



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/22/2020 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 1:00 PM

CCLC-33136

Alpha Preparatory Academy

4462 Mink Livsey Rd Snellville, GA 30039 Gwinnett County
 (470) 395-0767 alphapreacademy@gmail.com

Regional Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 09/22/2020 | Licensing Study | Good Standing | |
| 01/22/2020 | Monitoring Visit | Good Standing | |
| 08/21/2019 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|---------|-----------|--------------------------------|----------|------|--------------------------------|--------------|------------|--------------|------------|
| One | A | | 0 | 0 | C | 7 | C | NA | NA | |
| One | B | | 0 | 0 | C | 19 | C | 27 | C | |
| One | C | | 0 | 0 | C | 7 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 33 | | | Total Capacity @25 sq. ft.: 53 | | | | | | | |
| Two | Modular | PreK | 2 | 0 | C | 21 | C | NA | NA | Not In Use |
| Total Capacity @35 sq. ft.: 21 | | | Total Capacity @25 sq. ft.: 53 | | | | | | | |
| Total # Children this Date: 0 | | | Total Capacity @35 sq. ft.: 54 | | | Total Capacity @25 sq. ft.: 53 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| One | PG Toddler | 72 | C |
| One | Playground | 72 | C |

Comments

An Administrative Review was conducted on September 21, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 22, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

There are no children present at the facility.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Glovenia Harris, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

Date: 9/22/2020 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - A Virtual Visit was conducted due to the COVID-19 pandemic. When children return to the building, please be sure that their information on their enrollment application is completed including physician's name and phone number.

Correction Deadline: 9/22/2020

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center. There were no children present during the visit.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 1/23/2020

Corrected on 9/22/2020

.25(13) - The previous citation was observed to be corrected. Discussed with the provider regarding ensuring that closets remain locked and hazardous items kept inaccessible when children return to the building. The intercom was no longer in the classroom. There were no children present.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 2/1/2020

Corrected on 9/22/2020

.26(6) - The previous citation was observed to be corrected in that the items were not observed on the playground and appeared to be repaired. Discuss regarding ensuring that playground equipment remain in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no diapered children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing requirements were discussed with the Director on this date. There were no children present during the visit.

591-1-1-.20 Medications(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Provider currently does not dispense/administer medication. There were no children present.

Policies and Procedures

591-1-1-.22 Parental Access**Met****Comment**

591-1-1-.22 - Parental access requirements were met per COVID-19 guidelines. There were no children present.

Correction Deadline: 9/22/2020

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date. The provider stated that the center utilizes redirection and they teach the PBIS model and teach expectations.

591-1-1-.36 Transportation(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. There were no children present during the visit.

Staff Records

Records Reviewed: 3**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 10/14/2019

Staff # 2

Met

Date of Hire: 08/11/2020

Staff # 3

Met

Date of Hire: 04/09/2008

Staff Credentials Reviewed: 1

| | |
|---|------------|
| 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) | Met |
|---|------------|

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete.

| | |
|--|------------|
| 591-1-1-.14 First Aid & CPR | Met |
|--|------------|

Correction Deadline: 2/21/2020

Corrected on 9/22/2020

.14(2) - The previous citation was observed to be corrected in that the staff is no longer at the facility. Discussed with the provider regarding ensuring that staff complete CPR training in person. There were no children present during the visit.

| | |
|-----------------------------------|------------|
| 591-1-1-.33 Staff Training | Met |
|-----------------------------------|------------|

Comment

Documentation observed of required staff training for eligible staff.

| | |
|------------------------------|------------|
| 591-1-1-.31 Staff(CR) | Met |
|------------------------------|------------|

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Correction Deadline: 9/22/2020

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

| | |
|--|------------|
| 591-1-1-.32 Staff:Child Ratios and Group Size(CR) | Met |
|--|------------|

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. There were no children present during the visit.

| | |
|------------------------------------|------------|
| 591-1-1-.32 Supervision(CR) | Met |
|------------------------------------|------------|

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. There were no children present during the visit.