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1776

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/2/2018 VisitType: Monitoring Visit	Arrival: 3:45 PM	Departure: 6:05 PM		
CCLC-33557	Reg	ional Consultant		
YMCA Pryme Tyme Pulaski Elementary	Stac	ey Foston		
1001 Tibet Ave Savannah, GA 31419 Chatham County (912) 663-1625 ginac@ymcaofcoastalga.org	Phone: (706) 806-0407 Fax: (706) 806-0406 stacey.foston@decal.ga.gov			
Mailing Address 6400 Habersham St. Suite A Savannah, GA 31405	Joint with: Kimberly Stoy			

Compliance Zone Designation - A summary measure of a program's 12 month monitoring **Compliance Zone Designation** history, as it pertains to child care health and safety rules. The three compliance zones are good Good Standing 04/02/2018 Monitoring Visit standing, support, and deficient. 12/06/2017 Licensing Study Good Standing Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. 04/11/2017 Licensing Study Good Standing Support Program performance is demonstrating a need for improvement in meeting rules. Deficient Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A, cafe	Five Year Olds and Six Year Olds and Over and PreK	5	53	С	119	С	NA	NA	Outside,Snack,Tr ansitioning,Home work
\		Total Capacity @35 sq. ft.: 11	19		Total C ft.: 0	apacity @	25 sq.	•		
Total # Cl	hildren this Date: 53	Total Capacity @35 sq. ft.: 11	19		Total C ft.: 0	apacity @	25 sq.			
		Playground	i F	Playground						

Building	Playground	Occupancy	Compliance
Main	A, volleyball area	24	С
Main	B, Grassy Area	42	С
Main	C, Climber area	37	С

Comments

Plan of Improvement: Developed This Date 04/02/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: <u>All</u> employees of child care programs must be fingerprinted before **January 1**, **2017**. For instructions and to submit records check applications online, please visit <u>www.decalkoala.com</u>. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

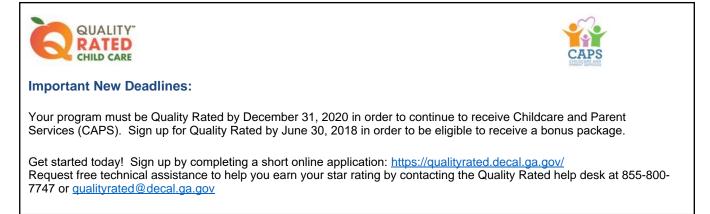
- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Lisa James, Program Official

Date

Stacey Foston, Consultant

Date

Kimberly Stoy, Consultant

Date

13	OF CION	Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV						arning	
	1776			F	indings	Report			
Date:	4/2/2018	VisitType:	Monitoring Visit		Arrival:	3:45 PM		Departure:	6:05 PM
CCLO	C-33557					R	egior	al Consulta	nt
YMC	A Pryme Tym	e Pulaski El	ementary			S	stacey	Foston	
	Tibet Ave Sav 663-1625 gin		1419 Chatham (oastalga.org	County		F	ax: (7	(706) 806-04 06) 806-0406 foston@deca	6
6400 H	g Address Habersham St. Su nah, GA 31405	ite A				J	oint w	ith: Kimberly	Stoy
The fo	bllowing info	mation is as	sociated with a	Monitoring	Visit:	A a 4			
						ACT	IVITI	es and E	quipment
591-1-	-112 Equipn	nent & Toys(CR)						Met
-	ety of equipme		vere observed th						
		ing Pools &	Water-related A	ctivities(CR	ł)				Met
Comn Cente	nent r does not pro	vide swimmir	ng activities.						
							С	hildren's	Records
Rec	ords Review	ed: 5		Re	cords wi	th Missing	g/Inco	mplete Com	ponents: 5
Chile	d # 1					Not Met	t		
-	'Missing/Incor	nplete Compo	onents"						
	08(1)-Emerge	ency Contact	nformation Missi	ng					
Chile	d # 2					Not Met	t		
"	<u>'Missing/Incor</u>	nplete Compo	onents"						
	08(1)-Emerge Numbers	ncy Contact	nformation Missi	ng,.08(1)-All	ergies an	d Disabiliti	ies,.08	(1)-Doctor, C	Clinic, Phone
Chile	d # 3					Not Met	t		
-	'Missing/Incor	nplete Compo	onents"						
	08(1)-Emerge	ency Contact	nformation Missi	ng					
Child	d # 4					Not Met	t		
	<u>'Missing/Incor</u>	nplete Compo	onents"				-		
Georgi	a Department	of Early Care	e and Learning	v1.03					Page 1 of 5

Records with Missing/Incomplete Components: 5

.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers

Child # 5

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

591-1-1-.08 Children's Records

Technical Assistance

591-1-1-.08 - Discussed with director that all required information needs to be documented on forms or NA if needed.

Finding

Previously Cited: 591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that allergy information was not complete for three of five files reviewed on this date.

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that 4 out of 5 records were missing addresses of the persons to whom the child may be released , 2 of 5 records allergy information was not complete, and 2 of 5 records emergency medical information was not complete.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well.

Correction Deadline: 4/6/2018

Recited on 4/2/2018

591-1-1-.19 License Capacity(CR)

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Comment

No hazards observed accessible to children on this date.

Not Met

Not Met

Facility

Met

Page 2 of 5

_____,

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the one of the hot water faucets in the girls' bathroom was not working.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. \

Correction Deadline: 4/13/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26 -Discussed licensed outdoor space with the new director. The consultant explained to the director that the playground behind the building is not a licensed play area.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the plastic coating on the side bottom step of the slide structure was peeling with sharp exposed edges. The volleyball net was also ripped.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The center will make equipment inaccessible to children until fixed.

Correction Deadline: 4/12/2018

	Health and Hygiene
591-1-110 Diapering Areas & Practices(CR)	Met
Comment	
No diapered children enrolled.	
591-1-117 Hygiene(CR)	Met
Comment	
Proper hand washing observed throughout the center.	
591-1-120 Medications(CR)	Met
Comment	
The director states that center does not dispense medication.	
	Safety
591-1-1-11 Discipline(CR)	Met
Comment	
Age-appropriate discussion and/or redirection observed.	
591-1-136 Transportation(CR)	Met
Comment	
Center does not provide routine transportation.	
	Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Comment

Children do not take naps at this program.

Staff Records

Records Reviewed: 8	Records with Missing/Incomplete Components: 2
Staff # 1	Met
Date of Hire: 02/24/2014	
Staff # 2	Met
Date of Hire: 01/18/2018	
Staff # 3	Met
Date of Hire: 01/14/2018	
Staff # 4	Not Met
Date of Hire: 03/09/2017	
"Missing/Incomplete Components"	
.33(5)-10 Hrs. Annual Training	
Staff # 5	Met
Date of Hire: 01/25/2018	
Staff # 6	Not Met
Date of Hire: 04/07/2017	
"Missing/Incomplete Components"	
.33(5)-10 Hrs. Annual Training,.33(3)-Health & S	Safety Certificate
Staff # 7	Met
Staff # 8	Met
Date of Hire: 08/30/2017	
Staff Credentials Reviewed: 8	

591-1-1-.09 Criminal Records Check(CR)

Correction Deadline: 12/7/2017

Corrected on 4/2/2018

.09(1)(g) - The previous citation has been corrected. Criminal reocrd checks complete.

Met

591-1-1-.33 Staff Training

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff member did not have evidence of health and safety training on file.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/4/2018

Recited on 4/2/2018

Finding

Previously Cited: 591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on review of records that two staff members did not complete the required annual training for 2016.

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined base on observation that two staff members that was required to complete annual training for 2017 did not complete the required ten hours.

POI (Plan of Improvement)

Previously Cited: The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

Recited on 4/2/2018

591-1-1-.31 Staff(CR)

Comment

Staff observed to be in compliance with all applicable laws.

Staffing and Supervision

591-1-1-.32 Staff: Child Ratios and Group Size(CR)

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Comment

Adequate supervision observed on this date.

Met

Met

Met