



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/23/2018 **VisitType:** Monitoring Visit **Arrival:** 8:40 AM **Departure:** 12:30 PM

CCLC-3536

Deans Bridge Road Head Start

3237 Deans Bridge Road Augusta, GA 30906 Richmond County
(706) 796-2227 kgodbee@csraeoaheadstart.org

Regional Consultant

Keshia Hayward

Phone: (678) 717-5129

Fax: (770) 359-5697

carrie.spangler@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
08/23/2018	Monitoring Visit	Good Standing
01/24/2018	Licensing Study	Good Standing
08/24/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Fifth Right	PreK	2	20	C	23	C	NA	NA	Centers
Main	First Left	Three Year Olds	2	15	C	23	C	NA	NA	Transitioning
Main	First Right	Three Year Olds	2	16	C	23	C	NA	NA	Free Play
Main	Fourth Right	Three Year Olds and Four Year Olds	2	18	C	22	C	NA	NA	Free Play
Main	Second Left	Two Year Olds and Three Year Olds	2	15	C	22	C	NA	NA	Circle Time
Main	Second Right	PreK	2	18	C	22	C	NA	NA	Centers
Main	Third Right	Three Year Olds and Four Year Olds	2	15	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 157						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 117						Total Capacity @35 sq. ft.: 157				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main-Play Yard	88	C

Comments

The consultant discussed the upcoming changes with criminal records checks. Please feel free to visit our webpage for updates: <http://decal.ga.gov/CCS/CriminalRecordsCheck.aspx>. Consultant reminded staff about the variance and waiver application. Consultant informed director about the survey and encouraged her to complete it upon receipt.

Plan of Improvement: Developed This Date 08/23/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kimberly Godbee, Program Official

Date

Keshia Hayward, Consultant

Date



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Findings Report

Date: 8/23/2018 **VisitType:** Monitoring Visit **Arrival:** 8:40 AM **Departure:** 12:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 1/24/2018

Corrected on 8/23/2018

.08(1) - Previous citation corrected in that children's records reviewed included all required information.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultants observation that the following hazards existed: Plastic grocery and trash bags were observed in children's cubbies, on shelves and under tables in classrooms throughout the center, dust pans were accessible to children in the fourth and fifth right classrooms and the storage closet with cleaning supplies next to the boys bathroom was unlock and opened and the blue couch in the first left was torn exposing cushion.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 8/23/2018**Recited on 8/23/2018**

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultants observation that a nest with hornets was under the steps of large blue, yellow and red play structure next to the swings while children were playing.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/23/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated no children enrolled that require diaper changing.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Staff stated medication has not been dispensed since children started school on August 6, 2018.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Defer****Defer**

591-1-1-.21(3)- Citation deferred due to program reopening and children returning on August 6, 2018; therefore, drill have not been completed as of this date.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 1/29/2018

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 1/25/2018****Corrected on 8/23/2018****.36(7)(c)2. - Previous Previous citation corrected in that staff used symbol to indicate when each child loaded and unloaded from the bus since school started on August 6, 2018****Correction Deadline: 1/24/2018****Corrected on 8/23/2018****.36(7)(d)2. - Previous citation corrected in that a first and second checks were marked for each trip conducted on transportation records since school started on August 6, 2018.**

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Observed an adequate number of cots for the number of children enrolled.

Staff Records

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/05/2000	
Staff # 2	Met
Date of Hire: 12/02/1971	
Staff # 3	Met
Date of Hire: 12/15/2016	
Staff # 4	Met
Date of Hire: 08/31/1995	
Staff # 5	Met
Date of Hire: 08/08/2003	
Staff # 6	Met
Date of Hire: 01/04/1994	
Staff # 7	Met
Date of Hire: 12/01/2015	

Staff # 8 Date of Hire: 01/20/2015	Met
Staff # 9 Date of Hire: 06/01/2015	Met
Staff # 10 Date of Hire: 12/01/2007	Met
Staff # 11 Date of Hire: 12/07/2015	Met
Staff # 12 Date of Hire: 09/01/2015	Met
Staff # 13 Date of Hire: 01/05/1994	Met
Staff # 14 Date of Hire: 08/17/2015	Met
Staff # 15 Date of Hire: 02/20/2017	Met
Staff # 16 Date of Hire: 01/03/2017	Met
Staff # 17 Date of Hire: 09/26/2016	Met
Staff # 18 Date of Hire: 04/18/2017	Met
Staff # 19 Date of Hire: 09/14/2016	Met
Staff # 20 Date of Hire: 11/21/2016	Met
Staff # 21 Date of Hire: 09/14/2016	Met
Staff # 22 Date of Hire: 08/15/2006	Met

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 23	Met
Staff # 24	Met
Date of Hire: 08/01/2014	
Staff # 25	Met
Date of Hire: 01/18/2018	
Staff # 26	Met
Date of Hire: 05/05/2014	

Staff Credentials Reviewed: 26

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 2/23/2018

Corrected on 8/23/2018

.14(2) - Previous citation corrected in that staff all staff had verification of completing first aid and CPR training.

591-1-1-.33 Staff Training Met

Correction Deadline: 2/23/2018

Corrected on 8/23/2018

.33(5) - Previous citation corrected in that staff with direct responsibility for food preparation completed a day of training in food nutrition on August 2, 2018 and the lead cook completed safe serve training that expires on April 19, 2021.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.