



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/18/2017 **VisitType:** Monitoring Visit **Arrival:** 6:50 AM **Departure:** 8:20 AM

CCLC-34988

YMCA Pryme Tyme Gadsden Elementary

919 May Street Savannah, GA 31415 Chatham County
 (912) 663-4618 DC1prymetyme@ymcaofcoastalga.org

Regional Consultant

Stacey Foston

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Mailing Address

6400 Habersham St. Suite A
 Savannah, GA 31405

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/18/2017	Monitoring Visit	Good Standing	
04/06/2017	Licensing Study	Good Standing	
09/12/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	118	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			118		Total Capacity @25 sq. ft.:		0			
One bldg.	Cafeteria	Six Year Olds and Over	3	5	C	118	C	NA	NA	Free Play
Total Capacity @35 sq. ft.:			118		Total Capacity @25 sq. ft.:		0			
Total # Children this Date: 5		Total Capacity @35 sq. ft.: 236			Total Capacity @25 sq. ft.:		0			

Building	Playground	Playground Occupancy	Playground Compliance
One bldg.	one plgr.	107	C

Comments

Plan of Improvement: Developed This Date 08/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Karen Pickney, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety accessible to the children.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 4/13/2017

Corrected on 8/18/2017

.08(a)-(f) - The previous citation has been corrected.

Facility

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

No diapered children enrolled.

591-1-1-.17 Hygiene(CR)	Not Met
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Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that children did not wash their hands upon arrival as required.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 8/18/2017

591-1-1-.20 Medications(CR)	Met
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Comment

The staff states that the center does not dispense medication.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Pleasant interactions observed.

591-1-1-.36 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

This is a before and after school only program. The children do not take naps at this program.

Staff Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 08/03/2016

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing

Staff # 2

Not Met

Date of Hire: 08/23/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 3

Not Met

Date of Hire: 08/03/2016

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing,.33(2)-Health & Safety Certificate

Staff # 4

Met

Date of Hire: 08/14/2017

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR)**Met****Correction Deadline: 4/6/2017****Corrected on 8/18/2017****.09(1)(c) - Observed criminal record checks for all staff.**

Finding

Previously Cited: 591-1-1-.24(d) requires the center to have evidence of required orientation applicable to the position of director or employee. It was determined based on review of files that two employees did not have evidence of an orientation.

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on review of files that 2 out of 4 employees did not have evidence of orientation on file.

POI (Plan of Improvement)

Previously Cited: The center will ensure that documentation of orientation is on file.

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 8/25/2017

Recited on 8/18/2017

Correction Deadline: 4/11/2017

Corrected on 8/18/2017

.24(a) - Observed personnel files for all staff.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that two staff members did not have evidence of completion of the health and safety orientation.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/17/2017

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be in compliance with all applicable laws.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff