



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/2/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:00 AM **Departure:** 1:30 PM

CCLC-3477

Kidstop Daycare & Learning Center

2395 Campbellton Road, SW Atlanta, GA 30311 Fulton County
 (404) 629-3747 kidstopdaycare@bellsouth.net

Regional Consultant

Angelia Boykins

Phone: (678) 717-6025

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angelia.boykins@decal.ga.gov

Mailing Address

2395 Campbellton Road
 Atlanta, GA 30311

Quality Rated:

Compliance Zone Designation		
05/02/2019	Complaint Investigation Follow Up	Good Standing
03/12/2019	Licensing Study	Good Standing
09/20/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A L	Three Year Olds and Four Year Olds and Five Year Olds	2	30	C	37	C	NA	NA	Music	
Main	B 1R		0	0	C	34	C	NA	NA	Not In Use	
Main	C 2R	Two Year Olds	2	14	C	19	C	NA	NA	Free Play	
Main	D 3R	One Year Olds	1	5	C	12	C	NA	NA	Free Play	
Main	E BACK LEFT	Infants	1	5	C	9	C	NA	NA	Floor Play,Nap	
Main	F BACK RIGHT		0	0	C	17	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.: 128						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 54			Total Capacity @35 sq. ft.: 128			Total Capacity @25 sq. ft.: 0			Building @25 capacity limited by Fire Marshall Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR SMALL	30	C
Main	PGR-LARGE	70	C

Comments

The purpose of today's visit was to conduct a follow up and complaint investigation. The consultant explained the ten day refutation process.

Plan of Improvement: Developed This Date 05/02/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Tanya Robinson, Program Official

Date

Angelia Boykins, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 3/17/2019

Corrected on 5/2/2019

.21(3) - Corrected on this date.

Safety

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on review of 5 children transportation files that two files did not contain the name, address and phone number of person authorized to receive the child

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 5/2/2019

Correction Deadline: 3/13/2019

Corrected on 5/2/2019

.36(7)(b) - Corrected on this date.

Staff Records

Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on observation of staff records that a driver and monitor required updated CPR and first aid as theirs had expired.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 5/2/2019**Recited on 5/2/2019****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on observation that three direct care staff did not have evidence of current CPR and First Aid within 90 days of hire.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/2/2019**Recited on 5/2/2019**

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation of staff records that two staff did not have evidence of the required evidence of health and safety orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/2/2019**Recited on 5/2/2019****Defer**

591-1-1-.33(6)-Deferred until a regulatory visit.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 3/26/2019

Staffing and Supervision

Correction Deadline: 3/12/2019

Corrected on 5/2/2019

.32(7) - The consultant observed adequate supervision on this date.