



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/25/2019    **VisitType:** Monitoring Visit    **Arrival:** 1:00 PM    **Departure:** 3:30 PM

**CCLC-33283**

**The Academy of Jefferson, LLC**

695 Lynn Ave Jefferson, GA 30549 Jackson County  
 (706) 367-2222 stckids@gmail.com

**Regional Consultant**

Stacy Whitten

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stacy.whitten@dec.al.ga.gov

**Mailing Address**

PO Box 996  
 Jefferson, GA 30549

**Quality Rated:**

<b>Compliance Zone Designation</b>		
04/25/2019	Monitoring Visit	Good Standing
10/12/2018	Licensing Study	Good Standing
01/09/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting the rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants and One Year Olds	2	12	C	14	C	NA	NA	Feeding, Nap, Flo or Play
Main	B 2R	Three Year Olds	1	20	C	20	C	NA	NA	Nap
Main	C 1L	One Year Olds	2	12	C	12	C	NA	NA	Nap
Main	D 2L	Two Year Olds and Three Year Olds	2	18	C	18	C	NA	NA	Nap
Main	E Rear	Four Year Olds	1	20	C	19	NC	NA	NA	Nap
Total Capacity @35 sq. ft.: 83						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 82			Total Capacity @35 sq. ft.: 83			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG L Rear	18	C
Main	PG Far Left	63	C
Main	PG- L Front	18	C
Main	PG Right	30	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Teresa Savadge-Lovejoy, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

**Date:** 4/25/2019 **VisitType:** Monitoring Visit **Arrival:** 1:00 PM **Departure:** 3:30 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### Comment

Equipment and furniture observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Center appears clean and well maintained.

#### Correction Deadline: 10/12/2018

#### Corrected on 4/25/2019

.25(13) - Correction of the previous citation in that no hazards were observed to be accessible to children on this date.

#### Correction Deadline: 10/12/2018

#### Corrected on 4/25/2019

.25(3) - Correction of the previous citation in that consultant observed vents to be clean and free of dust accumulation.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(4) - Consultant discussed with provider to monitor the fencing for rust accumulation that is beginning to develop on the top poles and on the chains securing the fence gates and repair, paint or replace as needed.

**Correction Deadline: 4/25/2019****Technical Assistance**

591-1-1-.26(9) - Consultant discussed with provider to monitor and repair or replace the screens on the windows on the right playground where holes are beginning to develop.

**Correction Deadline: 4/25/2019****Technical Assistance**

591-1-1-.26(9) - Consultant discussed with provider to repair or replace the plastic irrigation pipe on the right playground where cracks are beginning to develop.

**Correction Deadline: 4/25/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Correction Deadline: 10/12/2018****Corrected on 4/25/2019**

.20(4) - Correction of the previous citation in that medication was stored inaccessible to children on this date.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11(1) - Consultant discussed with provider appropriate discipline practices on this date. Consultant discussed with provider to ensure all classrooms are using age appropriate discipline and to ensure children sit out for discipline for no more than one minute per their year of age.

**Correction Deadline: 4/25/2019**

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director and staff on this date. Staff stated appropriate laundry and hygiene practices are followed.

**Correction Deadline: 10/12/2018**

**Corrected on 4/25/2019**

**.30(1)(a)3 - Correction of the previous citation in that staff stated appropriate laundry and hygiene practices are followed for crib sheets on this date.**

<b>Staff Records</b>
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**Records Reviewed: 15**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/04/2019	
Staff # 2	Met
Date of Hire: 03/06/2012	
Staff # 3	Met
Date of Hire: 12/26/2018	
Staff # 4	Met
Date of Hire: 03/11/2019	
Staff # 5	Met
Date of Hire: 02/27/2017	
Staff # 6	Met
Date of Hire: 01/22/2018	
Staff # 7	Met
Date of Hire: 09/15/2015	
Staff # 8	Met
Date of Hire: 10/18/2018	
Staff # 9	Met
Date of Hire: 10/13/2016	
Staff # 10	Met
Date of Hire: 10/15/2015	
Staff # 11	Met
Date of Hire: 08/03/2017	
Staff # 12	Met

**Records Reviewed: 15**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 01/01/2012

Staff # 13

Met

Date of Hire: 12/26/2011

Staff # 14

Met

Date of Hire: 02/11/2013

Staff # 15

Met

Date of Hire: 02/11/2019

**Staff Credentials Reviewed: 15**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided five files for employees hired since last visit.

**591-1-1-.33 Staff Training**

**Met**

**Correction Deadline: 11/11/2018**

**Corrected on 4/25/2019**

**.33(3) - Correction of the previous citation in that consultant observed staff hired more than ninety days ago to have evidence of completing the required Health and Safety Training on this date.**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Discussed naptime ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.