



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/9/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:45 AM **Departure:** 2:30 PM

CCLC-32500

Discovery Point #10

2380 Hamilton Mill Parkway Dacula, GA 30019 Gwinnett County
(770) 614-3556 discoverypoint10@bellsouth.net

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
08/09/2018	Complaint Investigation & Monitoring Visit	Good Standing
08/09/2018	Complaint Closure	Good Standing
05/09/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants and One Year Olds	3	12	C	19	C	NA	NA	Floor Play, Nap, Feeding
Main	1R	Two Year Olds	3	22	C	22	C	NA	NA	Lunch, Nap, Transitioning
Main	2L	One Year Olds	2	8	C	16	C	NA	NA	Transitioning, Nap
Main	2R	PreK	2	18	C	24	C	NA	NA	Centers
Main	3L	One Year Olds	2	12	C	19	C	NA	NA	Lunch, Nap, Transitioning
Main	3R	PreK	2	19	C	26	C	NA	NA	Transitioning
Main	4R	Three Year Olds and Four Year Olds	2	26	C	29	C	NA	NA	Lunch
Main	5R	PreK	2	17	C	36	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 191						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 134			Total Capacity @35 sq. ft.: 191			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A infant/Toddler	20	C
Main	B rear Preschool/ S/A	79	C

Comments

The purpose of this visit was to conduct a complaint investigation and monitoring visit.

Plan of Improvement: Developed This Date 08/09/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decga.gov

Valerie DeLong, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Consultant discussed with the provider to monitor and repair or replace the area on the sink in the back 5R classroom where stains are beginning to develop along the baseboard of the sink and the wall baseboard near the trash can area.

Correction Deadline: 8/9/2018

Technical Assistance

591-1-1-.25(3) - Consultant discussed with the provider to monitor and repair the water stains that are beginning to develop on the ceiling in the girls bathroom in the cafe', and the girls bathroom in classroom 4R.

Correction Deadline: 8/9/2018

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that there was not evidence of unload checks for children on a routine transportation trip to Dacula Elementary on August 8, 2018.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 8/10/2018

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that there was not evidence of the arrival or departure times on a field trip to Glow Galaxy with fourteen children on June 26, 2018.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 8/10/2018

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that there was not evidence of a first check on a field trip to Stone Mountain with fourteen children on June 20, 2018, and there was not evidence of a first check on a field trip to Glow Galaxy with fourteen children on June 26, 2018.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 8/10/2018

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that there was not evidence of a second check on a field trip to Stone Mountain with fourteen children on June 20, 2018, and there was not evidence of a second check on a field trip to Glow Galaxy with fourteen children on June 26, 2018.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 8/9/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/31/2018	
Staff # 2	Met
Date of Hire: 10/09/2017	
Staff # 3	Met
Date of Hire: 12/27/2017	
Staff # 4	Met

Date of Hire: 01/19/2009

Staff # 5 Met

Date of Hire: 07/31/2017

Staff # 6 Met

Date of Hire: 06/21/2011

Staff # 7 Met

Date of Hire: 06/05/2018

Staff # 8 Met

Date of Hire: 07/29/2016

Staff # 9 Met

Date of Hire: 09/04/2012

Staff # 10 Met

Date of Hire: 07/18/2011

Staff # 11 Met

Date of Hire: 08/18/2015

Staff # 12 Met

Date of Hire: 01/08/2016

Staff # 13 Met

Date of Hire: 07/30/2018

Staff # 14 Met

Date of Hire: 02/16/2016

Staff # 15 Met

Date of Hire: 08/01/2018

Staff # 16 Met

Date of Hire: 05/09/2018

Staff # 17 Met

Date of Hire: 08/25/2015

Staff # 18 Met

Date of Hire: 08/08/2005

Staff # 19 Met

Date of Hire: 08/29/2016

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Staff # 20 Date of Hire: 04/01/2016	Met
Staff # 21 Date of Hire: 09/30/2016	Met
Staff # 22 Date of Hire: 07/31/2014	Met
Staff # 23 Date of Hire: 03/10/2016	Met
Staff # 24 Date of Hire: 07/05/2017	Met
Staff # 25 Date of Hire: 01/01/2015	Met
Staff # 26 Date of Hire: 07/30/2018	Met
Staff # 27 Date of Hire: 03/10/2016	Met
Staff # 28 Date of Hire: 05/09/2018	Met
Staff # 29 Date of Hire: 01/13/2017	Met
Staff # 30 Date of Hire: 10/10/2017	Met
Staff # 31 Date of Hire: 04/01/2016	Met
Staff # 32 Date of Hire: 12/10/2017	Met

Staff Credentials Reviewed: 32

591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

Technical Assistance

591-1-1-.09 - On and after October 1, 2018, local background checks (with purpose code "W") will no longer be accepted (no more 21-day provisional employment) Everyone must have at least a fingerprint-based background check letter before they can be present at the center to care for children

Comment

Criminal records checks were observed to be complete.

Comment

Director provided six file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements are met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.