



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/7/2018 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 3:40 PM

CCLC-33875

Springfield Christian Academy

1873 Iris Drive Conyers, GA 30013 Rockdale County
 (770) 929-1813 nmcallsister@sbcgrowth.church

Regional Consultant

Jacquelyn Sims

Phone: (770) 357-7072

Fax: (770) 357-7071

jacquelyn.sims@decals.ga.gov

Mailing Address

1877 Iris Drive SE
 Conyers, GA 30013

Quality Rated: ★ ★

Compliance Zone Designation		
03/07/2018	Licensing Study	Good Standing
08/25/2017	Monitoring Visit	Good Standing
04/03/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A 1st Left	Infants and One Year Olds	1	6	C	9	C	NA	NA	Nap
Main	Rm. B	One Year Olds	1	8	C	10	C	NA	NA	Nap
Main	Rm. C	Three Year Olds	1	4	C	6	C	NA	NA	Nap
Main	Rm. D 4th left	One Year Olds and Two Year Olds	2	9	C	9	C	NA	NA	Nap
Main	Rm. E Middle	Two Year Olds	2	17	C	17	C	NA	NA	Nap
Main	Rm. F	PreK	1	11	C	13	C	NA	NA	Nap
Main	Rm. G 1st first	PreK	1	10	C	19	C	NA	NA	Nap
Main	Rm. H Imagination Station	Four Year Olds	1	9	C	10	C	NA	NA	Nap
Main	Rm. I	Three Year Olds	1	16	C	16	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 109

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 90

Total Capacity @35 sq. ft.: 109

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of this visit was to conduct a licensing study and to follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Nadia McAllister, Program Official

Date

Jacquelyn Sims, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/7/2018 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 3:40 PM

CCLC-33875

Springfield Christian Academy

1873 Iris Drive Conyers, GA 30013 Rockdale County
(770) 929-1813 nmcallister@sbcgrowth.church

Mailing Address
1877 Iris Drive SE
Conyers, GA 30013

Regional Consultant

Jacquelyn Sims

Phone: (770) 357-7072
Fax: (770) 357-7071
jacquelyn.sims@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 8/25/2017

Corrected on 3/7/2018

.25(13) - Correction of previous citation in that the consultant observed all classrooms to be free of hazards.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 8/25/2017

Corrected on 3/7/2018

.26(4) - Correction of previous citation in that the consultant observed the fencing material to be have been repaired and free of hazards during the visit.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed emergency preparedness plans to be posted in the center.

Correction Deadline: 3/12/2018

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Consultant observed complete documentation for a trip taken to Phillips Arena on February 16, 2018.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 8/25/2017

Corrected on 3/7/2018

.30(1)(a)3 - Correction of previous citation in that the consultant observed sheets to be tight fitting during the visit.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Assistant director provided file for one employee hired since last visit.

Comment

Criminal records checks were observed to be complete.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records, that one of 20 employees lacked two of the required annual training hours.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/6/2018

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.