



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/17/2021 **VisitType:** Monitoring Visit

Arrival: 12:00 PM

Departure: 2:00 PM

CCLC-3519

First Presbyterian Church Child Development Center

800 S. Enota Drive Gainesville, GA 30501 Hall County
 (770) 532-8188 smoon@fpcga.org

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/17/2021	Complaint Investigation by Phone	Good Standing	
03/17/2021	Monitoring Visit	Good Standing	
09/28/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 Left	One Year Olds	2	8	C	18	C	NA	NA	Nap
Main	1Right	Three Year Olds and Four Year Olds and Five Year Olds	2	10	C	19	C	NA	NA	Nap
Main	1RT 2nd hall Rt-side	Two Year Olds	1	8	C	12	C	NA	NA	Nap
Main	2 Left	Two Year Olds	1	8	C	18	C	NA	NA	Nap
Main	2 Right	Three Year Olds	2	12	C	18	C	NA	NA	Nap
Main	3 Left	Infants	2	8	C	11	C	NA	NA	Feeding
Main	3 RT	Two Year Olds and Three Year Olds	1	8	C	18	C	NA	NA	Nap
Main	4 Left	PreK	2	20	C	23	C	33	C	Nap
Main	4 RT		0	0	C	18	C	NA	NA	
Main	5 RT	PreK	2	21	C	27	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 182

Total Capacity @25 sq. ft.: 192

Total # Children this Date: 103

Total Capacity @35 sq. ft.: 182

Total Capacity @25 sq. ft.: 192

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground/Infant	18	C
Main	playground/Preschool	71	C

Comments

A virtual inspection was conducted on March 17, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Susan Moon, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Refluff resilient surface as needed.

Food Service

Technical Assistance

The consultant discussed new revision to restricted food. Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/wind pipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Technical Assistance

The consultant discussed revision to the written feeding plans for children under the age of 1 years old. Age appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.29 Required Reporting****Technical Assistance****Technical Assistance**

The consultant discussed the required reporting process via DECAL KOALA with the director (i.e., communicable illness, program operating status, child abuse, neglect, deprivation, etc.).

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 32****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 01/28/2020	
 Staff # 2	 Met
Date of Hire: 05/11/2009	
 Staff # 3	 Met
Date of Hire: 09/23/1994	
 Staff # 4	 Met
Date of Hire: 08/10/2017	
 Staff # 5	 Met
Date of Hire: 08/07/2019	
 Staff # 6	 Not Met
Date of Hire: 01/07/2021	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
 Staff # 7	 Met
Date of Hire: 11/11/2019	
 Staff # 8	 Met
 Staff # 9	 Met
Date of Hire: 02/16/2015	
 Staff # 10	 Met
Date of Hire: 03/07/2005	
 Staff # 11	 Met
 Staff # 12	 Met
Date of Hire: 12/06/2016	
 Staff # 13	 Met
Date of Hire: 04/28/2017	

Staff # 14 Date of Hire: 03/24/2016	Met
Staff # 15 Date of Hire: 01/07/2014	Met
Staff # 16 Date of Hire: 08/07/2017	Met
Staff # 17 Date of Hire: 10/02/2012	Met
Staff # 18 Date of Hire: 08/24/2020	Met
Staff # 19 Date of Hire: 09/22/2003	Met
Staff # 20 Date of Hire: 12/26/2017	Met
Staff # 21 Date of Hire: 10/15/2003	Met
Staff # 22 Date of Hire: 09/01/1989	Met
Staff # 23 Date of Hire: 11/30/2015	Met
Staff # 24 Date of Hire: 02/22/2021	Met
Staff # 25 Date of Hire: 02/10/2020	Met
Staff # 26 Date of Hire: 07/12/2005	Met
Staff # 27 Date of Hire: 08/07/2019	Met
Staff # 28 Date of Hire: 02/03/2021	Met

Staff # 29	Met
Date of Hire: 08/31/2015	
Staff # 30	Met
Date of Hire: 12/10/2018	
Staff # 31	Met
Date of Hire: 07/23/2004	
Staff # 32	Met
Date of Hire: 03/26/2019	

Staff Credentials Reviewed: 8**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Technical Assistance**

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members', therapist, independent contractors, and/or volunteers criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members, therapist, independent contractors, and/or volunteers that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members, therapist, independent contractors, and/or volunteers have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired, seasonal staff members, therapist, independent contractors, and/or volunteers with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

Comment

The director provided three files for staff members hired since the previous visit was conducted on September 28, 2020. The consultant observed three of three staff files to have evidence of a satisfactory comprehensive determination letter on file.

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that staff member #27, date of hire January 7, 2021, did not submit both a records check application to the department and fingerprints to an authorized fingerprinting site. Staff member #27 had a previous satisfactory comprehensive determination letter dated for October 10, 2019, but the letter exceeded the portability requirement. A one-day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. Staff member #27 submitted a criminal record check application to the department on March 18, 2021.

Correction Deadline: 3/17/2021

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff member #27, date of hire January 7, 2021, did not have evidence of a valid and current satisfactory comprehensive records check determination letter on file prior to being present at the center while children were present for care. Staff member #27 had a previous satisfactory comprehensive determination letter dated for October 10, 2019, but the letter exceeded the portability requirement. A one-day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will monitor the expiration dates of all staff members, independent contractors, and/or volunteers' comprehensive records check determination letter to ensure the CRC rules are maintained. Staff member #27 submitted a criminal record check application to the department on March 18, 2021.

Correction Deadline: 3/17/2021

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Technical Assistance****Technical Assistance**

The consultant discussed staff being attentive and participating with all children during mealtime and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.