



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/4/2018 **VisitType:** Monitoring Visit **Arrival:** 11:40 AM **Departure:** 1:20 PM

CCLC-35159

Three Taverns Church- The Academy

3575 Acworth Due West Rd., NW Acworth, GA 30101 Cobb County
(678) 208-7608 Chandra@threetavernschurch.org

Regional Consultant

Leah Klatzker

Phone: (770) 357-7038

Fax: (770) 357-7037

leah.klatzker@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/04/2018	Monitoring Visit	Good Standing	
08/22/2017	Complaint Closure	Good Standing	
07/18/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R	Two Year Olds and Three Year Olds	2	14	C	15	C	NA	NA	Lunch
Main	B/2R	Infants and One Year Olds	1	5	C	9	C	NA	NA	Lunch
Main	C/2L	Four Year Olds	1	9	C	16	C	NA	NA	Lunch
Main	D/3L	One Year Olds	1	7	C	16	C	NA	NA	Lunch
Main	E/1L	Three Year Olds	2	11	C	16	C	NA	NA	Lunch
Main	F- Front Back Middle		0	0	C	11	C	NA	NA	Not In Use
Main	G- Back Far Right		0	0	C	13	C	NA	NA	Not In Use
Main	H- Back Far Left		0	0	C	13	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 109					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 46			Total Capacity @35 sq. ft.: 109			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front	18	C
Main	Front	26	C

Comments

Requested all staff files on this date.

Plan of Improvement: Developed This Date 01/04/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Chandra King, Program Official

Date

Leah Klatzker, Consultant

Date



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Findings Report

Date: 1/4/2018 **VisitType:** Monitoring Visit **Arrival:** 11:40 AM **Departure:** 1:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 7/18/2017

Corrected on 1/4/2018

.03(2) - Observed adequate lesson plans on this date.

591-1-1-.12 Equipment & Toys(CR) **Met**

Correction Deadline: 7/18/2017

Corrected on 1/4/2018

.12(4) - No hazards observed on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the middle of the concrete squares, that contained rubber mulch, no longer had an adequate filling. This created the ground to not be flush throughout and a tripping hazard where the indent of the squares met the concrete surrounding.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 1/4/2018

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the changing pad in the 3 L classroom presented tearing on this date.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 1/4/2018

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Per the Director, no medications are dispensed.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 11/09/2017	
Staff # 4	Met
Date of Hire: 04/13/2017	
Staff # 5	Met
Date of Hire: 08/18/2017	
Staff # 6	Met
Date of Hire: 08/02/2017	
Staff # 7	Met
Date of Hire: 10/02/2101	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 07/08/2016	
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Date of Hire: 09/14/2015	
Staff # 12	Met
Date of Hire: 01/19/2016	
Staff # 13	Met
Date of Hire: 01/11/2017	
Staff # 14	Met
Date of Hire: 09/15/2017	
Staff # 15	Met
Date of Hire: 11/03/2017	
Staff # 16	Met
Date of Hire: 01/01/1998	
Staff # 17	Met

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Date of Hire: 08/18/2017

Staff # 18

Met

Date of Hire: 10/25/2017

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.33 Staff Training

Not Met

Correction Deadline: 8/17/2017

Corrected on 1/4/2018

.33(3) - Previous citation corrected.

Finding

Previously Cited: 591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined that all staff did not complete their annual ten hours of training for the registration year 2016.

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that not all staff completed their training for the registration year 2017.

POI (Plan of Improvement)

Previously Cited: The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

Recited on 1/4/2018

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 7/18/2017

Corrected on 1/4/2018

.31(2)(b)2. - Previous citation corrected.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.