



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/7/2018    **VisitType:** Monitoring Visit    **Arrival:** 12:30 PM    **Departure:** 4:00 PM

**CCLC-35250**

**Childcare Network #211**

3635 Howell Ferry Rd. Duluth, GA 30096 Gwinnett County  
 (770) 623-9800 cni211@childcarenetwork.com

**Regional Consultant**

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
11/07/2018	Monitoring Visit	Good Standing
01/24/2018	Licensing Study	Good Standing
08/23/2017	MV POI Follow Up	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st left	Infants and One Year Olds	1	3	C	15	C	NA	NA	Story, Nap
Main	B 2nd Left	One Year Olds	1	4	C	14	C	NA	NA	Nap
Main	C 3rd left	Two Year Olds	1	10	C	14	C	NA	NA	Nap
Main	D rear Left	PreK	2	15	C	18	C	NA	NA	Nap
Main	E 1st Right		0	0	C	28	C	NA	NA	
Main	F 2nd Right	Three Year Olds and Four Year Olds	1	13	C	39	C	NA	NA	Nap
Main	G 3rd Right	PreK	2	18	C	21	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 149						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 63			Total Capacity @35 sq. ft.: 149			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Right	28	C
Main	B Front Left	43	C
Main	C rear	43	C

**Comments**

The purpose of the visit was to conduct a monitoring visit and to follow up on the previous visit.

Plan of Improvement: Developed This Date 11/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Adeline Osorio, Program Official

Date

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LaQuita Clark, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on observation, that in Classrooms D and F the laminate flooring in the boys bathrooms was cracked and peeling with exposed rust around the drains in the floor.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 11/21/2018**

**Recited on 11/7/2018**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26 - Please ensure the mulch is replaced and refluffed as necessary on all playgrounds. Also please be mindful of recovering the exposed roots as the rain washes away the paint to make the roots noticeable to children. The consultant observed the steps leading to the back of the rear playground to have missing concrete pavers, please replace to avoid a tripping hazard.

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on observation, that on the Right playground three bucket swings had cracked yellow coverings and rust on the swing chains, rust on the tire swing chain and a hole with cracks in the orange yellow and blue Little Tykes play structure.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 11/21/2018****Recited on 11/7/2018****Correction Deadline: 2/23/2018****Corrected on 11/7/2018**

.26(9) - Previous citation has been corrected in that the exposed nails within the rotten wooden boarder have been removed. The three drain spouts on the building that were missing and left pieces of jagged metal exposed have been covered and repaired.

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Correction Deadline: 1/25/2018****Corrected on 11/7/2018**

.15(4) - Previous citation has been corrected in that the high chairs were observed in good repair with the straps installed correctly.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Correction Deadline: 1/24/2018****Corrected on 11/7/2018**

.20(3) - Previous citation has been corrected in that the director stated the center no longer dispenses or administers medication.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

A current/completed inspection was observed for the vehicle used in transporting children this date. Complete documentation of transportation was observed. The vehicle was observed to have a working fire extinguisher and complete first aid kit. Staff were observed to follow appropriate transportation procedures on this date.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

#### Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined, based on observations, that two crib mattresses had holes in the plastic around the corners of the mattress.

#### POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least

**Correction Deadline: 11/21/2018**

**Recited on 11/7/2018**

## Staff Records

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 03/21/2018	
Staff # 2	Met
Date of Hire: 07/25/2018	
Staff # 3	Met
Date of Hire: 07/30/2018	
Staff # 4	Met
Date of Hire: 03/14/2016	
Staff # 5	Met
Date of Hire: 09/20/2018	
Staff # 6	Met
Date of Hire: 05/29/2018	
Staff # 7	Met

**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Date of Hire: 01/16/2018

Staff # 8

Met

Date of Hire: 09/04/2012

Staff # 9

Met

Date of Hire: 04/19/2018

Staff # 10

Met

Date of Hire: 07/30/2018

Staff # 11

Met

Date of Hire: 07/18/2016

Staff # 12

Met

Date of Hire: 09/18/2018

Staff # 13

Met

Date of Hire: 04/12/2018

Staff # 14

Met

Date of Hire: 10/30/2017

Staff # 15

Met

Date of Hire: 12/13/2017

Staff # 16

Met

Date of Hire: 09/13/2016

Staff # 17

Met

Date of Hire: 11/05/2018

**Staff Credentials Reviewed: 17****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Director provided 12 files for employees hired since last visit. Staff were observed to have comprehensive background checks on file. All staff with national background checks were observed with a staff member that has a comprehensive background on file.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of over 50% of center staff certified in First Aid and CPR. Please continue to ensure new staff obtain the certification within 90 days of hire.

**591-1-1-.33 Staff Training****Defer****Correction Deadline: 2/7/2018**

Corrected on 11/7/2018

.33(3) - Previous citation has been corrected in that staff employed at least 90 days have evidence of health and safety orientation on file. Please continue to ensure new staff obtain the training within 90 days of hire.

**Defer**

591-1-1-.33(6)- Previous citation has been deferred until December 31, 2018 when annual training is due for the year.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 2/23/2018**

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**591-1-1-.31 Staff(CR)**

**Defer**

**Defer**

591-1-1-.31(1)(b)2.-Previous citation has been deferred in that the director has enrolled in a credential program and will complete by May 31, 2019.

**POI (Plan of Improvement)**

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

**Correction Deadline: 2/24/2018**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.