



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/11/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 1:00 PM **Departure:** 4:00 PM

CCLC-33372

Early Minds Academy

7961 Hwy 92, Suite 120 Woodstock, GA 30189 Cherokee County
(678) 310-0773 LPAMARIETTA@HOTMAIL.COM

Regional Consultant

Emma Smith

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emma.smith@dec.al.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/11/2019	Complaint Investigation Follow Up	Good Standing	
11/27/2019	Complaint Investigation Follow Up	Good Standing	
11/06/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-First Left		0	0	C	12	C	NA	NA	Not In Use
Main	B- BehindRoomA	Infants and One Year Olds and Two Year Olds	2	8	C	19	C	NA	NA	Floor Play
Main	D-Front Room	Three Year Olds and Five Year Olds and Six Year Olds and Over	2	8	C	54	C	75	C	Transitioning,Clean Up,Outside,Free Play
Total Capacity @35 sq. ft.: 85			Total Capacity @25 sq. ft.: 106							
Total # Children this Date: 16			Total Capacity @35 sq. ft.: 85							
			Total Capacity @25 sq. ft.: 106							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main PG	43	C

Comments

The purpose of this visit was to conduct a complaint investigation and follow up to the previous visit on November 27, 2019.

Plan of Improvement: Developed This Date 12/11/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Isabelle Okole, Program Official

Date

Emma Smith, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Staff Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/01/2018	

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

Correction Deadline: 11/27/2019

Corrected on 12/11/2019

.09(1)(d) - The previous citation was corrected on this date. All staff members have a current satisfactory Fingerprint Records Check Determination on file.

Correction Deadline: 11/27/2019

Corrected on 12/11/2019

.09(1)(j) - The previous citation was corrected on this date. The consultant observed all staff to have satisfactory comprehensive criminal record check letters listed under the facility on this date.

591-1-1-.14 First Aid & CPR	Not Met
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Finding

591-1-1-.14(1)(a)- It was determined based on consultant's review of staff files and observation that the one of the drivers did not have a required first aid/CPR certification.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 12/26/2019

Recited on 12/11/2019

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3)-It was determined based on consultant's review of staff files that two staff with hire dates of June 24, 2019 and August 26, 2019 did not have a health and safety within the required 90 days.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 12/26/2019

Recited on 12/11/2019