



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/11/2018 **VisitType:** Licensing Study **Arrival:** 11:45 AM **Departure:** 1:35 PM

**CCLC-33880**

**Murray Head Start/Early Head Start**

1002 Green Rd. Chatsworth, GA 30705 Murray County  
 (706) 695-8608 dmckissick@fragahs.com

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/11/2018	Licensing Study	Good Standing	
09/18/2017	Monitoring Visit	Good Standing	
01/11/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
EHS	C-Front Room	Two Year Olds and Three Year Olds	2	3	C	17	C	NA	NA	Nap
EHS	Left Room A (4-D)	Two Year Olds and Three Year Olds	2	7	C	8	C	NA	NA	Transitioning
EHS	Right Room B	Infants and One Year Olds and Two Year Olds	2	5	C	8	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 0							
HS	HS 1st Left A	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Nap
HS	HS 2nd Left B		0	0	C	20	C	NA	NA	
HS	HS 3rd Left C	Three Year Olds and Four Year Olds	2	12	C	20	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 60			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 40			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
EHS	EHS Playground	107	C
HS	HS Playground	33	C

**Comments**

Follow up to the previous Monitoring Visit that was conducted on September 18, 2017 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Sylvia Coffey, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

All equipment was observed to be secured on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Met****Comment**

The Director stated that no medication has been administered since the previous visit was conducted on September 18, 2017.

**Safety****591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 08/18/2005	
Staff # 2	Met
Date of Hire: 06/10/2003	
Staff # 3	Met
Date of Hire: 08/25/2014	
Staff # 4	Met
Date of Hire: 11/15/2011	
Staff # 5	Met
Date of Hire: 10/04/2010	
Staff # 6	Met
Date of Hire: 01/18/2001	
Staff # 7	Met
Date of Hire: 10/17/2016	
Staff # 8	Met
Date of Hire: 10/14/2003	
Staff # 9	Met
Date of Hire: 01/16/2001	
Staff # 10	Met
Date of Hire: 03/08/2017	
Staff # 11	Met

**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Date of Hire: 08/22/2016

Staff # 12

Met

Date of Hire: 11/14/2005

Staff # 13

Met

Date of Hire: 03/12/2001

Staff # 14

Met

Date of Hire: 03/21/2017

Staff # 15

Met

Date of Hire: 11/08/2016

Staff # 16

Met

Date of Hire: 10/24/1994

Staff # 17

Met

Date of Hire: 02/22/2001

**Staff Credentials Reviewed: 17****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete for all seventeen staff members employed on this date. One new staff member was added since the previous visit was conducted on September 18, 2017.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training for the 2017 year. Health and Safety training was completed as required.

**591-1-1-.31 Staff(CR)****Met****Comment**

Consultant observed staff comply with applicable laws and regulations on this date.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

