



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/11/2018 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 12:00 PM

CCLC-33875

Springfield Christian Academy

1873 Iris Drive Conyers, GA 30013 Rockdale County
(770) 929-1813 nmcallsister@sbcgrowth.church

Regional Consultant

Kati Cosby

Phone: (912) 544-8606
Fax: (912) 544-9425
kati.cosby@dec.al.ga.gov

Mailing Address

1877 Iris Drive SE
Conyers, GA 30013

Quality Rated: ★ ★

Compliance Zone Designation		
09/11/2018	Licensing Study	Good Standing
03/07/2018	Licensing Study	Good Standing
08/25/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A 1st Left	Infants and One Year Olds	2	5	C	9	C	NA	NA	Nap, Floor Play
Main	Rm. B	One Year Olds	1	4	C	10	C	NA	NA	Outside
Main	Rm. C	Three Year Olds	1	6	C	6	C	NA	NA	Art
Main	Rm. D 4th left	One Year Olds	2	7	C	9	C	NA	NA	Floor Play
Main	Rm. E Middle	Two Year Olds	1	16	C	17	C	NA	NA	Free Play
Main	Rm. F	PreK	1	11	C	13	C	NA	NA	Circle Time
Main	Rm. G 1st first	PreK	1	14	C	19	C	NA	NA	Circle Time
Main	Rm. H Imagination Station	Three Year Olds and Four Year Olds	1	7	C	10	C	NA	NA	Circle Time
Main	Rm. I	Three Year Olds	2	16	C	16	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 109						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 86			Total Capacity @35 sq. ft.: 109			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

Comments

Consultant discussed new Criminal Background Check requirements with the Director on this date. All staff should have a Comprehensive Background check determination letter in their file by October 1, 2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Nadia McAllister, Program Official

Date

Kati Cosby, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/11/2018 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 12:00 PM

CCLC-33875

Springfield Christian Academy

1873 Iris Drive Conyers, GA 30013 Rockdale County
(770) 929-1813 nmcallister@sbcgrowth.church

Mailing Address

1877 Iris Drive SE
Conyers, GA 30013

Regional Consultant

Kati Cosby

Phone: (912) 544-8606

Fax: (912) 544-9425

kati.cosby@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

591-1-1-.25(13) - Consultant discussed the storage of brooms and dust pans in classrooms. All cleaning tools should be secured out of the reach of children.

Correction Deadline: 9/11/2018

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26(8) - Consultant discussed the gap between the resilient surfacing and the concrete on both playgrounds.

Correction Deadline: 9/21/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete. Consultant observed a field trip completed on July 19, 2018 to the Nancy Guinn Memorial Library.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date. Consultant observed inspection reports for DWF634 and DWF633.

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 11/28/2016	Met
Staff # 2 Date of Hire: 08/03/2015	Met
Staff # 3 Date of Hire: 01/04/2018	Met
Staff # 4 Date of Hire: 12/16/2014	Met
Staff # 5 Date of Hire: 07/20/2009	Met
Staff # 6 Date of Hire: 10/13/2015	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9 Date of Hire: 08/07/2018	Met
Staff # 10 Date of Hire: 08/07/2018	Met
Staff # 11 Date of Hire: 01/05/2017	Met
Staff # 12 Date of Hire: 03/08/2017	Met
Staff # 13 Date of Hire: 07/31/2009	Met
Staff # 14 Date of Hire: 11/14/2011	Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 15 Met
Date of Hire: 04/02/2012

Staff # 16 Met
Date of Hire: 12/01/2016

Staff # 17 Met
Date of Hire: 03/08/2017

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.33 Staff Training Met

Correction Deadline: 4/6/2018

Corrected on 9/11/2018

.33(6) - Previous citation was corrected in that staff were observed to be working towards completing their 2018 annual training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.