



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/25/2018 **VisitType:** Monitoring Visit

**Arrival:** 8:35 AM

**Departure:** 11:45 AM

**CCLC-33231**

**University Childcare Center**

111 Bowstrom Road Athens, GA 30602 Clarke County  
 (706) 227-5316 astough@uga.edu

**Regional Consultant**

Keshia Hayward

Phone: (678) 717-5129

Fax: (770) 359-5697

carrie.spangler@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/25/2018	Monitoring Visit	Good Standing	
04/23/2018	Complaint Closure	Good Standing	
04/18/2018	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	110(infants)	Infants	2	2	C	13	C	NA	NA	Floor Play
Main	111	Three Year Olds and Four Year Olds	2	9	C	18	C	NA	NA	Free Play
Main	112(infants)	Infants	20	6	C	12	C	NA	NA	Nap,Floor Play
Main	113	Three Year Olds	2	11	C	18	C	NA	NA	Free Play,Story
Main	115	Three Year Olds	2	11	C	17	C	NA	NA	Outside
Main	117	Two Year Olds and Three Year Olds	2	7	C	22	C	NA	NA	Outside
Main	119	Two Year Olds and Three Year Olds	2	9	C	15	C	NA	NA	Story,Circle Time
Main	120	Infants and One Year Olds	4	9	C	17	C	NA	NA	Floor Play,Breakfast,Diapering
Main	121	Two Year Olds	2	2	C	15	C	NA	NA	Free Play
Main	122	Infants	2	7	C	14	C	NA	NA	Floor Play
Main	123	One Year Olds and Two Year Olds	2	10	C	15	C	NA	NA	Free Play
Main	124	One Year Olds	3	5	C	16	C	NA	NA	Outside
Main	125	Two Year Olds	2	8	C	15	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 207					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 207			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Ashley Stough, Program Official

Date

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Keshia Hayward, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

#### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff stated proper knowledge of diapering procedures. Diapering procedures were also observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on consultants observation that one green mat in room 115, one green mat in room 117 and two green mats in room 124 were torn exposing the inside fabric.

**POI (Plan of Improvement)**

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

**Correction Deadline: 10/25/2018****Staff Records****Records Reviewed: 35****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 03/14/2018

Staff # 2

Met

Date of Hire: 11/03/2017

Staff # 3

Met

Date of Hire: 05/10/2013

Staff # 4

Met

Date of Hire: 07/16/2012

Staff # 5 Date of Hire: 01/03/2012	Met
Staff # 6 Date of Hire: 08/03/2018	Met
Staff # 7 Date of Hire: 02/09/2012	Met
Staff # 8 Date of Hire: 08/17/2018	Met
Staff # 9 Date of Hire: 09/04/2015	Met
Staff # 10 Date of Hire: 01/16/2015	Met
Staff # 11 Date of Hire: 04/21/2017	Met
Staff # 12 Date of Hire: 08/08/2017	Met
Staff # 13 Date of Hire: 04/09/2018	Met
Staff # 14 Date of Hire: 01/02/2018	Met
Staff # 15 Date of Hire: 08/03/2018	Met
Staff # 16 Date of Hire: 08/03/2018	Met
Staff # 17 Date of Hire: 09/23/2014	Met
Staff # 18 Date of Hire: 08/20/2018	Met
Staff # 19 Date of Hire: 08/03/2018	Met

Staff # 20 Date of Hire: 05/11/2012	Met
Staff # 21 Date of Hire: 02/23/2012	Met
Staff # 22 Date of Hire: 01/16/2018	Met
Staff # 23 Date of Hire: 04/30/2018	Met
Staff # 24 Date of Hire: 04/10/2017	Met
Staff # 25 Date of Hire: 01/12/2015	Met
Staff # 26 Date of Hire: 10/09/2017	Met
Staff # 27 Date of Hire: 08/06/2018	Met
Staff # 28 Date of Hire: 09/11/2013	Met
Staff # 29 Date of Hire: 07/29/2014	Met
Staff # 30 Date of Hire: 04/14/2017	Met
Staff # 31 Date of Hire: 08/03/2018	Met
Staff # 32 Date of Hire: 08/03/2018	Met
Staff # 33 Date of Hire: 01/03/2012	Met
Staff # 34 Date of Hire: 08/06/2018	Met

Staff # 35

Met

Date of Hire: 09/28/2012

**Staff Credentials Reviewed: 35**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Correction Deadline: 4/12/2018**

**Corrected on 10/25/2018**

**.09(1)(i) - Citation corrected in that all employees had current and valid criminal background checks on this date.**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(4)(a) requires that during the early morning times of arrival and late afternoon times of departure, infants and children younger than three (3) years may be grouped with older children so long as Staff: child ratios and group size are met based on the age of the youngest child in the group. It was determined based on consultants observation that two-year-old children were housed with children ages three and older in classrooms 119 and 123 during times other than the first and last hours of operation on this date. Documentation verifying parent authorization was not available on this date.

**POI (Plan of Improvement)**

The Center will maintain Staff:child ratios based on the youngest child in the group during early morning and late afternoon times when children younger than three years of age may be grouped with older children.

**Correction Deadline: 10/25/2018**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.