



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/28/2019 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 1:55 PM

CCLC-35110

Brookwood Center

3639 Brookwood Boulevard Rex, GA 30273 Clayton County
(678) 788-8920 kallen@claytoncountycsa.org

Regional Consultant

Laura Swann

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laura.swann@dec.al.gov

Mailing Address

1000 Main Street
Forest Park, GA 30297

Quality Rated: ★ ★

Compliance Zone Designation		
05/28/2019	Licensing Study	Good Standing
12/12/2018	Monitoring Visit	Good Standing
03/01/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Right		0	0	C	21	C	NA	NA	
Main	B- 2nd right		0	0	C	20	C	NA	NA	
Main	C 3rd Right		0	0	C	20	C	NA	NA	
Main	D 4th Right		0	0	C	20	C	NA	NA	
Main	E 5th Right		0	0	C	20	C	NA	NA	
Main	F 1st Left	Three Year Olds	1	2	C	19	C	NA	NA	Centers
Main	G 2nd Left	Four Year Olds	2	2	C	19	C	NA	NA	Story
Main	H 3rd Left		0	0	C	19	C	NA	NA	
Main	I 6th Right		0	0	C	18	C	NA	NA	
Total Capacity @35 sq. ft.: 176						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 4			Total Capacity @35 sq. ft.: 176			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Right Playground	147	C

Comments

Plan of Improvement: Developed This Date 05/28/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Keila Allen, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

Date: 5/28/2019 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 1:55 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26(6) - Please continue to monitor the playgrounds resilient surfacing to ensure it is covering the black landscaping material and holes to prevent tripping hazards.

Correction Deadline: 6/7/2019

Food Service

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Correction Deadline: 12/12/2018

Corrected on 5/28/2019

.20(4) - Correction observed on this date. Medications were stored inaccessible to children in care.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/21/2013	
Staff # 2	Met
Date of Hire: 04/25/2013	
Staff # 3	Met
Date of Hire: 04/25/2013	
Staff # 4	Met
Date of Hire: 10/01/2018	
Staff # 5	Met
Date of Hire: 04/25/2013	
Staff # 6	Met
Date of Hire: 10/03/2016	
Staff # 7	Met
Date of Hire: 09/22/2016	
Staff # 8	Met
Date of Hire: 11/04/2016	
Staff # 9	Met
Date of Hire: 08/20/2014	
Staff # 10	Met
Date of Hire: 04/25/2013	
Staff # 11	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Date of Hire: 04/25/2013

Staff # 12 Met

Date of Hire: 04/25/2013

Staff # 13 Met

Date of Hire: 03/16/2015

Staff # 14 Met

Date of Hire: 05/29/2015

Staff # 15 Met

Date of Hire: 05/23/2018

Staff # 16 Met

Date of Hire: 10/07/2016

Staff # 17 Met

Date of Hire: 04/01/2015

Staff # 18 Met

Date of Hire: 12/08/2016

Staff # 19 Met

Date of Hire: 04/25/2013

Staff # 20 Met

Date of Hire: 09/08/1989

Staff # 21 Met

Date of Hire: 08/23/2013

Staff # 22 Met

Date of Hire: 04/25/2013

Staff # 23 Met

Date of Hire: 08/03/2015

Staff # 24 Met

Date of Hire: 05/02/2013

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 11 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.