



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/3/2019 VisitType: Monitoring Visit

Arrival: 11:00 AM

Departure: 2:55 PM

CCLC-33218

Young Learner's Christian Academy

426 S. Broad Street Monroe, GA 30655 Walton County  
(678) 743-8266 younglearners1219@gmail.com

Mailing Address  
Same

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

Joint with: LaTanya Barber-Swift

Quality Rated: ★ ★

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/03/2019	Monitoring Visit	Good Standing	
05/23/2019	Licensing Study	Good Standing	
03/28/2019	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 1R	One Year Olds and Two Year Olds	2	14	C	17	C	NA	NA	Centers
Main	B: 2R Back	Infants and One Year Olds	2	10	C	13	C	NA	NA	Floor Play,Lunch
Main	C: 1L		0	0	C	32	C	NA	NA	Not In Use
Main	D: 2L Back	Three Year Olds and Four Year Olds and Six Year Olds and Over	2	19	C	32	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 43			Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Back	85	C
Main	PG B Right	30	C

**Comments**

The consultant and director discussed medication, transportation, and criminal record checks. The consultant left a Plan of Improvement notice.

Plan of Improvement: Developed This Date 09/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

Lolita Young, Program Official

Date

Valarie Musselwhite, Consultant

Date

LaTanya Barber-Swift, Consultant

Date



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### Findings Report

**Date:** 9/3/2019 **VisitType:** Monitoring Visit

**Arrival:** 11:00 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

591-1-1-.03(2) - Please ensure that lesson plans are dated.

**Correction Deadline: 9/3/2019**

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12(2) - Please repair or remove the torn child's blue chair and broken blue basket containing toys in Classroom D.

**Correction Deadline: 9/3/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**Finding**

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on an observation that vines and shrubs were growing through the fencing on PG A Back and PG B Right.

**POI (Plan of Improvement)**

The harmful item will be removed.

**Correction Deadline: 9/13/2019**

## 591-1-1-.26 Playgrounds(CR)

Not Met

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on an observation that there were exposed tree roots throughout PG A Back that posed as a tripping hazard. It was further determined that there was one large active ant bed on PG B Right.

**POI (Plan of Improvement)**

The Center will remove any litter, treat ant beds, and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. Consultant and Director discussed spray painting the exposed tree roots to increase visibility.

**Correction Deadline: 9/6/2019**

**Food Service**

## 591-1-1-.15 Food Service &amp; Nutrition

Not Met

**Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records that seven of seven enrolled infants did not have current infant feeding plans on file.

**POI (Plan of Improvement)**

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

**Correction Deadline: 9/4/2019**

**Recited on 9/3/2019**

**Technical Assistance**

591-1-1-.15(3) - Please ensure that bottles are fully labeled.

**Correction Deadline: 9/3/2019**

**Finding**

591-1-1-.15(4) requires that a feeding chair or similar equipment designed for feeding children shall be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table and must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping, a surface that the child cannot raise, a strap or other device which prevents the child from sliding out of the chair, and a feeding surface free of cracks. It was determined based on an observation that the high chairs in Classroom B were stained and unclean.

**POI (Plan of Improvement)**

The Center will inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Center will train staff and monitor to ensure that the feeding equipment is cleaned with a disinfectant after each use.

Correction Deadline: 9/13/2019

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Proper diapering procedures observed.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Not Met

Correction Deadline: 5/23/2019

Corrected on 9/3/2019

.20(3) - Correction of previous citation in that the Director stated that medication has not been dispensed since the last regulatory visit. The Consultant and Director discussed medication and documentation procedures.

#### Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on an observation that Children's Tylenol, Zarbees Cough Syrup, prescription Benadryl, and prescription Amoxicillin were found in a child's backpack in Classroom D.

#### POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 9/3/2019

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.36 Transportation(CR)

Not Met

#### Comment

Complete documentation of transportation observed.

Correction Deadline: 5/27/2019

Corrected on 9/3/2019

.36(4)(c) - Correction of previous citation in that the vehicle with tag number CK2007 had a fully charged fire extinguisher.

#### Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on an observation that two of five car seats in vehicle PD01358 and two of eight car seats in vehicle CKF2007 did not have the proper car seat covers as intended by the manufacturer.

**POI (Plan of Improvement)**

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

**Correction Deadline: 9/30/2019**

**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that emergency medical forms were missing for the following:

- 6 of 9 children transported to Easter Seals Head Start
- 2 of 11 children transported to Harmony Elementary
- 4 of 15 children transported to Monroe Elementary
- 2 of 2 children transported to Social Circle Primary
- 2 of 7 children transported during home transportation

**POI (Plan of Improvement)**

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 9/3/2019**

**Recited on 9/3/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Correction Deadline: 5/23/2019**

**Corrected on 9/3/2019**

**.30(1)(d) - Correction of previous citation in that the Consultant observed the cribs to be twelve inches apart.**

**Correction Deadline: 5/23/2019**

**Corrected on 9/3/2019**

**.30(2)(c) - Correction of previous citation in that the Consultant observed safe sleep practices in place.**

**Staff Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/03/2019	
Staff # 2	Met
Date of Hire: 02/22/2016	
Staff # 3	Met
Date of Hire: 06/03/2019	

Staff # 4 Met  
Date of Hire: 08/21/2019

Staff # 5 Met  
Date of Hire: 12/11/2011

**Staff Credentials Reviewed: 4**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** Met

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR** Met

**Correction Deadline: 6/28/2019**

**Corrected on 9/3/2019**

**.14(2) - Correction of previous citation in that the previously cited staff person is no longer employed by the Center.**

**591-1-1-.33 Staff Training** Not Met

**Finding**

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of records that two staff hired on April 16, 2018 did not obtain the required child abuse training within the first year of hire.

**POI (Plan of Improvement)**

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

**Correction Deadline: 9/30/2019**

**Recited on 9/3/2019**

**Defer**

591-1-1-.33(6)-Citation deferred until annual training for 2019 is reviewed.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2019**

**591-1-1-.31 Staff(CR)** Met

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.