



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/14/2017 **VisitType:** Monitoring Visit **Arrival:** 10:50 AM **Departure:** 2:00 PM

CCLC-35110

Brookwood Center

3639 Brookwood Boulevard Rex, GA 30273 Clayton County
(678) 788-8920 kallen@claytoncountycsa.org

Regional Consultant

Kenyatta Wade

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kenyatta.wade@decal.ga.gov

Mailing Address

1000 Main Street
Forest Park, GA 30297

Compliance Zone Designation		
09/14/2017	Monitoring Visit	Good Standing
05/02/2017	Licensing Study	Good Standing
12/06/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Right	Three Year Olds	2	12	C	21	C	NA	NA	Free Play
Main	B- 2nd right	Three Year Olds	3	19	C	20	C	NA	NA	Outside
Main	C 3rd Right	PreK	2	15	C	20	C	NA	NA	Outside
Main	D 4th Right	PreK	2	17	C	20	C	NA	NA	Outside
Main	E 5th Right	PreK	2	14	C	20	C	NA	NA	Outside
Main	F 1st Left	Two Year Olds	2	7	C	19	C	NA	NA	Lunch
Main	G 2nd Left	Two Year Olds	2	8	C	19	C	NA	NA	Lunch
Main	H 3rd Left	Three Year Olds and Four Year Olds	2	17	C	19	C	NA	NA	Free Play
Main	I 6th Right		0	0	C	18	C	NA	NA	
Total Capacity @35 sq. ft.: 176						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 109			Total Capacity @35 sq. ft.: 176			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Right Playground	147	C

Comments

The purpose of this visit is to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Keila Allen, Program Official

Date

Kenyatta Wade, Consultant

Date



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Findings Report

Date: 9/14/2017 **VisitType:** Monitoring Visit **Arrival:** 10:50 AM **Departure:** 2:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

Observed-Variety Throughout Center

Correction Deadline: 5/2/2017

Corrected on 9/14/2017

Previous citation observed corrected.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. and requires that in all rooms, Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined that the door to the teacher's lounge was open and unsecured on this date.

POI (Plan of Improvement)

The Center will routinely check that doors to un approved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

Correction Deadline: 9/15/2017

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined that children were observed playing on an outdoor playground with the gate open that leads to the front parking lot.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/14/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 6/1/2017

Corrected on 9/14/2017

Previous citation observed corrected.

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

Correction Deadline: 5/2/2017

Corrected on 9/14/2017

Previous citation observed corrected.

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Correct number of mats; disinfecting discussed

Staff Records

Staff # 1 Date of Hire: 10/21/2013	Met
Staff # 2 Date of Hire: 04/25/2013	Met
Staff # 3 Date of Hire: 04/25/2013	Met
Staff # 4 Date of Hire: 04/25/2013	Met
Staff # 5 Date of Hire: 10/03/2016	Met
Staff # 6 Date of Hire: 09/22/2016	Met
Staff # 7 Date of Hire: 11/04/2016	Met
Staff # 8 Date of Hire: 08/20/2014	Met
Staff # 9 Date of Hire: 04/25/2013	Met
Staff # 10 Date of Hire: 04/25/2013	Met
Staff # 11 Date of Hire: 04/25/2013	Met
Staff # 12 Date of Hire: 03/16/2015	Met
Staff # 13 Date of Hire: 05/29/2015	Met
Staff # 14 Date of Hire: 09/23/2014	Met
Staff # 15 Date of Hire: 10/05/2016	Met

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 16 Date of Hire: 10/07/2016	Met
Staff # 17 Date of Hire: 04/01/2015	Met
Staff # 18 Date of Hire: 12/08/2016	Met
Staff # 19 Date of Hire: 04/25/2013	Met
Staff # 20 Date of Hire: 04/25/2013	Met
Staff # 21 Date of Hire: 03/28/2016	Met
Staff # 22 Date of Hire: 09/08/1989	Met
Staff # 23 Date of Hire: 08/23/2013	Met
Staff # 24 Date of Hire: 04/25/2013	Met
Staff # 25 Date of Hire: 08/03/2015	Met
Staff # 26 Date of Hire: 05/02/2013	Met

Staff Credentials Reviewed: 26

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

591-1-1-.33 Staff Training

Defer

Defer

Center is currently working towards 2017 training.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 6/1/2017

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision