



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/12/2020    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 2:00 PM

**CCLC-32850**

**Watch Me Grow Toddlerville**

131 East Atlanta Road Stockbridge, GA 30281 Henry County  
(770) 506-4050 jenniferwg2@yahoo.com

**Mailing Address**  
Same

**Regional Consultant**

April Brown

Phone: (770) 357-5101

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april.brown@decals.ga.gov

Joint with: Emma Smith

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/12/2020	Licensing Study	Good Standing	
09/09/2019	Monitoring Visit	Good Standing	
05/16/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left	Three Year Olds and Four Year Olds	1	8	C	11	C	NA	NA	Transitioning
Main	B-Middle Rear	Two Year Olds	1	8	C	17	C	NA	NA	Centers
Main	C-Far Right	Infants	1	4	C	4	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.:			32			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			20			Total Capacity @35 sq. ft.: 32				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd B (Large Right)	47	C
Main	Plgd-A (Small Left)	14	C

**Comments**

Plan of Improvement: Developed This Date 03/12/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Gussie Williams, Program Official

Date

April Brown, Consultant

Date

Emma Smith, Consultant

Date



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### Findings Report

**Date:** 3/12/2020    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities at this time. No pool on property on this date.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 4**

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Emergency Contact information Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Emergency Contact information Missing,.08(3)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Parent Names, Work Numbers

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**591-1-1-.08 Children's Records**

**Not Met**

**Comment**

Parent authorizations obtained and completed on this date.

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records four out of five children's files were incomplete in that the files were missing parent's name, contact information, work numbers, primary source of health care information, emergency contact and release person's information.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 3/16/2020**

	<b>Facility</b>
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**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Please secure cleaning tools (i.e. toilet brush) are out of reach of children as required.

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by the center on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children as required. Consultant discussed ensuring all screws at the base of the toilets are covered at all times. Consultant also discussed ensuring baby wipes are kept out o reach of children that pose as suffocation hazards.

**Technical Assistance**

Please ensure the light in the first left classroom's bathroom is in working order. Additionally, please ensure the light fixture in the middle rear classroom area is covered with a shield as required.

**Correction Deadline: 3/12/2020**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Comment**

Please ensure all play equipment is pressure washed and cleaned prior to children playing as required due to rain. Consultant also discussed ensuring tree roots are sprayed on the large right playground area.

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation the following hazards were present:

\* Rust and chipped paint was present on the stationary multicolored seesaw, purple stationary boat, orange and yellow climbing structure, orange and white stationary play tunnel, and multicolored stationary car on the large right playground.

\* Rust and chipped paint was present on the yellow and red tricycles, yellow, orange and blue play equipment, and yellow and orange stationary tunnel on the small left playground.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The center will paint or repair all equipment as required.

**Correction Deadline: 3/22/2020**

**Correction Deadline: 9/19/2019**

**Corrected on 3/12/2020**

**Correction of citation in that there was at least six inches of mulch underneath the swing set on the large right playground. Please fluff and redistribute as needed due to rain.**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were present:

\* A multitude of acorns and pine straw was present throughout the large right playground and the small left playground areas.

\* A mushroom was present on the large right playground located beside the swing set.

\* Mold was growing on the side of the white pvc pipe located surrounding the swing set.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 3/19/2020**

**Food Service**

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines. Children were served chicken legs, broccoli, rice, carrots, and 1% low fat milk for lunch on this date.

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized on this date.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff stated proper knowledge of diapering procedures on this date.

**Correction Deadline: 9/10/2019**

Corrected on 3/12/2020

Correction of citation in that the diaper changing pad was observed to have been repaired and free of tears on this date.

591-1-1-.17 Hygiene(CR)

Technical Assistance

**Technical Assistance**

Please ensure that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means as required.

Correction Deadline: 3/12/2020

591-1-1-.20 Medications(CR)

N/A

**Comment**

The center currently does not dispense or administer medication at this time.

**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures

Met

**Comment**

Please ensure tornado and other emergency lock down situations are conducted every six months as required.

Correction Deadline: 3/17/2020

591-1-1-.27 Posted Notices

Met

**Comment**

Observed all required posted notices on this date.

591-1-1-.29 Required Reporting

Met

**Comment**

Discussed reporting requirements with the owner on this date.

**Safety**

591-1-1-.05 Animals

N/A

**Comment**

Center does not keep animals on premises on this date.

591-1-1-.11 Discipline(CR)

Met

**Comment**

Age-appropriate discussion and redirection observed on this date.

591-1-1-.13 Field Trips(CR)

N/A

**Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

**Comment**

Center does not provide routine transportation at this time.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position on this date.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Please continue to monitor mats for tears.

<b>Staff Records</b>
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**Records Reviewed: 4****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 08/12/2015

Staff # 2

Met

Date of Hire: 08/10/2009

Staff # 3

Met

Date of Hire: 10/02/2013

Staff # 4

Met

Date of Hire: 02/17/2009

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**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit which was completed on September 9, 2019.

**Comment**

Criminal record checks were observed to be complete on this date.

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**591-1-1-.14 First Aid & CPR****Not Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR on this date.

**Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation the following items were needed for the first aid kit: medical tape, thermometer, band-aids of assorted sizes, insect sting preparation, triangular bandages, rubber gloves, and a face mask.

**POI (Plan of Improvement)**

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

**Correction Deadline: 3/22/2020**

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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training for 2019 as required.

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**591-1-1-.31 Staff(CR)****Technical Assistance****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

**Technical Assistance**

Please ensure the Center has sufficient direct-care, clerical, housekeeping, maintenance and other employees to ensure full compliance with rules without neglecting the supervision of children.

**Correction Deadline: 3/12/2020**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.