



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/26/2019    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 2:00 PM

**CCLC-3361**

**First School of First Baptist**

308 Clairmont Avenue Decatur, GA 30030 DeKalb County  
 (404) 370-7688 HHOLLAND@FBCDECATUR.COM

**Regional Consultant**

Laurel Benta

Phone: (770) 357-3279

Fax: (770) 357-3281

carrie.spangler@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/26/2019	Licensing Study	Good Standing	
11/20/2018	Complaint Closure	Good Standing	
11/06/2018	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	101	Three Year Olds	2	9	C	17	C	NA	NA	Free Play
Main	102	Two Year Olds	3	8	C	18	C	NA	NA	Free Play
Main	103	One Year Olds	2	11	C	17	C	NA	NA	Transitioning
Main	104	Two Year Olds	1	12	C	20	C	NA	NA	Nap
Main	106	One Year Olds	2	8	C	17	C	NA	NA	Story
Main	110		0	0	C	12	C	17	C	
Main	112	Infants	3	10	C	15	C	NA	NA	Floor Play
Main	114	Three Year Olds	1	9	C	15	C	NA	NA	Outside
Main	115	Four Year Olds and Five Year Olds	2	9	C	12	C	NA	NA	Circle Time
Main	116	Three Year Olds and Four Year Olds	1	9	C	13	C	NA	NA	Nap
Main	117	Four Year Olds and Five Year Olds	1	5	C	13	C	NA	NA	Free Play
Main	118	Three Year Olds	2	9	C	15	C	NA	NA	Outside
Main	119	One Year Olds	2	5	C	10	C	NA	NA	Lunch
Main	120	Three Year Olds	2	9	C	14	C	NA	NA	Outside
Main	Main:101		0	0	C	17	C	NA	NA	
Total Capacity @35 sq. ft.: 225						Total Capacity @25 sq. ft.: 230				
Total # Children this Date: 113			Total Capacity @35 sq. ft.: 225			Total Capacity @25 sq. ft.: 230				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Front	25	C
Main	REAR	72	C

**Comments**

The consultant discussed staff file documentation on this date.

Plan of Improvement: Developed This Date 06/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Harriet Holland, Program Official

Date

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Laurel Benta, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

Technical Assistance

#### Technical Assistance

591-1-1-.03(1) - Please ensure that all lesson plans are current and posted.

**Correction Deadline: 6/26/2019**

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

#### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the consultant found the following:

- The red couch and rips with exposed foam in room 115.
- The handle on the black handle was broken and hanging off the stove in the housekeeping area in room 115.
- The faucet was broken with cracks on the sink in the housekeeping area in room 115.
- The blue couch had rips with exposed foam in room 102.
- The blue pad on the wooden bench had rips with exposed foam in room 104.

#### POI (Plan of Improvement)

The Center will ensure that equipment and furniture are in good repair or replaces.

**Correction Deadline: 6/26/2019**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 2**

Child # 1

Not Met

"Missing/Incomplete Components"

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 2**

.08(1)-Doctor, Clinic, Phone Numbers

Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 5	Met

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**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) - Please ensure that all children files are complete with doctor's information.

**Correction Deadline: 6/26/2019**

**Facility**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the left side gate had a gap that measured four and a half inches wide which created an entrapment hazard on the preschool playground.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 7/10/2019**

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff stated proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Correction Deadline: 11/20/2018**

**Corrected on 6/26/2019**

**.21(1)(a-o) - The previous citation was corrected on this date. The consultant observed parental access notification on file.**

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Correction Deadline: 11/20/2018**

**Corrected on 6/26/2019**

**.11(1) - The previous citation was corrected on this date.**

**591-1-1-.36 Transportation(CR)**

**N/A**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 11/26/2018

Staff # 2 Met

Date of Hire: 06/01/2003

Staff # 3 Met

Date of Hire: 10/16/2004

Staff # 4 Met

Date of Hire: 07/27/2009

Staff # 5 Met

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Date of Hire: 06/01/2006

Staff # 6 Met

Date of Hire: 08/14/2017

Staff # 7 Met

Date of Hire: 06/06/2017

Staff # 8 Met

Date of Hire: 05/19/2018

Staff # 9 Met

Date of Hire: 06/03/2014

Staff # 10 Met

Date of Hire: 01/01/2016

Staff # 11 Met

Date of Hire: 07/20/2009

Staff # 12 Met

Date of Hire: 08/28/2018

Staff # 13 Met

Date of Hire: 01/01/2014

Staff # 14 Met

Date of Hire: 06/01/2014

Staff # 15 Met

Date of Hire: 10/01/2015

Staff # 16 Met

Date of Hire: 07/01/2015

Staff # 17 Met

Date of Hire: 06/01/2012

Staff # 18 Met

Date of Hire: 02/16/2019

Staff # 19 Met

Date of Hire: 05/01/2014

Staff # 20 Met

Date of Hire: 08/05/2017

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

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Staff # 21 Date of Hire: 05/01/2010	Met
Staff # 22 Date of Hire: 10/16/2004	Met
Staff # 23 Date of Hire: 08/10/2009	Met
Staff # 24 Date of Hire: 12/17/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 25 Date of Hire: 12/10/2016	Met
Staff # 26 Date of Hire: 09/01/1999	Met
Staff # 27 Date of Hire: 04/01/1995	Met
Staff # 28 Date of Hire: 09/04/2007	Met
Staff # 29 Date of Hire: 03/11/2017	Met
Staff # 30 Date of Hire: 01/10/2000	Met
Staff # 31 Date of Hire: 09/24/2014	Met
Staff # 32 Date of Hire: 06/01/1996	Met

**Staff Credentials Reviewed: 32**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**



**Comment**

Discussed lead staff requirements.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.