



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/26/2021 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 3:00 PM

CCLC-32500

Discovery Point #10

2380 Hamilton Mill Parkway Dacula, GA 30019 Gwinnett County
 (770) 614-3556 hmdiscoverypoint@att.net

Regional Consultant

Margarita Collier

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Fax: (678) 891-5989

margarita.collier@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/26/2021	Licensing Study	Good Standing	
06/22/2021	Complaint Investigation by Phone	Good Standing	
02/05/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	3	11	C	19	C	NA	NA	Feeding,Nap
Main	1R	One Year Olds	2	4	C	22	C	NA	NA	Nap
Main	2L	Three Year Olds	2	10	C	16	C	NA	NA	Nap
Main	2R	Four Year Olds and Five Year Olds	2	10	C	24	C	NA	NA	Nap
Main	3L	One Year Olds and Two Year Olds	1	8	C	19	C	NA	NA	Nap
Main	3R		0	0	C	26	C	NA	NA	
Main	4R	Three Year Olds and Four Year Olds	1	13	C	29	C	NA	NA	Nap
Main	5R	Six Year Olds and Over	2	28	C	36	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 191						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 84			Total Capacity @35 sq. ft.: 191			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A infant/Toddler	20	C
Main	B rear Preschool/ S/A	79	C
Main	C two-threes	74	C

Comments

An administrative review was completed on July 26, 2021. Staff file, training, and background checks were all reviewed. A virtual inspection was conducted on July 26, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Cyndi Virgilio, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Re-fluff the resilient surface surrounding the fall zones of playground equipment as needed.

Correction Deadline: 6/22/2021**Corrected on 7/26/2021****The previous citation was observed to be corrected. The consultant observed the playground fence to be clean and in good repair.**

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated the proper handwashing procedures for children and staff members.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

Finding

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on review of records that the center did not have a written plan for handling emergencies that include death of a child, evacuation procedures, loss of a child, specific accommodations for infants, toddlers, children with disabilities, and children with chronic medical conditions and loss of water.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 7/31/2021

591-1-1-.29 Required Reporting**Technical Assistance****Technical Assistance**

The consultant discussed required reporting requirements with the director (i.e. communicable illness, administrative reviews, suspected cases of child abuse, and program operating status).

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

Per the director, the center will resume school transportation services during the first day of school on an undetermined date in August 2021. The consultant discussed the following with the director:

- Please ensure all children participating in transportation services has an updated vehicle emergency medical form and transportation agreement on file.
- Transportation training is completed by the director and driver every two years.
- Each vehicle used for transportation services has evidence of a current annual vehicle inspection report on file yearly.
- Please ensure all staff members responsible for transportation services complete and document the first and second check of all vehicles and document the arrival/departure times, load/unloading of children, and list each individual child participating in transportation services by first and last name.

Comment

The consultant observed the following vehicle to have evidence of a current vehicle inspection report on file:

- Vehicle tag # - RIX 8221 - Expires January 27, 2022.

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 13**

Staff # 1	Not Met
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Date of Hire: 04/29/2021

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 2	Not Met
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Date of Hire: 02/24/1998

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 3	Met
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Date of Hire: 06/17/2019

Staff # 4	Not Met
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Date of Hire: 10/10/2019

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 5	Not Met
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Date of Hire: 05/07/2018

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 6	Met
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Date of Hire: 07/18/2011

Staff # 7	Met
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Date of Hire: 12/09/2020

Staff # 8	Met
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Date of Hire: 08/11/2020

Staff # 9	Met
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Date of Hire: 02/24/2014

Staff # 10 Date of Hire: 08/31/2012	Met
Staff # 11 Date of Hire: 03/16/2021 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing	Not Met
Staff # 12 Date of Hire: 03/09/2021 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing	Not Met
Staff # 13 Date of Hire: 01/21/2003	Met
Staff # 14 Date of Hire: 08/24/2015 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 15 Date of Hire: 08/09/2011	Met
Staff # 16 Date of Hire: 04/29/2021 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing,.14(2)-CPR missing	Not Met
Staff # 17 Date of Hire: 10/05/2020 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing	Not Met
Staff # 18 Date of Hire: 08/27/2018	Met
Staff # 19 Date of Hire: 11/23/2020 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing	Not Met
Staff # 20 Date of Hire: 04/11/2016	Met

Staff # 21 Date of Hire: 08/27/2020	Met
Staff # 22 Date of Hire: 03/12/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing	Not Met
Staff # 23 Date of Hire: 06/21/2011 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing	Not Met
Staff # 24 Date of Hire: 08/18/2020 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff member #17, date of hire April 29, 2021, and staff member #24, date of hire August 18, 2020, received a satisfactory comprehensive determination letter after their date of hire. Staff member #17 was observed to have a satisfactory comprehensive determination letter dated for May 7, 2021 and May 21, 2021. Staff member #24 was observed to have a satisfactory comprehensive determination letter dated for October 22, 2020. A one-day letter was left on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review the criminal record check rules, monitor the expiration dates of all staff criminal record check letters, and ensure that all staff members receive a satisfactory comprehensive criminal record check letter prior to rendering services to children to ensure the CRC rules are maintained.

Correction Deadline: 7/26/2021

Correction Deadline: 2/5/2021

Corrected on 7/26/2021

The previous citation was observed to be corrected. The consultant observed the center to have submit a portability request for the two previously cited staff members. The consultant further observed the two previously cited staff members to have evidence of a satisfactory comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR

Not Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that the director, staff member #23, date of hire June 21, 2011, completed CPR training via an online course.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection. The director will complete an in-person/hands-on CPR training course.

Correction Deadline: 8/25/2021

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff member #1, date of hire April 29, 2021, staff member #2, date of hire February 24, 1998, staff member #4, date of hire October 10, 2019, staff member #5, date of hire May 7, 2018, staff member #11, date of hire March 16, 2021, staff member #12, date of hire March 9, 2021, staff member #16, date of hire April 29, 2021, staff member #17, date of hire April 11, 2016, staff member #19, date of hire November 23, 2020, and staff member #22, date of hire March 12, 2019 completed CPR training via an online course.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. The Center will ensure that all staff members complete a in-person/hands-on CPR training course.

Correction Deadline: 8/25/2021

591-1-1-.33 Staff Training

Not Met

Technical Assistance

The consultant discussed the following regarding the required health and safety orientation training with the director:

- Ensure that all newly hired staff members complete health and safety orientation training within the first 90-days of their date of hire.
- Staff will be allowed to transfer their health and safety orientation training if they change employment to another facility if the health and safety orientation training is an approved 10-hour training meeting the new requirements and the training has been obtained within the preceding 12 months.
- Staff members cannot re-take the health and safety orientation training in order to meet the required 10 hours of annual training for at least five years.

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff member #14, date of hire August 24, 2015, completed less than 10-hours of the required annual training for the year 2020.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 8/25/2021

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.