



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/25/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:50 AM    **Departure:** 1:50 PM

**CCLC-32499**

**McIntosh Trail ECDC Head Start**

76 Atwater Rd. Thomaston, GA 30286 Upson County  
 (706) 648-4391 klaster@mtecdc.org

**Regional Consultant**

Patty Malone

Phone: (912) 544-9991

Fax: (912) 544-9975

coty.cummings@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
09/25/2017	Monitoring Visit	Good Standing
02/28/2017	Monitoring Visit	Good Standing
09/30/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1sr R	One Year Olds and Two Year Olds and Three Year Olds	2	6	C	19	C	NA	NA	Nap
Main	1st L		0	0	C	16	C	NA	NA	
Main	2nd L	Three Year Olds	2	14	C	21	C	NA	NA	Outside
Main	2nd R	PreK	2	10	C	19	C	NA	NA	Circle Time
Main	3rd L	Three Year Olds and Four Year Olds	2	12	C	21	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 96						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Kristina Laster, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patty Malone, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.25 - The consultant discussed ensuring that all potentially hazardous items are stored out of reach of children in care in classroom 2-L.

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.26 - The consultant discussed the maintenance of the handles on the climbing equipment and the tree root on the play area.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)****Met****Comment**

The director stated that no medications have been administered since the last visit.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30 - the consultant discussed the covers used during nap time in classroom 1-R.

**Staff Records****Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 08/01/2017	
Staff # 2	Met
Date of Hire: 08/15/2005	
Staff # 3	Met
Date of Hire: 08/16/2014	
Staff # 4	Met
Date of Hire: 10/01/2005	
Staff # 5	Met
Date of Hire: 08/17/2016	
Staff # 6	Met
Date of Hire: 04/16/2010	

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

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Staff # 7 Date of Hire: 03/04/2010	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10 Date of Hire: 08/16/2005	Met
Staff # 11 Date of Hire: 08/06/2010	Met
Staff # 12 Date of Hire: 02/28/2018	Met
Staff # 13 Date of Hire: 08/19/2005	Met
Staff # 14 Date of Hire: 08/01/2016	Met

**Staff Credentials Reviewed: 14**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

The consultant reviewed fourteen files. Criminal record checks were observed to be complete on this date.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Observed-100% Certified First Aid & CPR

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**591-1-1-.33 Staff Training** **Met**

**Comment**

The consultant observed health and safety training.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff met this requirement

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision