



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/28/2020 **VisitType:** Monitoring Visit **Arrival:** 12:00 PM **Departure:** 3:00 PM

CCLC-35240

Primrose School of Five Forks

3030 River Dr. Lawrenceville, GA 30044 Gwinnett County
(770) 985-0028 Gilbenjamin@att.net

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920
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stacy.whitten@dec.al.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
01/28/2020	Monitoring Visit	Good Standing
09/16/2019	Licensing Study	Good Standing
07/02/2019	Incident Investigation Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes					
Main	A/1L	One Year Olds	2	9	C	12	C	NA	NA	Nap, Transitioning					
Main	B/2L	Two Year Olds	3	19	C	20	C	NA	NA	Nap					
Main	C/3L	Two Year Olds and Three Year Olds	2	17	C	22	C	NA	NA	Nap					
Main	D/4L	Two Year Olds and Three Year Olds	2	17	C	20	C	NA	NA	Lunch					
Main	E/5L	Three Year Olds and Four Year Olds	2	20	C	20	C	NA	NA	Lunch					
Main	F/1R	Infants	3	11	C	11	C	NA	NA	Nap, Floor Play, Feeding					
Main	F/1R Back	Infants	1	1	C	11	C	NA	NA	Nap					
Main	G/2R	Four Year Olds	2	20	C	21	C	NA	NA	Lunch					
Main	H/3R	Four Year Olds and Five Year Olds	2	18	C	20	C	NA	NA	Centers					
Main	I/4R		0	0	C	22	C	NA	NA						
Total Capacity @35 sq. ft.: 179						Total Capacity @25 sq. ft.: 0									
Total # Children this Date: 132						Total Capacity @35 sq. ft.: 179					Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A/R Font/Patch	16	C
Main	B/R Rear	53	C


Main	C/L Front	25	C
Main	D/L Rear	38	C

Comments

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Jeanne Vanemburgh, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

Center appears clean and well maintained.

Technical Assistance

591-1-1-.25(13) - Consultant discussed with the provider to monitor the school age classroom 4R storage of adult scissors and staplers to ensure they are stored in high or locked cabinets, so they do not become accessible to children. Also discussed with provider to repair or replace the safety lock on the cabinet under the sink in classroom 4R where it is not latching tightly to ensure the sunscreen stored in this cabinet do not become accessible to children.

Correction Deadline: 1/28/2020

Technical Assistance

591-1-1-.25(3) - Consultant discussed with the provider to monitor and disinfect the boys bathroom in between classrooms 3R and 4R throughout the day, to prevent a urine smell from developing.

Correction Deadline: 1/28/2020

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute under fall zones, slides and climbing areas.

Comment

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(6) - Consultant discussed with the provider to monitor and repaint , repair or replace the area of the play sets on the second left playground and second right playground, where chipping paint is beginning to develop. Please monitor the stair rails and climbing bars, as well as the green slide poles and repaint as needed.

Correction Deadline: 2/7/2020

Technical Assistance

591-1-1-.26(9) - Consultant discussed with the provider to monitor and repair or replace the screen on the back right playground where a hole is developing, as well as the Kindergarten classroom door (4R) where chipping paint is beginning to develop on the door and wall area next to the door.

Correction Deadline: 1/28/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 09/01/2012	Met
Staff # 2 Date of Hire: 09/09/2019	Met
Staff # 3 Date of Hire: 11/11/2019	Met
Staff # 4 Date of Hire: 08/27/2019	Met
Staff # 5 Date of Hire: 01/04/2016	Met
Staff # 6 Date of Hire: 01/06/2020	Met
Staff # 7 Date of Hire: 10/05/1999	Met
Staff # 8 Date of Hire: 09/24/2008	Met
Staff # 9 Date of Hire: 10/24/2005	Met
Staff # 10 Date of Hire: 01/06/2020	Met
Staff # 11 Date of Hire: 07/23/2013	Met
Staff # 12 Date of Hire: 02/21/2017	Met
Staff # 13 Date of Hire: 08/12/2019	Met
Staff # 14 Date of Hire: 06/03/2019	Met

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 15 Met

Date of Hire: 01/13/2020

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 01/02/2020

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete. Consultant observed evidence of complete satisfactory comprehensive background checks on this date for all employees.

Comment

Director provided fourteen file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Comment

Please be mindful of training expiration dates.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.