



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/18/2017    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 2:15 PM

**CCLC-33471**

**Briarcliff Child Care Center**

2260 N. Druid Hills Road Atlanta, GA 30329 DeKalb County  
 (404) 636-3504 briarcliffdaycare@yahoo.com

**Regional Consultant**

Mechelle Bethea

Phone: (404) 989-8310

Fax: (470) 237-0648

mechelle.bethea@decals.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
09/18/2017	Licensing Study	Good Standing
01/31/2017	MV POI Follow Up	Good Standing
09/15/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Infants	3	14	C	14	C	NA	NA	Nap, Floor Play
Main	B-2L	Infants	2	9	C	12	C	NA	NA	Feeding, Nap, Floor Play
Main	C-3L	Two Year Olds	1	10	C	17	C	NA	NA	Nap
Main	D-4L	One Year Olds	2	10	C	12	C	NA	NA	Nap
Main	E-1st Right Middle	Three Year Olds	1	12	C	15	C	NA	NA	Nap
Main	F-2nd Right Middle	Two Year Olds	2	16	NC	14	NC	NA	NA	Nap
Main	G-Pre-K	PreK	1	7	C	14	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 98					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	28	C
Main	B	10	C

**Comments**

Plan of Improvement: Developed This Date 09/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Meija Browning, Program Official

Date

Mechelle Bethea, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

591-1-1-.03(2) - Ensure current lesson plans are kept on site.

**Correction Deadline: 9/18/2017**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

Previously Cited: 591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. It was determined based on consultant's observation that the Center cared for:

-Sixteen children in a space that was licensed for fifteen children (1st Right Middle Classroom)

-Eighteen children in a space that was licensed for fourteen children (2nd Right Middle Classroom)

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on consultant's observation that the Center cared for sixteen children in a space licensed for fourteen children in the second right middle classroom.

**POI (Plan of Improvement)**

Previously Cited: The center will limit the number of children in this space to the licensed capacity.

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 9/18/2017**

**Recited on 9/18/2017**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

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**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Comment**

Discussed-Fluff/Redistribute Surface

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation the following hazards:

- Large Playground: chipped paint on green and brown play structure
- Small Playground: missing seat belt on infant/toddler red push toy

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 9/28/2017**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation exposed black lining under mulch posing a tripping hazard.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 9/18/2017**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Diapering requirements discussed

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Ensure Lids Remain on Trash Container

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Medications are not administered at this time.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Observed-Pleasant Naptime Environment

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**Staff Records**

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**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 06/27/2014

Staff # 2 Met

Staff # 3 Met

Date of Hire: 12/01/2009

Staff # 4 Met

Staff # 5 Met

Staff # 6 Met

Date of Hire: 12/02/2016

Staff # 7 Met

Staff # 8 Met

Date of Hire: 10/02/2006

Staff # 9 Met

Staff # 10 Met

Date of Hire: 02/04/2014

Staff # 11 Met

Date of Hire: 02/19/2015

Staff # 12 Met

Date of Hire: 04/01/2016

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 0**

Staff # 13

Met

Date of Hire: 03/04/2013

**Staff Credentials Reviewed: 13**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete

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**591-1-1-.33 Staff Training**

**Met**

**Correction Deadline: 6/16/2016**

**Corrected on 9/18/2017**

**.33(4) - This citation was observed to be corrected. Consultant reviewed required training hours for all employees.**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision