



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/9/2019    **VisitType:** Licensing Study    **Arrival:** 1:20 PM    **Departure:** 5:50 PM

**CCLC-33751**

**Learning Train Academy**

112 East 9th Ave. Colbert, GA 30628 Madison County  
(706) 207-1674 donnagjordan@hotmail.com

**Regional Consultant**

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |  |               |
|------------------------------------|--|---------------|
| 12/09/2019                         | Licensing Study                            | Good Standing |
| 05/07/2019                         | Complaint Investigation & Monitoring Visit | Support       |
| 05/07/2019                         | Complaint Closure                          | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                       | Room       | Age Group                          | Staff                          | Children | NC/C | Max 35 SF.                     | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|------------|------------------------------------|--------------------------------|----------|------|--------------------------------|--------------|------------|--------------|-------|
| Main                           | A/Front    |                                    | 0                              | 0        | C    | 14                             | C            | 20         | C            |       |
| Main                           | Down Left  | Three Year Olds and Four Year Olds | 1                              | 16       | C    | 14                             | NC           | NA         | NA           | Nap   |
| Main                           | Left Back  |                                    | 0                              | 0        | C    | 7                              | C            | NA         | NA           |       |
| Main                           | Right Back | Four Year Olds                     | 1                              | 14       | C    | 11                             | NC           | NA         | NA           | Nap   |
| Total Capacity @35 sq. ft.: 46 |            |                                    |                                |          |      | Total Capacity @25 sq. ft.: 52 |              |            |              |       |
| Total # Children this Date: 30 |            |                                    | Total Capacity @35 sq. ft.: 46 |          |      | Total Capacity @25 sq. ft.: 52 |              |            |              |       |

| Building | Playground       | Playground Occupancy | Playground Compliance |
|----------|------------------|----------------------|-----------------------|
| Main     | Left Playground  | 94                   | C                     |
| Main     | Right Playground | 47                   | C                     |

**Comments**

The purpose of this visit was to conduct a licensing study and to follow-up on the previous visit conducted on May 7, 2019.

Plan of Improvement: Developed This Date 12/23/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Debra Gaulding, Program Official

Date

Kelly Jones, Consultant

Date



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**Findings Report**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Not Met**

**Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that there was not evidence of completed lesson plans for the week of December 9, 2019 on file.

**POI (Plan of Improvement)**

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 12/9/2019**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Correction Deadline: 5/7/2019****Corrected on 12/9/2019**

.19(1) - The previous citation was corrected on this date. The consultant observed that the correct ratio were followed in each classroom.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazardous items were observed to be accessible to the children receiving care on this date:

- Classroom down left the consultant observed that copperton Baby SPF 50 and Baby Genics bug spray was left in a child's back pack.

All items contained the label "KEEP OUT OF REACH OF CHILDREN."

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 12/9/2019****Recited on 12/9/2019****Correction Deadline: 5/7/2019****Corrected on 12/9/2019**

.25(17) - The previous citation was observed to be corrected on this date. The consultant observed that the fence was free of protruding thorny bushes and vines throughout the playground.

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**591-1-1-.26 Playgrounds(CR)****Met****Correction Deadline: 5/17/2019****Corrected on 12/9/2019**

.26(6) - The previous citation has observed to be corrected on this date. The consultant observed the train,swings,rocking horses and Little Tykes play structure have been removed from the playgrounds.

**Correction Deadline: 12/27/2019****Corrected on 12/9/2019**

.26(8) - The previous citation was observed to be corrected on this date. The consultant observed there are no longer swings on Right playground.

**Correction Deadline: 5/7/2019****Corrected on 12/9/2019**

.26(9) - The previous citation was observed to be corrected on this date. The consultant observed all roots on Left and Right playgrounds have been painted and marked to avoid potential tripping hazards.

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Met**

**Correction Deadline: 5/31/2019**

**Corrected on 12/9/2019**

**.21(3) - The previous citation was observed to be corrected on this date.The consultant observed based on a review of records that emergency drill have been completed and recorded .**

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/09/2019

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

|                                       |     |
|---------------------------------------|-----|
| Staff # 2<br>Date of Hire: 08/04/2017 | Met |
| Staff # 3<br>Date of Hire: 09/09/2019 | Met |
| Staff # 4<br>Date of Hire: 08/15/2001 | Met |
| Staff # 5<br>Date of Hire: 07/31/2019 | Met |
| Staff # 6<br>Date of Hire: 08/08/2017 | Met |
| Staff # 7<br>Date of Hire: 09/03/2019 | Met |
| Staff # 8<br>Date of Hire: 09/09/2019 | Met |

**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Correction Deadline: 5/7/2019**

**Corrected on 12/9/2019**

**.09(1)(a) - The previous citation was observed to be corrected on this date. The consultant reviewed all files and there was evidence that all staff had Satisfactory determination letters on file.**

**Correction Deadline: 5/7/2019**

**Corrected on 12/9/2019**

**.09(1)(c) - The previous citation was observed to be corrected on this date. The consultant reviewed all files and there was evidence that all staff had Satisfactory determination letters on file.**

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.