



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/12/2019 **VisitType:** Licensing Study **Arrival:** 9:25 AM **Departure:** 11:20 AM

CCLC-33231

University Childcare Center

111 Bowstrom Road Athens, GA 30602 Clarke County
 (706) 227-5316 astough@uga.edu

Regional Consultant

Emma Smith

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
06/12/2019	Licensing Study	Good Standing
10/25/2018	Monitoring Visit	Good Standing
04/23/2018	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	110(infants)	Infants	2	4	C	13	C	NA	NA	Nap,Floor Play,Free Play
Main	111	Four Year Olds	2	11	C	18	C	NA	NA	Circle Time
Main	112(infants)	Infants	2	7	C	12	C	NA	NA	Diapering
Main	113	Three Year Olds	2	4	C	18	C	NA	NA	Circle Time
Main	115	Three Year Olds	2	10	C	17	C	NA	NA	Circle Time
Main	117	Two Year Olds and Three Year Olds	1	7	C	22	C	NA	NA	Outside
Main	119	Two Year Olds and Three Year Olds	2	6	C	15	C	NA	NA	Story
Main	120	Infants and One Year Olds	3	9	C	17	C	NA	NA	Story,Circle Time
Main	121	Two Year Olds	2	8	C	15	C	NA	NA	Story,Circle Time
Main	122	Infants	2	8	C	14	C	NA	NA	Transitioning,Outside
Main	123	One Year Olds and Two Year Olds	2	8	C	15	C	NA	NA	Outside
Main	124	One Year Olds	3	7	C	16	C	NA	NA	Outside,Transitioning
Main	125	Two Year Olds	3	9	C	15	C	NA	NA	Transitioning,Outside

	Total Capacity @35 sq. ft.: 207	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 98	Total Capacity @35 sq. ft.: 207	Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit is to conduct a Licensing Study and follow-up to the previous visit on 10/25/2018. The consultant left a 45 day POI letter with the director on this date for one new hire with a national satisfactory letter waiting on out of state results.

Plan of Improvement: To Be Submitted 08/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Ashley Stough, Program Official

Date

Emma Smith, Consultant

Date



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Findings Report

Date: 6/12/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills on this date. The consultant observed the last fire drill to be conducted on May 21, 2019. and other emergency drills to be conducted on March 22, 2019.

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on consultants observation that green mats in rooms 117, 119, 121, 123, and 124 were observed to be torn on the corners exposing the inside fabric and were not in good repair.

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Correction Deadline: 6/14/2019

Recited on 6/12/2019

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 11/03/2017	
Staff # 2	Met
Date of Hire: 05/10/2013	
Staff # 3	Met
Date of Hire: 01/03/2012	

Staff # 4 Date of Hire: 02/09/2012	Met
Staff # 5 Date of Hire: 08/17/2018	Met
Staff # 6 Date of Hire: 01/16/2015	Met
Staff # 7 Date of Hire: 04/21/2017	Met
Staff # 8 Date of Hire: 08/08/2017	Met
Staff # 9 Date of Hire: 01/02/2018	Met
Staff # 10 Date of Hire: 08/03/2018	Met
Staff # 11 Date of Hire: 08/03/2018	Met
Staff # 12 Date of Hire: 11/26/2018	Met
Staff # 13 Date of Hire: 09/23/2014	Met
Staff # 14 Date of Hire: 08/20/2018	Met
Staff # 15 Date of Hire: 08/03/2018	Met
Staff # 16 Date of Hire: 05/11/2012	Met
Staff # 17 Date of Hire: 02/23/2012	Met
Staff # 18 Date of Hire: 01/16/2018	Met

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 19 Date of Hire: 04/30/2018	Met
Staff # 20 Date of Hire: 04/10/2017	Met
Staff # 21 Date of Hire: 01/12/2015	Met
Staff # 22 Date of Hire: 03/25/2019	Met
Staff # 23 Date of Hire: 10/09/2017	Met
Staff # 24 Date of Hire: 03/17/2017	Met
Staff # 25 Date of Hire: 09/11/2013	Met
Staff # 26 Date of Hire: 07/29/2014	Met
Staff # 27 Date of Hire: 04/14/2017	Met
Staff # 28 Date of Hire: 08/03/2018	Met
Staff # 29 Date of Hire: 01/03/2012	Met
Staff # 30 Date of Hire: 08/06/2018	Met
Staff # 31 Date of Hire: 09/28/2012	Met

Staff Credentials Reviewed: 31

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete for all staff members on this date.

Technical Assistance

591-1-1-.09(1)(h) - Director provided 3 file(s) for employees hired since last visit. 1 of 3 new hires has a National satisfactory criminal records check letter and is waiting for out of state results. The consultant left a 45 day POI letter with the director on this date.

Correction Deadline: 6/12/2019

591-1-1-.14 First Aid & CPR **Met**

Comment

Complete first aid kits observed in center on this date.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Correction Deadline: 10/25/2018

Corrected on 6/12/2019

.32(4)(a) - The previous citation was corrected on this date. The consultant observed compliant staff:child ratios and group size in all classrooms on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.