



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/29/2018 **VisitType:** Licensing Study **Arrival:** 1:50 PM **Departure:** 5:10 PM

CCLC-331

Peachtree Academy - West

1760 Ebenezer Road Conyers, GA 30094 Rockdale County
 (770) 922-6044 pawdirector@peachtreeacademy.com

Regional Consultant

Jacquelyn Sims

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jacquelyn.sims@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/29/2018	Licensing Study	Good Standing	
11/30/2017	Monitoring Visit	Good Standing	
04/26/2017	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1L		0	0	C	17	C	NA	NA	Not In Use	
Main	1L		0	0	C	27	C	NA	NA	Not In Use	
Main	1R	Three Year Olds and Four Year Olds	2	7	C	21	C	NA	NA	Snack	
Main	2L	Two Year Olds	1	10	C	21	C	NA	NA	Transitioning, Nap	
Main	2R	Infants and One Year Olds	1	2	C	8	C	NA	NA	Feeding, Free Play	
Main	3L	One Year Olds	1	7	C	20	C	NA	NA	Transitioning, Snack, Nap	
Main	3R		0	0	C	21	C	NA	NA	Not In Use	
Main	Cafeteria		0	0	C	16	C	NA	NA	Not In Use	
Main	Upstairs Left	Five Year Olds and Six Year Olds and Over	1	7	C	18	C	NA	NA	Transitioning, Snack	
Main	Upstairs Right	Five Year Olds	1	7	C	12	C	NA	NA	Transitioning, Snack	
Total Capacity @35 sq. ft.: 181						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 40			Total Capacity @35 sq. ft.: 181			Total Capacity @25 sq. ft.: 0			Building @25 capacity limited by Health Department Limitations		


Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct a licensing study. Consultant provided information on the "Look Again" campaign.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decalfga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decalfga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decalfga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decalfga.gov

Laurie Friedman, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Inclement weather, including heavy rains, observed during the visit.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Comment

Feeding plans observed.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Technical Assistance**

591-1-1-.21(1)(p) - Consultant discussed emergency preparedness plans with the director and asked that plans be updated to include specific information in reference to the lock down procedures. Director stated that the plans would be updated and reviewed with all staff.

Correction Deadline: 6/3/2018

Technical Assistance

591-1-1-.21(1)(q) - Consultant spoke with the director and asked that she ensure signed safe sleep policies be included in all infant files.

Correction Deadline: 6/3/2018

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records, that staff failed to complete a lock down drill in February 2018. It was further determined that staff failed to complete a tornado drill in March 2018.

POI (Plan of Improvement)

Consultant observed, during the visit, staff document for a drill that was conducted on April 23, 2018. Consultant spoke with the director and staff person and asked that drills be documented immediately upon completion. Staff could not recall the time, number of children or the length of the drill.

Correction Deadline: 6/3/2018

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Consultant observed complete documentation for a trip taken to Peachtree Academy East on May 15, 2018.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Comment

Consultant observed complete checklists for the weeks of May 14, 2018 and May 21, 2018.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Comment

Consultant observed current transportation training certificates for the director and two staff responsible for transportation.

Correction Deadline: 6/8/2018

Comment

Consultant observed vehicle inspection to be completed on July 5, 2017.

Correction Deadline: 6/3/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Comment

Staff stated proper positioning for infants when placed in cribs for napping.

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

Comment

Director provided file for one employee hired since last visit.

591-1-1-.33 Staff Training **Not Met**

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records, that three of fourteen staff lacked the required annual training hours.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/28/2018

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.