



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/26/2020 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 3:15 PM

CCLC-33231

University Childcare Center

111 Bowstrom Road Athens, GA 30602 Clarke County
 (706) 227-5316 astough@uga.edu

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
05/26/2020	Licensing Study	Good Standing
11/05/2019	Monitoring Visit	Good Standing
06/12/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	110(infants)	Infants and One Year Olds	2	4	C	13	C	NA	NA	Free Play,Floor Play
Main	111	Four Year Olds and Five Year Olds	2	12	C	18	C	NA	NA	Free Play,Centers
Main	112(infants)	Infants and One Year Olds	2	6	C	12	C	NA	NA	Nap,Free Play,Floor Play
Main	113		0	0	C	18	C	NA	NA	
Main	115		0	0	C	17	C	NA	NA	
Main	117		0	0	C	22	C	NA	NA	
Main	119	Three Year Olds	2	6	C	15	C	NA	NA	Free Play,Centers
Main	120	One Year Olds	2	8	C	17	C	NA	NA	Free Play,Floor Play
Main	121	Two Year Olds	2	6	C	15	C	NA	NA	Centers,Free Play
Main	122	One Year Olds	2	5	C	14	C	NA	NA	Floor Play,Free Play
Main	123	Two Year Olds	2	4	C	15	C	NA	NA	Free Play,Centers
Main	124	One Year Olds	2	7	C	16	C	NA	NA	Floor Play,Free Play,Centers
Main	125	Two Year Olds	2	7	C	15	C	NA	NA	Free Play,Floor Play,Centers

Total Capacity @35 sq. ft.: 207

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 65

Total Capacity @35 sq. ft.: 207

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/Infant	4	C
Main	Playground B/Toddler	21	C
Main	Playground C/Toddler	44	C
Main	Playground D/Preschool	101	C
Main	Playground Field	35	C

Comments

Administrative Review completed on May 26, 2020. A virtual inspection was conducted on June 17, 2020 with the director. An in person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 05/26/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Ashley Stough, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

Date: 5/26/2020 **VisitType:** Licensing Study

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Departure: 3:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Consultant discussed with the director monitoring and maintenance of playground and fence surrounding the playground for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards etc.). Please fluff and redistribute resilient surface especially after inclement weather.. The outside area appears clean and well maintained.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to COVID-19 the pandemic. Diapering procedures was not directly observed during the virtual walk through. Regulations regarding proper diapering were discussed with the director on this date. Staff stated proper knowledge of diaper changing procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to COVID-19 the pandemic. Hand washing procedures was not directly observed during the virtual walk through. Regulations regarding proper hand washing were discussed with the director on this date. Staff stated proper knowledge of hand washing procedures on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - A virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to maintain records as required by the department.

591-1-1-.22 Parental Access**Technical Assistance****Technical Assistance**

591-1-1-.22 - Parental access requirements are met per current COVID-19 guidelines.

Correction Deadline: 5/26/2020

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to COVID-19 the pandemic. Discipline procedures was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the director on this date. Staff stated proper knowledge of discipline procedures.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1	Met
Date of Hire: 10/09/2017	
Staff # 2	Met
Date of Hire: 04/12/2018	
Staff # 3	Not Met
Date of Hire: 01/03/2012	
<u>"Missing/Incomplete Components"</u>	
.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training	
Staff # 4	Met
Date of Hire: 02/23/2012	
Staff # 5	Met
Date of Hire: 03/01/2017	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/24/2018	
Staff # 8	Met
Date of Hire: 02/14/2017	
Staff # 9	Met
Date of Hire: 08/05/2019	
Staff # 10	Met
Date of Hire: 04/10/2017	
Staff # 11	Met
Date of Hire: 01/13/2015	
Staff # 12	Met
Date of Hire: 02/04/2012	
Staff # 13	Met
Date of Hire: 07/21/2017	
Staff # 14	Met
Date of Hire: 08/05/2019	
Staff # 15	Met
Date of Hire: 08/05/2019	

Staff # 16 Date of Hire: 11/03/2017	Met
Staff # 17 Date of Hire: 08/05/2019	Met
Staff # 18 Date of Hire: 09/05/2019	Met
Staff # 19 Date of Hire: 05/06/2013	Met
Staff # 20 Date of Hire: 09/11/2013	Met
Staff # 21 Date of Hire: 04/11/2017	Met
Staff # 22 Date of Hire: 08/05/2019	Met
Staff # 23 Date of Hire: 03/13/2018	Met
Staff # 24 Date of Hire: 01/21/2019	Met
Staff # 25 Date of Hire: 05/11/2012	Met
Staff # 26 Date of Hire: 07/09/2019	Met

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit on November 5, 2019.

Correction Deadline: 11/5/2019

Corrected on 5/26/2020

.09(1)(c) - The previous citation was corrected on this date. Consultant reviewed staff records and observed evidence of 34 staff having Satisfactory Comprehensive Records Check Determination Letters on file.

Correction Deadline: 11/5/2019

Corrected on 5/26/2020

.09(1)(I)3. - The previous citation was corrected on this date. Consultant reviewed staff records and observed evidence of staff 34 having Satisfactory Comprehensive Records Check Determination Letters on file.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR. Six reviewed.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that staff member # 5 hired on February 23, 2012 did not have evidence of four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 6/25/2020

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff member # 5 hired on February 23, 2012 did not have evidence of 10 clock hours of training, of annual training for the year 2019.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/25/2020

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31 - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 16, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.