



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/21/2019 **VisitType:** Monitoring Visit

Arrival: 9:55 AM

Departure: 3:30 PM

CCLC-35355

Christ Church Presbyterian

510 South Tibbs Road Dalton, GA 30720 Whitfield County
 (706) 529-2911 alewallen@ccpdalton.org

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/21/2019	Monitoring Visit	Good Standing	
08/01/2018	Licensing Study	Good Standing	
03/27/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Ft.Hall Jonah's	148-1st Right	Three Year Olds and Four Year Olds	1	5	C	13	C	NA	NA	Centers
Ft.Hall Jonah's	149-1st Left	Two Year Olds and Three Year Olds	2	8	C	13	C	NA	NA	Outside
Total Capacity @35 sq. ft.:			26		Total Capacity @25 sq. ft.: 0					
Ft.Hall Jonah's Way	150-2nd Right	Four Year Olds and Five Year Olds	1	4	C	13	C	NA	NA	Circle Time
Ft.Hall Jonah's Way	151-2nd Left	Three Year Olds and Four Year Olds	2	13	C	14	C	NA	NA	Centers
Total Capacity @35 sq. ft.:			27		Total Capacity @25 sq. ft.: 0					
New Wing	133-1st Left	Infants	2	6	C	15	C	NA	NA	Floor Play,Nap
New Wing	134-1st Right	One Year Olds and Two Year Olds	2	10	C	16	C	NA	NA	Transitioning
New Wing	136-2nd Left	Infants and One Year Olds	2	7	C	16	C	NA	NA	Free Play
New Wing	138-2nd Right	One Year Olds	2	10	C	16	C	NA	NA	Free Play
New Wing	141-3Rd Left	Two Year Olds	2	9	C	18	C	NA	NA	Outside
New Wing	143-3Rd Right	Three Year Olds	2	12	C	17	C	NA	NA	Outside

New Wing	147-4th Right	Three Year Olds and Four Year Olds and Five Year Olds	1	9	C	17	C	NA	NA	Centers
		Total Capacity @35 sq. ft.: 115			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 93		Total Capacity @35 sq. ft.: 168			Total Capacity @25 sq. ft.: 0					


Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Follow up to the previous Licensing Study that was conducted on August 1, 2018 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Angela Lewallen, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 34

Records with Missing/Incomplete Components: 6

Staff # 1	Met
Date of Hire: 07/05/2017	
Staff # 2	Met
Date of Hire: 01/22/2018	
Staff # 3	Met
Date of Hire: 03/15/2019	
Staff # 4	Not Met
Date of Hire: 12/12/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 5	Met
Date of Hire: 01/28/2006	
Staff # 6	Met
Date of Hire: 11/01/2014	
Staff # 7	Met

Date of Hire: 09/20/2018

Staff # 8 Met

Date of Hire: 01/16/2018

Staff # 9 Not Met

Date of Hire: 02/11/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10 Met

Date of Hire: 02/27/2019

Staff # 11 Met

Date of Hire: 03/07/2019

Staff # 12 Met

Date of Hire: 07/30/2012

Staff # 13 Met

Date of Hire: 02/19/2019

Staff # 14 Met

Date of Hire: 03/06/2017

Staff # 15 Met

Date of Hire: 02/28/2019

Staff # 16 Met

Date of Hire: 02/06/2019

Staff # 17 Met

Date of Hire: 01/14/2019

Staff # 18 Met

Date of Hire: 06/18/2018

Staff # 19 Met

Date of Hire: 07/14/2009

Staff # 20 Met

Date of Hire: 01/09/2019

Staff # 21 Met

Date of Hire: 05/29/2018

Staff # 22 Date of Hire: 08/23/2016	Met
Staff # 23 Date of Hire: 10/18/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 24 Date of Hire: 02/25/2019	Met
Staff # 25 Date of Hire: 07/31/2017	Met
Staff # 26 Date of Hire: 08/01/2016	Met
Staff # 27 Date of Hire: 01/09/2018	Met
Staff # 28 Date of Hire: 02/11/2019 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 29 Date of Hire: 02/18/2019 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 30 Date of Hire: 01/03/2017	Met
Staff # 31 Date of Hire: 11/05/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 32 Date of Hire: 09/30/2015	Met
Staff # 33 Date of Hire: 01/02/2019	Met

Staff # 34

Met

Date of Hire: 08/06/2015

Staff Credentials Reviewed: 34

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Comment**

Director provided seventeen files for employees hired since last visit.

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined by a review of records that two employees did not submit a record check application to the department and fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will follow the RAP procedures to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will continue to ensure the CRC rules are maintained.

Correction Deadline: 3/21/2019**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined by a review of records that three staff members employed on this date did not have a satisfactory comprehensive record check on file prior to working at the child care center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will follow a set procedure, the RAP for all new employees to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center Director and legal representative will view videos to ensure the CRC rules are understood and maintained. The Director has recently taken over and was unaware that the record checks were not completed as required.

Correction Deadline: 3/21/2019**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined by a review of records that three staff members did not complete their CPR and First aid training in the required 90 day period.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 4/20/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.