



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/19/2020 **VisitType:** Licensing Study **Arrival:** 8:25 AM **Departure:** 12:45 PM

CCLC-3519

First Presbyterian Church Child Development Center

800 S. Enota Drive Gainesville, GA 30501 Hall County
 (770) 532-8188 smoon@fpcga.org

Regional Consultant

Malissa Champion

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malissa.champion@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/19/2020	Licensing Study	Good Standing	
11/22/2019	Incident Investigation Closure	Good Standing	
11/22/2019	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 Left	One Year Olds	2	9	C	18	C	NA	NA	Breakfast
Main	1Right	Three Year Olds and Four Year Olds	1	10	C	19	C	NA	NA	Art
Main	1RT 2nd hall Rt-side	Infants	2	8	C	12	C	NA	NA	Nap,Feeding,Flo or Play
Main	2 Left	Two Year Olds	2	6	C	18	C	NA	NA	Breakfast
Main	2 Right	Three Year Olds and Four Year Olds	2	12	C	18	C	NA	NA	Breakfast
Main	3 Left	Two Year Olds and Three Year Olds	1	6	C	11	C	NA	NA	Free Play
Main	3 RT	Two Year Olds and Three Year Olds	2	9	C	18	C	NA	NA	Breakfast
Main	4 Left	PreK	2	22	C	23	C	33	C	Free Play
Main	4 RT	Two Year Olds	2	10	C	18	C	NA	NA	Centers
Main	5 RT	PreK	2	20	C	27	C	NA	NA	Music
Total Capacity @35 sq. ft.: 182						Total Capacity @25 sq. ft.: 192				
Total # Children this Date: 112						Total Capacity @25 sq. ft.: 192				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground/Infant	18	C
Main	playground/Preschool	71	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit conducted on November 22, 2019.

Plan of Improvement: Developed This Date 02/19/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Susan Moon, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

Date: 2/19/2020 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Comment**

Bathrooms observed to be clean and well maintained.

Technical Assistance

591-1-1-.06(4) - Consultant discussed with provider to monitor bathroom vents throughout facility for dirt and dust build-up.

Correction Deadline: 3/20/2020

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children on this date:

Classroom 1L

- One staff purse in an unlocked cabinet.

Classroom 2R

- One bottle of sunscreen in a child's backpack.

- One bottle of diaper cream in a child's backpack

All items contained the label "Keep Out of Reach of Children."

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/19/2020

Technical Assistance

591-1-1-.25(3) - Consultant discussed monitoring the walls and floors throughout the center for peeling paint and dirt build-up.

Correction Deadline: 2/19/2020

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Consultant observed complete emergency drills on this date.

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting	Met
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Correction Deadline: 11/22/2019

Corrected on 2/19/2020

.29(3) - The previous citation was observed to be corrected on this date. The consultant discussed reporting requirements with the provider on this date.

Safety

591-1-1-.05 Animals	Met
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Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Records Reviewed: 26

Records with Missing/Incomplete Components: 4

Staff # 1	Met
Date of Hire: 01/28/2020	
Staff # 2	Met
Date of Hire: 05/11/2009	
Staff # 3	Met
Date of Hire: 09/23/1994	
Staff # 4	Met
Date of Hire: 08/10/2017	
Staff # 5	Met
Date of Hire: 08/07/2019	
Staff # 6	Not Met
Date of Hire: 11/11/2019	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 7	Not Met
Date of Hire: 02/16/2015	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 8	Met
Date of Hire: 03/07/2005	
Staff # 9	Met
Date of Hire: 12/06/2016	
Staff # 10	Met
Date of Hire: 04/28/2017	
Staff # 11	Not Met
Date of Hire: 03/24/2016	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 12	Met
Date of Hire: 01/07/2014	

Staff # 13 Date of Hire: 08/07/2017	Met
Staff # 14 Date of Hire: 10/02/2012	Met
Staff # 15 Date of Hire: 09/22/2003	Met
Staff # 16 Date of Hire: 12/26/2017	Met
Staff # 17 Date of Hire: 10/15/2003	Met
Staff # 18 Date of Hire: 09/01/1989	Met
Staff # 19 Date of Hire: 11/30/2015	Met
Staff # 20 Date of Hire: 02/10/2020	Met
Staff # 21 Date of Hire: 07/12/2005	Met
Staff # 22 Date of Hire: 08/07/2019	Met
Staff # 23 Date of Hire: 08/31/2015	Met
Staff # 24 Date of Hire: 12/10/2018	Met
Staff # 25 Date of Hire: 07/23/2004	Met
Staff # 26 Date of Hire: 03/26/2019	Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Director provided five files for employees hired since last visit November 22, 2019.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #7 hired November 11, 2019, staff #8 hired February 16, 2015, staff #15 hired March 24, 2016, staff #18 hired August 12, 2019, staff #26 hired September 27, 2019, and staff #35 hired March 26, 2019, did not have evidence of completing CPR and first aid training within the first 90 days of their hire date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/20/2020

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #7 hired November 11, 2019 did not have evidence of completing health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 3/20/2020

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 11/22/2019**

Corrected on 2/19/2020

.32(7) - The previous citation was observed to be corrected on this date. The consultant observed all children to be adequately supervised during a walk through of the facility on this date.