



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/3/2019 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 3:50 PM

CCLC-339

Rex Childcare & Early Learning Center

6359 Highway 42 Rex, GA 30273 Clayton County
 (770) 968-3848 bevknnox@bellsouth.net

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-------------------|---------------|--|
| 06/03/2019 | Licensing Study | Good Standing | |
| 12/07/2018 | Monitoring Visit | Good Standing | |
| 06/27/2018 | Complaint Closure | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes | |
|-----------------------------|-----------------|------------------------|-------|----------|------|-----------------------------|--------------|------------|--------------|------------------------|--|
| Gym | G-1 | Six Year Olds and Over | 2 | 14 | C | 14 | C | NA | NA | Transitioning, Outside | |
| Gym | G-2 Center Rear | PreK | 2 | 15 | C | 21 | C | NA | NA | Outside, Transitioning | |
| Total Capacity @35 sq. ft.: | | | 35 | | | Total Capacity @25 sq. ft.: | | | 0 | | |
| Main | 1st Left | One Year Olds | 1 | 8 | C | 10 | C | NA | NA | Floor Play, Nap | |
| Main | 1st Right D | Infants | 2 | 9 | C | 10 | C | NA | NA | Nap, Floor Play | |
| Main | 2nd Middle- B | Three Year Olds | 2 | 15 | C | 20 | C | NA | NA | Transitioning, Lunch | |
| Main | 2nd Right | Two Year Olds | 2 | 16 | C | 20 | C | NA | NA | Nap, Transitioning | |
| Main | 3rd Left C | Four Year Olds | 2 | 14 | C | 15 | C | NA | NA | Outside, Transitioning | |
| Main | 3rd Right | Four Year Olds | 1 | 15 | C | 25 | C | NA | NA | Nap | |
| Main | A-2 | One Year Olds | 1 | 7 | C | 7 | C | NA | NA | Transitioning, Nap | |
| Main | D-2 | | 0 | 0 | C | 2 | C | NA | NA | | |
| Total Capacity @35 sq. ft.: | | | 109 | | | Total Capacity @25 sq. ft.: | | | 0 | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|-----------------|----------------------|-----------------------|
| Main | PG A Right side | 45 | C |
| Main | PG B Right rear | 51 | C |
| Main | PG C | 33 | C |

Comments

Plan of Improvement: Developed This Date 06/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Beverly Knox, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

Date: 6/3/2019 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 3:50 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - Please monitor the child size furniture to ensure the covering is in good repair.

Correction Deadline: 6/3/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Correction Deadline: 6/26/2018

Corrected on 6/3/2019

.08(6) - Correction observed on this date. Please continue to monitor to ensure all parents are documenting when children are dropped off and picked up with a time and signature.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

591-1-1-.25(17) - Please continue to monitor the vegetation, vines with and without thorns growing throughout the fencing.

Correction Deadline: 6/3/2019

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on observation and staff statements that 9 of 9 infants did not have an infant feeding plan completed.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 6/7/2019

591-1-1-.18 Kitchen Operations

Met

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.29 Required Reporting Met

Correction Deadline: 6/27/2018

Corrected on 6/3/2019

.29(3) - Correction observed on this date. The center is now reporting required reports as required.

Safety

591-1-1-.05 Animals Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Technical Assistance

Technical Assistance

591-1-1-.30(1)(b)4 - Consultant reviewed with the director that a light cover be available for each child's use on a cot or mat and shall be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed

Correction Deadline: 6/3/2019

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 5

Staff # 1 Met

Date of Hire: 09/11/2001

Staff # 2 Met

Date of Hire: 08/31/1992

Staff # 3 Met
Date of Hire: 08/23/2018

Staff # 4 Met
Date of Hire: 11/01/2018

Staff # 5 Met
Date of Hire: 04/13/1997

Staff # 6 Not Met
Date of Hire: 05/30/2019

"Missing/Incomplete Components"
.24(1)-Evidence of Orientation Missing

Staff # 7 Met
Date of Hire: 10/11/2016

Staff # 8 Not Met
Date of Hire: 01/11/2019

"Missing/Incomplete Components"
.24(1)-Evidence of Orientation Missing,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 9 Met
Date of Hire: 06/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Met
Date of Hire: 08/06/2018

Staff # 11 Met
Date of Hire: 04/19/2012

Staff # 12 Met
Date of Hire: 03/12/2019

Staff # 13 Not Met
Date of Hire: 01/18/2024

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing

Staff # 14 Met
Date of Hire: 09/10/2017

| | |
|--|---------|
| Staff # 15 Date of Hire: 09/26/2016 | Met |
| Staff # 16 Date of Hire: 04/28/2010 | Met |
| Staff # 17 Date of Hire: 04/04/2019 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing | Not Met |
| Staff # 18 Date of Hire: 10/18/2005 | Met |
| Staff # 19 Date of Hire: 10/23/2013 | Met |
| Staff # 20 Date of Hire: 01/10/2019 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing,.14(2)-First Aid Missing,.14(2)-CPR missing | Not Met |
| Staff # 21 Date of Hire: 08/03/2016 | Met |
| Staff # 22 Date of Hire: 04/29/2010 | Met |
| Staff # 23 Date of Hire: 08/07/2017 | Met |
| Staff # 24 Date of Hire: 05/25/2016 | Met |
| Staff # 25 Date of Hire: 08/23/2018 | Met |
| Staff # 26 Date of Hire: 11/15/2016 | Met |
| Staff # 27 Date of Hire: 11/26/2007 | Met |

Staff Credentials Reviewed: 27

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 6 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Not Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that 2 staff hired in January 2019, had not obtained certification in first aid and CPR within 90 days of their hire date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 7/3/2019

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that on staff hired January 18, 2019, had not completed the health and safety training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 7/3/2019**Finding**

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based on a review of records that 4 staff did not have evidence of orientation documentation.

POI (Plan of Improvement)

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 6/13/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 6/26/2018

Corrected on 6/3/2019

.32(1) - Correction observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.