



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/23/2018 **VisitType:** Incident Investigation/Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:00 PM

CCLC-34994

Rollins Child Development Center

676 Henderson Dr. Cartersville, GA 30120 Bartow County
 (678) 535-5200 mhenry@rollinscdc.com

Regional Consultant

Patty Malone

Phone: (912) 544-9991
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 coty.cummings@dec.al.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/23/2018	Incident Investigation/Monitoring Visit	Good Standing	
08/17/2018	Incident Investigation Closure	Good Standing	
07/10/2018	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	108 A	Infants	2	3	C	8	C	NA	NA	Feeding,Floor Play
Main	110 B	Infants and One Year Olds	2	4	C	12	C	NA	NA	Nap
Main	115 C	One Year Olds	2	5	C	12	C	NA	NA	Outside
Main	119 D	One Year Olds and Two Year Olds	2	6	C	10	C	NA	NA	Outside
Main	122 E	Two Year Olds	3	10	C	10	C	NA	NA	Free Play,Centers
Main	125 K	Two Year Olds and Three Year Olds and Four Year Olds	2	10	C	12	C	NA	NA	Transitioning,Free Play,Music
Main	130 F		0	0	C	9	C	NA	NA	
Main	134 J	Three Year Olds	3	11	C	12	C	NA	NA	Centers,Art
Main	136 G		0	0	C	9	C	NA	NA	
Main	141 H	Four Year Olds and Five Year Olds	3	10	C	14	C	NA	NA	Art,Circle Time,Centers
Main	145 I	Four Year Olds and Five Year Olds	2	9	C	14	C	NA	NA	Transitioning,Outside
Total Capacity @35 sq. ft.:			122			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 68			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1st Left Infant	16	C
Main	2nd Left Toddler	7	C
Main	Rear Preschool	48	C
Main	Rear Toddler	26	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Melissa Henry, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 44**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 08/13/2018	
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Date of Hire: 06/25/2012	
Staff # 7	Met
Date of Hire: 10/28/2016	
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 08/20/2018	

Staff # 11 Date of Hire: 06/04/2018	Met
Staff # 12 Date of Hire: 08/28/2017	Met
Staff # 13 Date of Hire: 07/02/2018	Met
Staff # 14	Met
Staff # 15 Date of Hire: 07/27/2016	Met
Staff # 16 Date of Hire: 09/21/2013	Met
Staff # 17	Met
Staff # 18 Date of Hire: 08/03/2017	Met
Staff # 19 Date of Hire: 06/04/2018	Met
Staff # 20	Met
Staff # 21 Date of Hire: 07/30/2018	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24 Date of Hire: 08/09/2018	Met
Staff # 25 Date of Hire: 08/07/2012	Met
Staff # 26 Date of Hire: 04/14/2013	Met
Staff # 27 Date of Hire: 04/01/2014	Met

Records Reviewed: 44

Records with Missing/Incomplete Components: 0

Staff # 28	Met
Staff # 29	Met
Date of Hire: 12/03/2012	
Staff # 30	Met
Staff # 31	Met
Staff # 32	Met
Date of Hire: 03/02/2013	
Staff # 33	Met
Date of Hire: 05/13/2013	
Staff # 34	Met
Staff # 35	Met
Date of Hire: 09/19/2016	
Staff # 36	Met
Date of Hire: 08/14/2016	
Staff # 37	Met
Staff # 38	Met
Date of Hire: 06/06/2017	
Staff # 39	Met
Staff # 40	Met
Staff # 41	Met
Staff # 42	Met
Staff # 43	Met
Staff # 44	Met
Date of Hire: 02/14/2013	

Staff Credentials Reviewed: 44

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

The consultant asked the director if there were any staff hired after the last visit. The director provided four files for employees hired since last visit. Criminal record checks for all staff were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.