



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/9/2020    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 10:45 AM

**CCLC-34994**

**Rollins Child Development Center**

676 Henderson Dr. Cartersville, GA 30120 Bartow County  
 (678) 535-5200 mhenry@rollinscdc.com

**Regional Consultant**

Coty Cummings

Phone: (770) 357-4919

Fax: (770) 357-4918

coty.cummings@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/09/2020	Licensing Study	Good Standing	
10/22/2019	Licensing Study	Good Standing	
05/17/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	108 A		0	0	C	8	C	NA	NA	Not In Use
Main	110 B		0	0	C	12	C	NA	NA	Not In Use
Main	115 C		0	0	C	12	C	NA	NA	Not In Use
Main	119 D	Two Year Olds	2	8	C	10	C	NA	NA	Outside
Main	122 E	Two Year Olds and Three Year Olds	3	8	C	10	C	NA	NA	Outside
Main	125 K	Three Year Olds and Four Year Olds	2	11	C	12	C	NA	NA	Transitioning
Main	130 F		0	0	C	9	C	NA	NA	Not In Use
Main	134 J		0	0	C	12	C	NA	NA	Not In Use
Main	136 G	Four Year Olds and Five Year Olds	1	6	C	9	C	NA	NA	Outside
Main	141 H		0	0	C	14	C	NA	NA	Not In Use
Main	145 I	Five Year Olds	1	6	C	14	C	NA	NA	Centers
<b>Total Capacity @35 sq. ft.: 122</b>						<b>Total Capacity @25 sq. ft.: 0</b>				
<b>Total # Children this Date: 39</b>			<b>Total Capacity @35 sq. ft.: 122</b>			<b>Total Capacity @25 sq. ft.: 0</b>				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1st Left Infant	16	C
Main	2nd Left Toddler	7	C
Main	Rear Preschool	48	C
Main	Rear Toddler	26	C

**Comments**

An Administrative Review and Virtual Visit was conducted on 11/09/2020 with the director. Staff files, children's files, training, and background checks were all reviewed. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Melissa Henry, Program Official

Date

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Coty Cummings, Consultant

Date



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### Findings Report

**Date:** 11/9/2020 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 10:45 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing stated throughout the center.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.  
Redirection is stated to be used in the center.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

No infants in care at this time.

**Staff Records**

**Records Reviewed: 41**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 03/03/2018

Staff # 2 Met

Date of Hire: 02/08/2019

Staff # 3 Met

Date of Hire: 07/15/2019

Staff # 4 Met

Date of Hire: 02/03/2013

Staff # 5 Met

Date of Hire: 12/07/2012

Staff # 6 Met

Staff # 7 Met

Date of Hire: 09/21/2016

Staff # 8 Met

Date of Hire: 10/13/2016

Staff # 9 Met

Date of Hire: 05/13/2013

Staff # 10 Met

Date of Hire: 09/30/2019

Staff # 11 Met

Date of Hire: 12/03/2012

Staff # 12 Met

Staff # 13 Met

Date of Hire: 06/19/2017

Staff # 14 Met

Date of Hire: 04/10/2013

Staff # 15 Met

Date of Hire: 02/27/2018

Staff # 16 Met

Date of Hire: 08/07/2012

Staff # 17 Met

Date of Hire: 07/02/2018

Staff # 18 Met

Date of Hire: 10/23/2017

Staff # 19 Met

Date of Hire: 08/28/2019

Staff # 20 Met

Date of Hire: 06/25/2012

Staff # 21 Met

Date of Hire: 03/27/2017

Staff # 22 Met

Staff # 23 Met

Date of Hire: 09/01/2011

Staff # 24 Met

Date of Hire: 07/31/2017

Staff # 25 Met

Staff # 26 Met

Date of Hire: 02/12/2018

Staff # 27 Met

Date of Hire: 04/01/2014

Staff # 28 Met

Date of Hire: 04/22/2014

Staff # 29 Met

Date of Hire: 06/06/2017

Staff # 30 Met

Date of Hire: 03/22/2013

Staff # 31 Met

Date of Hire: 10/14/2019

Staff # 32 Met

Date of Hire: 08/15/2016

Staff # 33 Met

**Records Reviewed: 41**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 09/09/2016

Staff # 34 Met

Date of Hire: 07/01/2019

Staff # 35 Met

Date of Hire: 07/30/2018

Staff # 36 Met

Date of Hire: 08/07/2012

Staff # 37 Met

Date of Hire: 08/16/2012

Staff # 38 Met

Date of Hire: 06/06/2017

Staff # 39 Met

Date of Hire: 08/20/2018

Staff # 40 Met

Date of Hire: 09/21/2013

Staff # 41 Met

Date of Hire: 02/14/2013

**Staff Credentials Reviewed: 24**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**



**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.