



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/30/2017 **VisitType:** LS POI Follow Up **Arrival:** 10:05 AM **Departure:** 2:45 PM

CCLC-340

Regional Consultant

Harmony Academy

3449 Holcomb Bridge Road Norcross, GA 30092 Gwinnett County
 (770) 248-1928 annielle@bellsouth.net

Phone:
 Fax:
 rhianna.clark@dec.al.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2017	LS POI Follow Up	Good Standing	
08/03/2017	Complaint Closure	Good Standing	
06/29/2017	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	PreK	2	13	C	21	C	NA	NA	Outside
Main	1R	Three Year Olds	1	12	C	21	C	NA	NA	Lunch, Transitioning
Main	2L	PreK	2	20	C	26	C	NA	NA	Centers
Main	2R	Two Year Olds	1	9	C	16	C	NA	NA	Transitioning, Lunch
Main	3R	One Year Olds	1	8	C	10	C	NA	NA	Lunch
Main	Back Middle	Infants	2	5	C	12	C	NA	NA	Transitioning, Nap
Total Capacity @35 sq. ft.: 106						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 67						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant and Toddler	14	C
Main	Pre-school	53	C
Main	School-age	129	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



Sign up Today!

www.qualityrated.dec.ga.gov

Any Licensed Program Eligible to Participate

Free Approved Training

Free Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: QualityRated@dec.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Annielle Richardson, Program Official

Date

Rhianna Clark, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/30/2017 **VisitType:** LS POI Follow Up **Arrival:** 10:05 AM **Departure:** 2:45 PM

CCLC-340

Harmony Academy

3449 Holcomb Bridge Road Norcross, GA 30092 Gwinnett County
(770) 248-1928 annielle@bellsouth.net

Mailing Address
Same

Regional Consultant

Phone:
Fax:
rhianna.clark@decal.ga.gov

The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

No Swimming Activities Provided

Facility

591-1-1-.06 Bathrooms **Met**

Correction Deadline: 7/31/2017

Corrected on 8/30/2017

Previous citation observed to be corrected in that five of five bathrooms observed to have working ventilation on this date.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant observation, hazardous equipment and materials observed accessible to children on this date. In classroom labeled "1L", employee's purse, scissors and baby lotion labeled "Keep Out Of Reach Of Children" was stored accessible to children in an unlocked cabinet on this date. In classroom labeled "3R", consultant observed "Destin" labeled "Keep Out Of Reach Of Children" stored in an unlocked cabinet under the changing table on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 8/30/2017

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on consultant observation, thorny vines observed growing through the fence and on the ground of the Infant Playground on this date.

POI (Plan of Improvement)

The harmful item will be removed.

Correction Deadline: 8/30/2017

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed-Fluff/Redistribute Surface

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met**

Correction Deadline: 5/28/2017

Corrected on 8/30/2017

Previous citation observed to be corrected in that consultant observed diapering pad to be removed from each changing table on this date.

Correction Deadline: 7/6/2017

Corrected on 8/30/2017

Previous citation observed to be corrected in that consultant observed diapering pad to be removed from each changing table on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Ensure Lids Remain on Trash Container

591-1-1-.20 Medications(CR)**Met****Comment**

Owner stated, "No medications dispensed at this time."

Safety

591-1-1-.05 Animals**N/A****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

Correction Deadline: 6/30/2017

Corrected on 8/30/2017

Previous citation observed to be corrected in that transportation documentation observed to be complete on this date.

Correction Deadline: 6/29/2017

Corrected on 8/30/2017

Previous citation observed to be corrected in that transportation documentation observed to be complete on this date.

Sleeping & Resting Equipment

Correction Deadline: 6/29/2017

Corrected on 8/30/2017

Previous citation observed to be corrected in that consultant observed cribs free of objects on this date.

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on consultant observation, cots stored with bedding touching the bottom of other cots in classrooms labeled "1L" and "2L" on this date.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 8/30/2017

Staff Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 2

Staff # 1	Met
Date of Hire: 04/01/2002	
Staff # 2	Met
Date of Hire: 07/25/2016	
Staff # 3	Met
Date of Hire: 01/17/2017	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 09/03/2013	

Records Reviewed: 11**Records with Missing/Incomplete Components: 2**

Staff # 6	Met
Date of Hire: 03/05/2015	
Staff # 7	Met
Date of Hire: 09/01/2016	
Staff # 8	Met
Date of Hire: 11/11/2011	
Staff # 9	Met
Date of Hire: 10/03/2016	
Staff # 10	Not Met
Date of Hire: 03/09/2009	
<u>"Missing/Incomplete Components"</u>	
.33(2)-Health & Safety Certificate	
Staff # 11	Not Met
Date of Hire: 10/28/2015	
<u>"Missing/Incomplete Components"</u>	
.33(2)-Health & Safety Certificate	

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records Check(CR)	Met
---	------------

Comment

Criminal Records Check complete for 11 of 11 staff on this date.

591-1-1-.33 Staff Training	Not Met
-----------------------------------	----------------

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by July 1, 2017 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records on this date, 2 of 11 staff did not have evidence of completion of the health and safety training by July 1, 2017.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/29/2017

591-1-1-.31 Staff(CR)	Met
------------------------------	------------

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
--	------------

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)	Met
------------------------------------	------------

Comment

Observed-Adequate Supervision