



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/10/2018 **VisitType:** Monitoring Visit **Arrival:** 8:35 AM **Departure:** 11:05 AM

CCLC-3412

Evans County Head Start

720 North Church Street Claxton, GA 30417 Evans County
 (912) 739-4576 sdoomes@coastalgacaa.org

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672

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kesha.mcneal@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/10/2018	Monitoring Visit	Good Standing	
11/16/2017	Complaint Closure	Good Standing	
11/16/2017	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	Rm 1	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	20	C	NA	NA	Breakfast,Circle Time,Transitioning
1	Rm 2	Three Year Olds and Four Year Olds and Five Year Olds	2	11	C	20	C	NA	NA	Transitioning,Circle Time,Breakfast
1	Rm 3	Four Year Olds	2	11	C	20	C	NA	NA	Circle Time,Breakfast,Transitioning
1	Rm 5	One Year Olds and Two Year Olds and Three Year Olds	2	12	C	19	C	NA	NA	Transitioning,Circle Time,Breakfast
1	Rm B		0	0	C	19	C	NA	NA	
1	Room 4	Infants and One Year Olds	2	7	C	19	C	NA	NA	Music,Floor Play,Transitioning,Story
Total Capacity @35 sq. ft.: 117			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 55			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
1	Playground	365	C

Comments

The center director stated that no new staff has been hired since the last visit on this date.

The center does not conduct transportation, but does participate in field trips and administers medications.

The center has a limitation of 57 due to the Fire Marshal/Certificate of Occupancy.

Plan of Improvement: Developed This Date 05/10/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Syreeta Doomes, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 11/16/2017

Corrected on 5/10/2018

.03(9)-Previous citation observed corrected in that center staff has developed a plan in place for appropriate activities and child guidance techniques.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation that there was a six inch gap located on the head start playground on the right back section across from the swings causing a potential entrapment hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 5/10/2018**Recited on 5/10/2018****Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Correction Deadline: 11/16/2017**Corrected on 5/10/2018**

.20(1) - Previous citation observed corrected in that the center had completed dispensing records of medications on this date.

Correction Deadline: 11/16/2017**Corrected on 5/10/2018**

.20(3) - Previous citation observed corrected in that the center had completed dispensing records of medications on this date.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 11/16/2017**

Corrected on 5/10/2018

Previous citation observed corrected in that the center documented and conducted a second check of the vehicle for the field trips to the Georgia Southern Planetarium and to Claxton Elementary School.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 12/04/2015	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 09/27/2017	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 11/01/2016	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 06/28/2017	
Staff # 8	Met
Staff # 9	Met
Date of Hire: 08/17/2017	
Staff # 10	Met
Date of Hire: 07/22/2014	
Staff # 11	Met
Date of Hire: 11/21/2016	
Staff # 12	Met
Date of Hire: 10/05/2017	
Staff # 13	Met

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/21/2016

Staff # 14

Met

Date of Hire: 01/16/1990

Staff # 15

Met

Staff # 16

Met

Staff # 17

Met

Staff # 18

Met

Date of Hire: 10/10/2017

Staff Credentials Reviewed: 18**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

Correction Deadline: 11/16/2017**Corrected on 5/10/2018**

.09(1)(i) - Previous citation observed corrected in that the employee had a records check clearance date within the preceding 12 months from the hire date.

591-1-1-.31 Staff(CR)**Met****Comment**

The Center will ensure that all Staff comply with all applicable laws and regulations.

Correction Deadline: 5/10/2018**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.