 06/03/2019	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19 Date of Hire: 08/23/2016	Met
Staff # 20	Met

Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Date of Hire: 08/05/2019	
Staff # 27	Met
Staff # 28	Met
Date of Hire: 01/06/2018	
Staff # 29	Met
Staff # 30	Met
Staff # 31	Met
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Date of Hire: 01/06/2019	
Staff # 38	Met
Staff # 39	Met
Staff # 40	Met
Staff # 41	Met
Staff # 42	Met
Staff # 43	Met

**Records Reviewed: 60**

**Records with Missing/Incomplete Components: 0**

Staff # 44	Met
Staff # 45	Met
Staff # 46	Met
Staff # 47	Met
Staff # 48	Met
Date of Hire: 08/10/2009	
Staff # 49	Met
Staff # 50	Met
Date of Hire: 02/10/2016	
Staff # 51	Met
Staff # 52	Met
Staff # 53	Met
Date of Hire: 05/01/2020	
Staff # 54	Met
Date of Hire: 07/20/2019	
Staff # 55	Met
Staff # 56	Met
Staff # 57	Met
Staff # 58	Met
Staff # 59	Met
Staff # 60	Met

**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided one file for employees hired since the last visit conducted on August 25, 2020.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order.



Correction Deadline: 2/1/2021

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.