



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/17/2018    **VisitType:** Monitoring Visit    **Arrival:** 9:20 AM    **Departure:** 12:30 PM

**CCLC-33841**

**The Children's Campus at Georgia Tech**

251 10th Street, Building F Atlanta, GA 30332 Fulton County  
 (404) 385-2250 erica.watson@brighthorizons.com

**Regional Consultant**

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/17/2018	Incident Investigation Closure	Good Standing	
04/17/2018	Incident Investigation/Monitoring Visit	Good Standing	
03/07/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Rm. A134 Toddlers-1st left	One Year Olds	2	5	C	14	C	NA	NA	Outside	
Main	Rm. E156 Preschool A 5th left	Three Year Olds	2	17	C	23	C	NA	NA	Transitioning	
Main	Rm. F160 Preschool B 6th left	Three Year Olds	2	16	C	23	C	NA	NA	Transitioning	
Main	Rm. G164 PreK 7th left	PreK	2	22	C	25	C	NA	NA	Transitioning	
Main	Rm. H167- The Common-NL		0	0	C	0	C	NA	NA	Not In Use	
Main	Rm.B 140 Infants-2nd left	Infants	2	7	C	8	C	NA	NA	Floor Play,Diapering,Nap	
Main	Rm.C142 One's 3rd left	One Year Olds	2	8	C	14	C	NA	NA	Outside	
Main	Rm.D146 Early Preschool B (Older 2's) 4th left	Two Year Olds	2	10	C	14	C	NA	NA	Centers	
Total Capacity @35 sq. ft.:						121	Total Capacity @25 sq. ft.:				0
Total # Children this Date: 85			Total Capacity @35 sq. ft.:			121	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants	9	C
Main	B- 2's	10	C

**Comments**

The purpose of this visit was to conduct an Incident Investigation/monitoring visit and to follow up to the previous visit conducted on March 7, 2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Erica Watson-Grier, Program Official

Date

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Shannon Curtis, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Correction Deadline: 4/6/2018**

**Corrected on 4/17/2018**

**Previous citation corrected. Consultant observed vents in operation on this date. GA Tech maintains facility and vents are in good repair.**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Correction Deadline: 3/7/2018**

**Corrected on 4/17/2018**

**Previous citation corrected. Consultant observed lights in good repair on this date.**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Correction Deadline: 3/7/2018****Corrected on 4/17/2018****Previous citation corrected. Consultant observed diaper changing station removed on this date.**

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Per discussion with the Director the program does not administer medication at this time.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 01/30/2017

Staff # 2

Met

Date of Hire: 01/03/2017

Staff # 3

Met

Date of Hire: 12/14/2015

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

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Staff # 4 Date of Hire: 09/04/2017	Met
Staff # 5 Date of Hire: 07/19/2017	Met
Staff # 6 Date of Hire: 07/24/2017	Met
Staff # 7 Date of Hire: 08/09/2016	Met
Staff # 8 Date of Hire: 05/29/2017	Met
Staff # 9 Date of Hire: 01/30/2018	Met
Staff # 10 Date of Hire: 02/05/2016	Met
Staff # 11 Date of Hire: 01/15/2018	Met
Staff # 12 Date of Hire: 04/11/2018	Met
Staff # 13 Date of Hire: 09/20/2016	Met
Staff # 14 Date of Hire: 05/12/2012	Met
Staff # 15 Date of Hire: 03/06/2017	Met
Staff # 16 Date of Hire: 07/23/2012	Met

**Staff Credentials Reviewed: 16**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal records checks were observed to be complete for all staff on this date.

**Comment**

Director provided one file for employees hired since last visit.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 3/7/2018**

**Corrected on 4/17/2018**

**Previous citation corrected. Consultant observed adequate staffing and supervision throughout the facility on this date.**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.