



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/7/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:30 AM **Departure:** 3:15 PM

CCLC-33751

Learning Train Academy

112 East 9th Ave. Colbert, GA 30628 Madison County
 (706) 207-1674 donnagjordan@hotmail.com

Regional Consultant

Margarita Collier

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Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation		
05/07/2019	Complaint Investigation & Monitoring Visit	Support
05/07/2019	Complaint Closure	Good Standing
11/13/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/Front		0	0	C	14	C	20	C	Not In Use
Main	A/Front		0	0	C	14	C	20	C	Not In Use
Main	Down Left	Three Year Olds and Four Year Olds	2	21	C	14	NC	NA	NA	Lunch,Nap,Transitioning
Main	Down Left	Three Year Olds and Four Year Olds	2	21	C	14	NC	NA	NA	Transitioning,Lunch,Nap
Main	Left Back	One Year Olds and Two Year Olds	2	10	C	7	NC	NA	NA	Outside,Transitioning
Main	Left Back	One Year Olds and Two Year Olds	2	10	C	7	NC	NA	NA	Outside,Transitioning
Main	Right Back	Two Year Olds and Three Year Olds	2	16	C	11	NC	NA	NA	Transitioning,Music,Circle Time,Outside
Main	Right Back	Two Year Olds and Three Year Olds	2	16	C	11	NC	NA	NA	Outside,Circle Time,Transitioning,Music

Total Capacity @35 sq. ft.: 92

Total Capacity @25 sq. ft.: 92

Total # Children this Date: 94

Total Capacity @35 sq. ft.: 92

Total Capacity @25 sq. ft.: 92


Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Playground	94	C
Main	Left Playground	94	C
Main	Right Playground	47	C
Main	Right Playground	47	C

Comments

The purpose of this visit was to complete a monitoring visit and to follow-up on the previous visit conducted on November 13, 2018.

Plan of Improvement: To Be Submitted 05/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Debra Gaulding, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

Date: 5/7/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:30 AM **Departure:** 3:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Not Met**

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that the following classrooms exceeded their 35 square feet capacity requirement for the following classrooms:

- Classroom Down Left - Approximately 21 three-year-old and four-year-old children were present when the space was licensed for approximately 14.
- Classroom Left Back - Approximately 10 one-year-old and two-year-old children were present when the space was licensed for approximately 10.
- Classroom Right Back - Approximately 16 two-year-old and three-year-old children were present when the space was licensed for approximately 11.

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Correction Deadline: 5/7/2019

Recited on 5/7/2019

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazardous items were observed to be accessible to the children receiving care on this date:

- Classroom Right Back - Five tubes of diaper rash cream, a box of latex gloves, two bottles of baby powder, one tube of "Ciotrimazole Cream USP," five packs of baby wipes, and a tube of "Cortizone Cream" were stored in an unlocked cabinet underneath the diaper changing table located on the back left side of the classroom. Consultant also observed a pair of adult size scissors, staples and screws in an unlocked drawer located on the back left side of the classroom. A bottle of sunscreen and a tube of diaper rash cream were stored in a child's backpack in the cubby area located on the front left side of the classroom.

- Classroom Left Back - A staff member's bag observed on the floor with a bottle of hand sanitizer attached to the handle of the bag located on the front left side of the classroom underneath the shelf. Consultant also observed two bottles of sunscreen, a tube of "Aquaphor," two packs of baby wipes, and a tube of "Triamcinolone" stored in several children's backpacks in the cubby area located on the front right side of the classroom.

All items contained the label "KEEP OUT OF REACH OF CHILDREN."

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Correction Deadline: 5/7/2019

Recited on 5/7/2019

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on observation that a thorny bush was observed protruding through the fence on the back right side of the Left Playground. The consultant also observed vines growing through the fence on the back left side of the Left Playground.

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Correction Deadline: 5/7/2019

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following equipment were in need of repair on this date:

- Right Playground - The blue, green, yellow, and orange "Little Tikes" play structure contained a cracked base located on the back right side of the playground. The brown and turquoise rocking horses were missing their handles located on the front left entrance of the playground.

- Left Playground - The blue plastic chain covering attached to the yellow and black swing was peeling creating a potential pinching hazard. The green plastic chain covering attached to the second green and brown swing set was peeling creating a potential pinching hazard.

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Correction Deadline: 5/17/2019

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the red sliding structure contained approximately one inch of resilient surface located on the back right side of the Right Playground.

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Correction Deadline: 5/17/2019

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that exposed tree roots were observed on the back left side of the Right Playground. The consultant also observed exposed tree roots on the front right side and the front left side of the Left Playground. The tree roots created a potential tripping hazard.

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Correction Deadline: 5/7/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Technical Assistance**

Technical Assistance

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not have evidence of a fire drill completed for November 2018 and December 2018.

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Correction Deadline: 5/31/2019

Recited on 5/7/2019

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 08/04/2017	
Staff # 2	Met
Date of Hire: 08/08/2017	
Staff # 3	Met
Date of Hire: 08/08/2017	
Staff # 4	Met
Date of Hire: 08/15/2001	
Staff # 5	Met
Date of Hire: 08/08/2017	
Staff # 6	Met
Date of Hire: 01/09/2018	
Staff # 7	Not Met
Date of Hire: 01/02/2017	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 8	Met
Date of Hire: 09/08/2018	
Staff # 9	Met
Date of Hire: 02/01/2019	

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Comment**

Consultant reviewed nine staff files on this date. Consultant observed eight of nine staff members to have evidence of a satisfactory determination letter on file on this date.

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Comment

The director provided two files for two staff members hired since the previous visit was conducted on November 13, 2018. Consultant observed two of two newly hired staff members to have evidence of a satisfactory comprehensive criminal record check letter on this date.

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Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one of nine staff members did not submit a criminal record check application to the department. A one-day letter was left on this date.

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Correction Deadline: 5/7/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records, that an employee with a hire date of February 5, 2018 did not have evidence of a comprehensive records check determination on file. A one-day letter was left on this date.

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Correction Deadline: 5/7/2019

Recited on 5/7/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.