



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/5/2018 **VisitType:** Incident Investigation & Follow Up **Arrival:** 1:00 PM **Departure:** 3:45 PM

CCLC-34994

Rollins Child Development Center

676 Henderson Dr. Cartersville, GA 30120 Bartow County
 (678) 535-5200 mhenry@rollinscdc.com

Regional Consultant

Patty Malone

Phone: (912) 544-9991

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coty.cummings@dec.al.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
10/05/2018	Incident Investigation & Follow Up	Good Standing
10/05/2018	Incident Investigation Closure	Support
09/21/2018	Incident Investigation Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	108 A	Infants	2	3	C	8	C	NA	NA	Diapering, Floor Play	
Main	110 B	Infants and One Year Olds	2	5	C	12	C	NA	NA	Floor Play	
Main	115 C	One Year Olds	1	3	C	12	C	NA	NA	Nap	
Main	119 D	One Year Olds	1	6	C	10	C	NA	NA	Nap	
Main	122 E	Two Year Olds	1	9	C	10	C	NA	NA	Nap	
Main	125 K	Two Year Olds and Three Year Olds	1	10	C	12	C	NA	NA	Nap	
Main	130 F		0	0	C	9	C	NA	NA		
Main	134 J	Three Year Olds and Four Year Olds	1	10	C	12	C	NA	NA	Nap	
Main	136 G		0	0	C	9	C	NA	NA		
Main	141 H	Four Year Olds and Five Year Olds	1	12	C	14	C	NA	NA	Nap	
Main	145 I	Four Year Olds	1	9	C	14	C	NA	NA	Nap	
Total Capacity @35 sq. ft.:					122	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 67			Total Capacity @35 sq. ft.:			122	Total Capacity @25 sq. ft.:			0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	1st Left Infant	16	C
Main	2nd Left Toddler	7	C


Main	Rear Preschool	48	C
Main	Rear Toddler	26	C

Comments

The purpose of the visit was to conduct an incident investigation and follow up from the previous visit on September 21, 2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Melissa Henry, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Staff Records

Records Reviewed: 45

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 08/13/2018	
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Date of Hire: 06/25/2012	
Staff # 7	Met
Date of Hire: 10/28/2016	
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 08/20/2018	
Staff # 11	Met
Date of Hire: 08/20/2018	

Staff # 12 Date of Hire: 06/04/2018	Met
Staff # 13 Date of Hire: 08/28/2017	Met
Staff # 14 Date of Hire: 07/02/2018	Met
Staff # 15	Met
Staff # 16 Date of Hire: 07/27/2016	Met
Staff # 17 Date of Hire: 09/21/2013	Met
Staff # 18	Met
Staff # 19 Date of Hire: 08/03/2017	Met
Staff # 20 Date of Hire: 06/04/2018	Met
Staff # 21	Met
Staff # 22 Date of Hire: 07/30/2018	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25 Date of Hire: 08/09/2018	Met
Staff # 26 Date of Hire: 08/07/2012	Met
Staff # 27 Date of Hire: 04/14/2013	Met
Staff # 28 Date of Hire: 04/01/2014	Met

Records Reviewed: 45

Records with Missing/Incomplete Components: 0

Staff # 29	Met
Staff # 30	Met
Date of Hire: 12/03/2012	
Staff # 31	Met
Staff # 32	Met
Staff # 33	Met
Date of Hire: 03/02/2013	
Staff # 34	Met
Date of Hire: 05/13/2013	
Staff # 35	Met
Staff # 36	Met
Date of Hire: 09/19/2016	
Staff # 37	Met
Date of Hire: 08/14/2016	
Staff # 38	Met
Staff # 39	Met
Date of Hire: 06/06/2017	
Staff # 40	Met
Staff # 41	Met
Staff # 42	Met
Staff # 43	Met
Staff # 44	Met
Staff # 45	Met
Date of Hire: 02/14/2013	

Staff Credentials Reviewed: 45

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit. Criminal record checks were observed to be complete.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 9/21/2018

Corrected on 10/5/2018

.32(7) - This citation was observed to be corrected on this date. Proper supervision was observed during the visit. Center administration have begun conducting 15-minute counts in each classroom and the center hired an outside consultant to review the center practices and to recommend additional techniques to ensure proper supervision in classrooms.