



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/17/2018 **VisitType:** Licensing Study

Arrival: 12:45 PM

Departure: 2:35 PM

CCLC-3320

St. PAUL/GILLESPIE - SELDEN LEARNING CENTER

615 W 15TH AVENUE Cordele, GA 31015 Crisp County
 (229) 273-7452 stpaulpresbyteri@bellsouth.net

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

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jackqueline.frederick@decal.ga.gov

Mailing Address

P.O. Box 1221
 Cordele, GA 31010

Quality Rated: ★ ★ ★

Compliance Zone Designation		
12/17/2018	Licensing Study	Good Standing
01/08/2018	Licensing Study	Good Standing
08/25/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	2	4	C	8	C	NA	NA	Nap, Floor Play
Main	B		0	0	C	7	C	NA	NA	Not In Use
Main	C	Infants	1	1	C	8	C	NA	NA	Floor Play
Main	D		0	0	C	8	C	NA	NA	
Main	E	Two Year Olds	1	5	C	12	C	NA	NA	Nap
Main	F	Two Year Olds	1	7	C	12	C	NA	NA	Nap
Main	G	Three Year Olds	1	2	C	12	C	NA	NA	Nap
Main	H		0	0	C	12	C	NA	NA	
Main	I		0	0	C	15	C	NA	NA	Not In Use
Main	J		0	0	C	13	C	NA	NA	Not In Use
Main	K		0	0	C	13	C	NA	NA	Not In Use
Main	L		0	0	C	13	C	NA	NA	Not In Use
Main	M	Three Year Olds and Four Year Olds	1	6	C	12	C	NA	NA	Nap
Main	N Multi-purpose Room		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.: 168						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 25			Total Capacity @35 sq. ft.: 168			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	187	C

Comments

The purpose of today's visit isto conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jacqueline Hill, Program Official

Date

Jacqueline Frederick, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 20****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/01/2016	
Staff # 2	Met
Date of Hire: 10/07/2015	
Staff # 3	Met
Date of Hire: 03/15/2016	
Staff # 4	Met
Date of Hire: 11/10/2015	
Staff # 5	Met
Date of Hire: 10/21/2015	
Staff # 6	Met
Date of Hire: 11/28/2017	
Staff # 7	Met
Date of Hire: 08/31/2016	

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 8 Date of Hire: 03/13/2014	Met
Staff # 9 Date of Hire: 03/24/2014	Met
Staff # 10 Date of Hire: 11/13/2015	Met
Staff # 11 Date of Hire: 10/24/2016	Met
Staff # 12 Date of Hire: 05/11/2015	Met
Staff # 13 Date of Hire: 07/26/2018	Met
Staff # 14 Date of Hire: 10/14/2015	Met
Staff # 15 Date of Hire: 07/05/2017	Met
Staff # 16 Date of Hire: 09/30/2015	Met
Staff # 17 Date of Hire: 02/06/2011	Met
Staff # 18 Date of Hire: 04/26/2016	Met
Staff # 19 Date of Hire: 01/05/2016	Met
Staff # 20 Date of Hire: 09/13/2018	Met

Staff Credentials Reviewed: 20

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant's observation that one employee did not have evidence of the health and safety training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 1/16/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.