



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/12/2018 **VisitType:** Monitoring Visit **Arrival:** 9:20 AM **Departure:** 11:00 AM

CCLC-33042

Valley Oaks Learning Center

154 Valley Hill Rd. Suite A and B Riverdale, GA 30274 Clayton County
 (770) 471-3377 valleyoakslearningcenter@gmail.com

Regional Consultant

Ruby Norman

Phone: (770) 405-7959
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 laura.davis@dec.al.ga.gov

Mailing Address

1415 hwy 85 n, Ste. 310-194
 Fayetteville, GA 30214

Quality Rated: ★ ★

Compliance Zone Designation		
09/12/2018	Monitoring Visit	Good Standing
06/06/2018	Licensing Study	Good Standing
11/29/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - Far Right	One Year Olds	1	8	C	13	C	NA	NA	Outside
Main	Room B - 2nd Right	Two Year Olds	1	9	C	13	C	NA	NA	Outside
Main	Room C - Left		0	0	C	30	C	41	C	
Main	Room D; 3yr olds	Three Year Olds	1	7	C	7	C	NA	NA	Circle Time
Main	Room E; 4 yr olds	Four Year Olds	1	6	C	7	C	NA	NA	Circle Time
Main	Room F; Infant	Infants	1	4	C	5	C	NA	NA	Floor Play,Nap
Total Capacity @35 sq. ft.: 75						Total Capacity @25 sq. ft.: 86				

Total # Children this Date: 34 Total Capacity @35 sq. ft.: 75 Total Capacity @25 sq. ft.: 86

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main Playground	26	C

Comments

Plan of Improvement: Developed This Date 09/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Teneria Muir, Program Official

Date

Ruby Norman, Consultant

Date



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Findings Report

Date: 9/12/2018 **VisitType:** Monitoring Visit **Arrival:** 9:20 AM **Departure:** 11:00 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 6/6/2018

Corrected on 9/12/2018

.25(13) - Previous citation corrected, there were no hazards accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Please ensure tree limbs are cut back as well as vines near the fence.

Correction Deadline: 6/16/2018

Corrected on 9/12/2018

.26(6) - Previous citation corrected, the swing chain was repaired.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

The director stated that no medication is dispensed.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on staff statement that crib sheets are changed a couple of times a week and not daily or more often as needed as required.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 9/12/2018

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 08/08/2016

Staff # 2 Met
Date of Hire: 01/06/2011

Staff # 3 Met
Date of Hire: 01/03/2011

Staff # 4 Met
Date of Hire: 08/08/2016

Staff # 5 Met

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Date of Hire: 08/13/2013

Staff # 6

Met

Date of Hire: 09/12/2016

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 6/6/2018

Corrected on 9/12/2018

.09(1)(h) - Previous citation corrected, staff had a satisfactory determination letter on file on this date.

591-1-1-.33 Staff Training

Defer

Correction Deadline: 7/6/2018

Corrected on 9/12/2018

.33(3) -Previous citation corrected, staff had evidence of Health and Safety Orientation training on this date.

Defer

591-1-1-.33(6)-Previous citation deferred, annual training will be reviewed at next Licensing Study.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 7/6/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.