



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/19/2019 **VisitType:** Monitoring Visit **Arrival:** 9:35 AM **Departure:** 2:20 PM

CCLC-32500

Discovery Point #10

2380 Hamilton Mill Parkway Dacula, GA 30019 Gwinnett County
(770) 614-3556 discoverypoint10@bellsouth.net

Regional Consultant

Quintayna Collins

Phone: (770) 359-4401

Fax:

Jennifer.Taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/19/2019	Monitoring Visit	Good Standing	
03/06/2019	Licensing Study	Good Standing	
09/13/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	5	C	19	C	NA	NA	Nap,Outside
Main	1R	Two Year Olds	3	22	C	22	C	NA	NA	Outside
Main	2L	Infants and One Year Olds	2	10	C	16	C	NA	NA	Outside
Main	2R	PreK	2	21	C	24	C	NA	NA	Centers
Main	3L	One Year Olds	2	11	C	19	C	NA	NA	Outside
Main	3R	PreK	2	20	C	26	C	NA	NA	Centers
Main	4R	Three Year Olds and Four Year Olds	2	24	C	29	C	NA	NA	Outside
Main	5R	PreK	2	22	C	36	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 191						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 135			Total Capacity @35 sq. ft.: 191			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A infant/Toddler	20	C
Main	B rear Preschool/ S/A	79	C
Main	C two-threes	74	C

Comments

The purpose of this visit was to conduct a monitoring visit and follow-up on previous visit conducted on March 6, 2019.

Plan of Improvement: Developed This Date 08/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Valerie DeLong, Program Official

Date

Quintayna Collins, Consultant

Date



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Findings Report

Date: 8/19/2019 **VisitType:** Monitoring Visit **Arrival:** 9:35 AM **Departure:** 2:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Correction Deadline: 3/6/2019

Corrected on 8/19/2019

.25(13) - The previous citation was observed to be corrected. There were no hazards accessible.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26(4) - Consultant discussed with provider to monitor or repair fencing around the air conditioning unit on the two-threes playground and the gate door leading from the infant/toddler playground to the preschool playground where the fencing is becoming detached from the bottom.

Correction Deadline: 8/19/2019

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 3/6/2019

Corrected on 8/19/2019

.15(4) - The previous citation was observed to be corrected. Consultant observed all feeding chairs to be clean and in good repair on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Technical Assistance

Technical Assistance

591-1-1-.20(3) - Consultant discussed with provider to ensure that the dates for the medication to be given includes the start and end date.

Correction Deadline: 8/19/2019

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 4

Staff # 1 Met

Date of Hire: 07/05/2017

Staff # 2 Not Met

Date of Hire: 06/17/2019

"Missing/Incomplete Components"

Records Reviewed: 13**Records with Missing/Incomplete Components: 4**

.09-Criminal Records Check Missing

Staff # 3	Met
Staff # 4	Met
Date of Hire: 08/01/2018	
Staff # 5	Met
Date of Hire: 07/31/2014	
Staff # 6	Met
Date of Hire: 09/04/2012	
Staff # 7	Met
Date of Hire: 08/29/2016	
Staff # 8	Not Met
Date of Hire: 08/18/2015	

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 9	Met
Date of Hire: 08/13/2018	
Staff # 10	Not Met
Date of Hire: 07/01/2018	

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 11	Not Met
Date of Hire: 09/30/2016	

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 12	Met
Date of Hire: 01/13/2017	

Staff # 13	Met
Date of Hire: 06/21/2011	

Staff Credentials Reviewed: 2**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided seven file(s) for employees hired since last visit.

Correction Deadline: 3/6/2019

Corrected on 8/19/2019

.09(1)(a) - The previous citation was observed to be corrected on this date.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records the center did not submit portability request for five of 33 staff members. A one day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will complete and sign the criminal records affidavit to ensure CRC rules are maintained.

Correction Deadline: 8/19/2019

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records three new staff did not have CPR/first Aid training within their first 90 days of their date of hire.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 9/18/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Center observed to maintain appropriate staff:child ratios.