

## Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/25/2017 VisitType: Monitoring Visit Arrival: 8:45 AM Departure: 12:00 PM

# CCLC-33875 **Springfield Christian Academy**

1873 Iris Drive Conyers, GA 30013 Rockdale County (770) 929-1813 nmcallister@sbcgrowth.church

**Mailing Address** 1877 Iris Drive SE Conyers, GA 30013

#### Regional Consultant

Jacquelyn Sims

Phone: (770) 357-7072 Fax: (770) 357-7071

jacquelyn.sims@decal.ga.gov

Joint with: Stacy Whitten

Compliance Zone Designation				
08/25/2017	Monitoring Visit	Good Standing		
04/03/2017	Monitoring Visit	Good Standing		
08/31/2016	Licensing Study	Good Standing		

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support

**Deficient** 

Program performance is demonstrating a need for improvement in meeting rules.

Program is not demonstrating an acceptable level of performance in meeting the rules.

#### Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A 1st Left	Infants and One Year Olds	2	5	С	9	С	NA	NA	Floor Play
Main	Rm. B	Infants and One Year Olds	2	6	С	10	С	NA	NA	Floor Play
Main	Rm. C	Two Year Olds and Three Year Olds	1	6	С	6	С	NA	NA	Art
Main	Rm. D 4th left	One Year Olds	2	9	С	9	С	NA	NA	Floor Play
Main	Rm. E Middle	Two Year Olds	2	16	С	17	С	NA	NA	Circle Time
Main	Rm. F	Four Year Olds	1	12	С	13	С	NA	NA	Circle Time
Main	Rm. G 1st first	PreK	1	14	С	19	С	NA	NA	Circle Time
Main	Rm. H Imagination Station	Four Year Olds	1	7	С	10	С	NA	NA	Circle Time
Main	Rm. I	Three Year Olds	2	15	С	16	С	NA	NA	Transitioning
		Total Capacity @35 sq. ft.: 1	09		Total C ft.: 0	apacity @	25 sq.			
Total # C	hildren this Date: 90	Total Capacity @35 sq. ft.: 1	09		Total C ft.: 0	apacity @	25 sq.			

Building	Playground	Occupancy	Compliance
		Playground	Playground

The purpose of this visit was to conduct a monitoring visit and to follow up on pprevious rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: <u>All</u> employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit <u>www.decalkoala.com</u>. You are encouraged not to wait and to complete the process as soon as possible.



#### Sign up Today!

www.qualityrated.decal.ga.gov

Any Licensed Program Eligible to Participate

Free Approved Training

Free Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: QualityRated@decal.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <a href="http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx">http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</a>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nadia McAllister, Program Official	Date	Jacquelyn Sims, Consultant	Date
Stacy Whitten, Consultant	Date		



# Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

#### **Findings Report**

Date: 8/25/2017 VisitType: Monitoring Visit Arrival: 8:45 AM Departure: 12:00 PM

CCLC-33875 Springfield Christian Academy

1873 Iris Drive Conyers, GA 30013 Rockdale County (770) 929-1813 nmcallister@sbcgrowth.church

Mailing Address 1877 Iris Drive SE Conyers, GA 30013 Regional Consultant

Jacquelyn Sims

Phone: (770) 357-7072 Fax: (770) 357-7071

jacquelyn.sims@decal.ga.gov

Joint with: Stacy Whitten

#### The following information is associated with a Monitoring Visit:

# **Activities and Equipment**

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

**Observed-Variety Throughout Center** 

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

**Facility** 

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

#### **Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on an observation, that there were unsafe storage of hazardous items accessible to children in that staff purse was located in the third drawer of an unlocked filing cabinet. It was further determined that a container of Lysol wipes and a can of Lysol spray were observed to be accessible to children in an unlocked cabinet under the sink.

#### **POI** (Plan of Improvement)

To ensure the safe storage of hazardous items, the center will ensure that unsafe materials are locked and out of reach of children.

Correction Deadline: 8/25/2017

Recited on 8/25/2017

## 591-1-1-.26 Playgrounds(CR)

**Not Met** 

#### **Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on an observation, that the gate at the front entrance of the preschool playground was observed to have a gap which measured eight inches wide and posed an entrapment hazard. Consultant observed children present on the playground during this observation.

#### POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 8/25/2017

Recited on 8/25/2017

Correction Deadline: 4/3/2017

#### **Corrected on 8/25/2017**

Correction of the previous citation in that the consultant observed the playground to be clean and free of litter and hazards.

# Health and Hygiene

#### 591-1-1.10 Diapering Areas & Practices(CR)

Met

#### Comment

Observed-Proper Diapering

Correction Deadline: 4/3/2017

#### Corrected on 8/25/2017

Correction of the previous citation in that the diaper changing surface in classroom E Middle was observed to in good repair with no rips or tears.

#### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Observed-Staff Remind Children Wash Hand

#### 591-1-1-.20 Medications(CR)

Met

#### Comment

Observed-Complete Documentation

Safety

#### 591-1-1-.11 Discipline(CR)

Met

# Correction Deadline: 4/3/2017

#### Corrected on 8/25/2017

Correction of the previous citation in that staff stated proper discipline actions throughout the center.

#### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

No field trips at this time; however, proper documentation was discussed with the director and assistant director.

## 591-1-1-.36 Transportation(CR)

**Technical Assistance** 

#### **Technical Assistance**

591-1-1-.36 - Consultant spoke with the director in reference to participating in future field trips. Consultant asked the director to ensure that every employee who will participate in field trips, completed the required transportation training and submit the certificates to the consultant no later than September 30, 2017. Consultant also asked the director to ensure that all necessary forms are obtained, completed and maintained. Director was also made aware that she could contact consultant should there be questions or concerns.

#### Comment

No Routine Transportation Provided

# **Sleeping & Resting Equipment**

#### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

**Not Met** 

#### **Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on an observation, that two cribs did not have tight fitting sheets in classroom A, which housed infants. It was further determined that two cribs in classroom B, which housed one-year-olds, did not have tight fitting sheets. The sheets were observed to be very loose fitting.

#### **POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 8/25/2017

Staff Records

Records Reviewed: 21	Records with Missing/Incomplete Components: 0
Staff # 1 Date of Hire: 11/28/2016	Met
Staff # 2	Met
Date of Hire: 08/03/2015 Staff # 3	Met
Date of Hire: 12/16/2014 Staff # 4	Met
Date of Hire: 07/21/2017	Maa
Staff # 5 Date of Hire: 07/20/2009	Met
Staff # 6 Date of Hire: 10/13/2015	Met
Staff # 7	Met
Staff # 8 Date of Hire: 05/01/2017	Met

Records Reviewed: 21	Records with Missing/Incomplete Components: 0
Staff # 9	Met
Staff # 10	Met
Date of Hire: 08/01/2016	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 01/05/2017	
Staff # 13	Met
Date of Hire: 03/08/2017	Wet
Date of Fine. 50/30/2017	
Staff # 14	Met
Staff # 15	Met
Date of Hire: 07/31/2009	····
Staff # 16	Met
Date of Hire: 11/14/2011	
Staff # 17	Met
Date of Hire: 04/02/2012	
Staff # 18 Date of Hire: 12/01/2016	Met
Date of file. 12/01/2016	
Staff # 19	Met
Date of Hire: 03/08/2017	
Staff # 20	Met
Date of Hire: 03/28/2018	Met
Date 61 1 m 6: 06/25/20 10	
Staff # 21	Met
Date of Hire: 06/07/2016	
Staff Credentials Reviewed: 21	
591-1-109 Criminal Records Check(CR)	Met

## Comment

Consultant observed satisfactory criminal records determinations for 19 of 19 employees.

Director provided files for two employees hired since the last visit.

# 591-1-1-.33 Staff Training

Met

## Comment

Health/Safety training certificates observed for 17 of 19 employees.

591-1-1-.31 Staff(CR) Met

#### Comment

Lead staff education requirements met.

# Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

#### Comment

Observed-Appropriate Staff: Child Ratios

591-1-1-.32 **Supervision(CR)** 

Met

#### Comment

Observed-Adequate Supervision