



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/28/2018 **VisitType:** LS POI Follow Up **Arrival:** 9:15 AM **Departure:** 1:30 PM

CCLC-3431

Heavenly Place Childcare Learning Center

1370 Shaw Road Hinesville, GA 31313 Liberty County
 (912) 876-7608 Dorightmin@heavenlyplacechildcare.com

Regional Consultant

Kimberly Stoy
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Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/28/2018	LS POI Follow Up	Good Standing	
08/27/2018	Complaint Investigation Follow Up	Good Standing	
06/06/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	2nd left		0	0	C	0	C	NA	NA	
1	2nd left		0	0	C	8	C	NA	NA	
1	Main room		0	0	C	94	C	NA	NA	
1	Second Left	One Year Olds and Two Year Olds	1	7	C	8	C	NA	NA	Outside, Free Play, Transitioning
Total Capacity @35 sq. ft.: 110			Total Capacity @25 sq. ft.: 0							
2	1L	One Year Olds	1	4	C	20	C	NA	NA	Free Play
2	1R	Three Year Olds	1	10	C	17	C	NA	NA	Transitioning, Outside
2	2L	Two Year Olds	1	10	C	16	C	NA	NA	Outside, Transitioning
2	3R	Three Year Olds and Four Year Olds	1	8	C	17	C	NA	NA	Circle Time
2	4R	Infants	2	4	C	20	C	NA	NA	Diapering, Floor Play
Total Capacity @35 sq. ft.: 90			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 43			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

This was the first visit of the fiscal year.

Plan of Improvement: Developed This Date 09/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tammy Hitchcock, Program Official

Date

Kimberly Stoy, Consultant

Date



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Findings Report

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Discussed with Director about having up to date lesson plans posted in all rooms.

Correction Deadline: 9/28/2018

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that a shelf in the one and two year old class was missing the back causing the shelf to not be secured.

POI (Plan of Improvement)

The director stated that the shelf would be removed from the classroom.

Correction Deadline: 9/28/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

	Facility
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591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a book bag in the one and two-year-old room contained nose spray and anti itch cream and was accessible to the children. There was also a purse in the two-year-old room that was accessible to children.

POI (Plan of Improvement)

The staff removed the book bag and placed it in an area that was not accessible to the children. Center staff will ensure all hazards are inaccessible to children.

Correction Deadline: 9/28/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on the consultant's observation that the following items existed:

It was determined based on observation that in all the classrooms the warm water was either turned off or the water would not get warm as required. In addition, the following things were also observed to need repair:

*Room 3R (three and four-year-olds)

- There was a purple shelf in the back left that had a sharp edge located on the left corner of the shelf. The screw was exposed on this corner.

*Room 1 R (three-year-olds)

- The blue divider located around the toilet area had sharp edges located on the bottom left section.

- The electrical outlet by the housekeeping center was cracked with sharp edges exposed.

- The floor in the bathroom in front of the toilet was chipped and peeling and needed to be replaced.

*Room 2L (two-year-olds)

-The baseboard in the right front corner of the room is detaching from the wall.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 10/5/2018

Recited on 9/28/2018

591-1-1-.26 Playgrounds(CR)

Defer

Defer

591-1-1-.26(4)-A new fence is in the process of being ordered and will be up by October 5, 2018.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/10/2018

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Not Evaluated**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

Technical Assistance

591-1-1-.30(4) - Discussed with Director about storing mats in solid bags and not mesh ones.

Correction Deadline: 9/28/2018

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 10

Staff # 1 Not Met

Date of Hire: 12/04/2017

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 2 Not Met

Date of Hire: 04/16/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3 Met

Date of Hire: 05/06/2015

Staff # 4 Not Met

Date of Hire: 01/26/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing

Staff # 5 Not Met

Date of Hire: 01/22/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 6 Not Met

Date of Hire: 05/01/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 7 Met

Date of Hire: 04/23/2017

Staff # 8 Not Met

Date of Hire: 08/01/2000

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 9 Met

Records Reviewed: 15**Records with Missing/Incomplete Components: 10**

Date of Hire: 10/08/2014

Staff # 10

Not Met

Date of Hire: 03/17/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 11

Not Met

Date of Hire: 01/31/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 12

Not Met

Date of Hire: 10/14/2013

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 13

Not Met

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 14

Met

Date of Hire: 02/25/2018

Staff # 15

Met

Date of Hire: 10/15/2013

Staff Credentials Reviewed: 15**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Director provided 1 file(s) for employees hired since last visit.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that five employees did not have evidence of orientation.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 9/28/2018

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one employee did not complete the health and safety orientation within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/28/2018

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that five employees did not complete the ten hours of annual training for 2017.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 10/28/2018

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.