



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/28/2019 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 12:40 PM

CCLC-3418

Wayne Head Start

724 North Fourth Street Jesup, GA 31545 Wayne County
 (912) 427-4527 ttowns@coastalgacaa.org

Regional Consultant

Connie Boatright

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connie.boatright@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/28/2019	Monitoring Visit	Good Standing	
01/16/2019	Licensing Study	Good Standing	
08/10/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-2nd Right	Three Year Olds and Four Year Olds	2	18	C	17	NC	NA	NA	Centers
Main	2 - Front Room	Three Year Olds and Four Year Olds	2	14	C	18	C	NA	NA	Centers
Main	3 - 1st Right	Three Year Olds and Four Year Olds	2	15	C	16	C	NA	NA	Centers
Main	4 - 3rd Left	Three Year Olds and Four Year Olds	2	17	C	19	C	NA	NA	Centers
Main	5 - 2nd Left	Three Year Olds and Four Year Olds	2	15	C	17	C	NA	NA	Centers
Main	6 - 1st Left	Three Year Olds and Four Year Olds	2	14	C	15	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 102

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 93

Total Capacity @35 sq. ft.: 102

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	165	C

Comments

This Monitoring Visit is the first regulatory visit for Wayne Head Start this 2019 - 2020 fiscal year. The center director stated medication is administered, no field trips are provided. Routine transportation is provided however the center currently has no bus driver and no transportation has been provided since school has opened this year. Once the school has a bus driver they will resume routine transportation. The bus was not on the property for inspection on this day. The center currently has a two star Quality Rating.

The center director stated two staff members have been hired since the consultants last visit. The consultant reviewed all staff files and finds that each staff member has a satisfactory comprehensive fingerprint criminal records clearance determination letter on file.

Plan of Improvement: Developed This Date 08/28/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/ProgramsAndServices/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCare/ProgramsAndServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tanisha Towns, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.03 Activities****Met****Comment**

591-1-1-.03(1) The consultant observed current lesson plans to be posted in all classrooms.

Correction Deadline: 8/28/2019

Comment

591-1-1-.03(12) The consultant observed a variety of age appropriate activities throughout the center.

Correction Deadline: 8/28/2019

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

The consultant observed toys and equipment to be clean and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following repairs are needed:

---One 10 inch by 7 inch metal vent covers located inside of the playground area at the bottom of the building is broken leaving a 7 inch by 6 inch hole. Additionally, the wire covering was loose and not tightly secured.

---A second 10 inch by 7 inch metal vent cover located inside of the playground area at the bottom of the building has a wire covering that was loose and not tightly secured.

---A third 10 inch by 7 inch metal vent cover located inside of the playground area at the bottom of the building was broken leaving a 1 inch by 2 inch hole. Additionally, the wire covering was missing.

---The back of the yellow door in classroom 4 is chipping paint.

---The back of the blue door located between class 1 and 2 is chipping paint.

---One white set of wood door step rails located on the left side of the building when facing the back of the building was chipping paint. Additionally, three wood spindles were missing.

---One white set of wood door step rails located in the middle of the building when facing the back of the building was chipping paint. Additionally, one wood spindle was missing. Additionally, one wood spindle was loose and not secured to the bottom of the base board. Additionally, one base board was loose and detached from the railing post causing the railing not to be secure.

---One white set of wood door step rails located on the right side of the building when facing the back of the building was chipping paint. Additionally, eight wood spindles were missing. Additionally, two wood spindles were loose and not secured to the bottom of the base board.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 8/28/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were present on the child playground:

---The red metal fire truck was chipping paint. Additionally, one wood board (seat of the fire truck) was weathered and splintering.

---The white and yellow metal equipment with the large blue slide was chipping paint.

---The orange metal climbing bars were chipping paint.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 9/7/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing pad located in the girls bathroom nearest to classroom 6 is not smooth and nonporous.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 8/28/2019

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17(6) - The center director will ensure that all trash cans located inside of the center and on the playground are lined and have tight fitting lids.

Correction Deadline: 8/28/2019

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 13****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/27/2002	
 Staff # 2	 Met
Date of Hire: 09/30/2002	
 Staff # 3	 Met
Date of Hire: 07/24/2017	
 Staff # 4	 Met
Date of Hire: 08/07/2015	
 Staff # 5	 Met
Date of Hire: 12/01/2017	
 Staff # 6	 Met
Date of Hire: 08/07/2015	
 Staff # 7	 Met
Date of Hire: 03/19/2018	
 Staff # 8	 Met
Date of Hire: 08/26/2019	
 Staff # 9	 Met
Date of Hire: 08/03/2010	
 Staff # 10	 Met
Date of Hire: 04/25/2016	
 Staff # 11	 Met
Date of Hire: 08/13/2018	
 Staff # 12	 Met
Date of Hire: 07/26/2019	
 Staff # 13	 Met
Date of Hire: 07/24/2017	

Staff Credentials Reviewed: 10**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided [] file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.